



1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.

Programme Attached to the New Education Policy (NEP) Scheme, Department of Higher Education, Madhya Pradesh

Major & Minor Courses

Programme Name: BA in Journalism & Mass Communication I Semester

S.No.	Course Code	Course Name	Page No.
01	A1-JOUA 1 T	Introduction to Journalism	47 - 56
02	A1-JOUA 1 P	Reporting & Editing	57 - 64
03	A1-JOUA 2 T	Media Law & Ethics	65 - 73
04	A1-JOUB 1 T	Public Administration, Society & Media	74 - 82
05	A1-JOUC 1 T	Mass Media & Cultural Studies	83 - 91
06	A1-JOUC 2 T	Social Media	92 - 100


Registrar
Rani Durgavati Vishwavidyalaya
Jabalpur

रानी दुर्गावती विश्वविद्यालय, जबलपुर(म.प्र.)

(पूर्व नाम जबलपुर विश्वविद्यालय, जबलपुर)



क्रमांक/अका./2021/6177

जबलपुर, दिनांक 29/11/2021


अधिसूचना

एतद् द्वारा अधिसूचित किया जाता है कि माननीय कुलाधिपति जी द्वारा विश्वविद्यालय समन्वय समिति के अनुसमर्थन की प्रत्याशा में राष्ट्रीय शिक्षा नीति 2020 के परिप्रेक्ष्य में अध्यादेश 14 ए तथा 14 बी अनुसार कार्यवाही सुनिश्चित किए जाने हेतु अनुरोध किया है।

असाएव उपरोक्तानुसार कार्यवाही सुनिश्चित की जाए।

संलग्न उपरोक्तानुसार।

आदेशानुसार



कुलसचिव
रानी दुर्गावती विश्वविद्यालय,
जबलपुर।

पृ० क्रमांक/अका./2021/6177अ

जबलपुर, दिनांक 29/11/2021

प्रतिलिपि सूचनार्थ :-

1. समस्त विभागाध्यक्ष, रा०दु०वि०वि०, जबलपुर।
2. विश्वविद्यालय से सम्बद्ध समस्त शासकीय/अशासकीय महाविद्यालयों के प्राचार्यगण।
3. क्षेत्रीय अतिरिक्त संचालक, उच्च शिक्षा विभाग, जबलपुर।
3. अधिष्ठाता, मात्र कल्याण/महाविद्यालयीन विकास परिषद्, रा.दु.वि.वि., जबलपुर।
4. परीक्षा नियंत्रक, रा.दु.वि.वि., जबलपुर।
5. उपकुलसचिव/सहायक कुलसचिव, रा०दु०वि०वि०, जबलपुर।
6. प्रभारी, आई०क्यू०ए०सी० सेल, रा०दु०वि०वि०, जबलपुर।
7. कुलपति/कुलसचिव जी के सचिव, रा०दु०वि०वि०, जबलपुर।


सहायक कुलसचिव(अकादमिक)
रानी दुर्गावती विश्वविद्यालय,
जबलपुर

Ordinance 14 A

Ordinance for three/four years Undergraduate Degree (CBCS Semester Mode)

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

1. The provisions of this Ordinance shall be applicable from the academic session 2021-22
2. The provisions of this Ordinance shall apply to the three-year/six-semester Bachelor's degree or four-year/eight-semester Bachelor's degree (Honours/Research) undergraduate programmes such as Bachelor of Arts (B A), Bachelor of Science (B Sc), Bachelor of Commerce (B Com), Bachelor of Computer Application (B C A), Bachelor of Business Administration (B B A), Bachelor of Home Science (B H Sc) and other similar Undergraduate programmes notified by the University
3. The Ordinance shall apply to all such programmes being run by the University in its Teaching Departments (UTDs)/SOS (School of Studies) and its affiliated autonomous colleges for their regular as well as non-collegiate (private) students
4. Admission rules and guidelines for admission to these programmes will be framed by the University for admission in its UTDs/SOS and by the State Government for admission in colleges Admission to the 4th year (Level 8) shall be available only in the institutions offering a 4-year Undergraduate Programme Autonomous colleges with NAAC grade "A" or above can frame their admission guideline completely based on merit subject to the Government's reservation policy
5. Students who have completed Grade 12 School Leaving Certificate from Board of Secondary Education, Madhya Pradesh, Bhopal, or an equivalent examination from any other board recognised by the State Government/University will be eligible for admission to these undergraduate programmes
6. The admission shall be made on merit calculated on the basis of criteria notified by the University/ State Govt , keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the Government from time to time
7. Student enrolment in a programme/course shall be restricted to the seats allotted by the University
8. The in-take capacity shall be determined in advance by the University/autonomous college following the guidelines/norms issued by the State Government/UGC and other statutory

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bodies concerned. The same could be suitably incorporated in the admission guidelines for the information of all concerned and uploaded on the institutional website or admission portal of Department of Higher Education.

9. Depending upon the academic and physical facilities available, the university/college may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme after a break in studies.
10. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) qualification (Table 1). The four-year undergraduate programme shall comprise courses under the following subjects/categories:
- i) Disciplinary/interdisciplinary Major (Core Course + DSE) (64 credits)
 - ii) Disciplinary/interdisciplinary Minor (32 credits)
 - iii) Generic Elective (16 credits)
 - iv) Skill Enhancement Courses/Vocational Courses (12 credits)
 - v) Ability Enhancement Courses (08 credits)
 - vi) Field projects/internship/apprenticeship/community engagement and service/research project (28 credits)

N.B.: For B.B.A./B.C.A./B.H.Sc. and like programmes, a group/subject shall be chosen as Major/Minor/Generic Elective.

Qualification and Credit Requirements are given in Table 1. The *entry and exit* options for students, who enter the undergraduate programme, are as follows.

1st Year (First & Second Semester-Level 5)

Entry 1: The entry requirement for first semester in Level 5 is successful completion of Class 12 from M. P. Board of Secondary Education, Bhopal, or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student passes all the courses of Level 5 and earns the requisite number of credits, the student will become entitled to an *Undergraduate certificate in the faculty of*

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her/his Major Subject. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand

2nd Year (Third & Fourth Semesters-Level 6)

Entry 2. The entry requirement for fourth semester in *Level 6* is the successful completion of *Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements

Exit 2: If a student passes all the courses of Level 5 & 6 and earns the requisite number of credits, the student becomes entitled to an *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels

3rd Year (Fifth & Sixth Semester-Level 7)

Entry 3. The entry requirement for semester six in *Level 7* is successful completion of *Level 5 & 6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements

Exit 3: If the student passes all the courses of Level 5 to 7 i.e., first to six semesters and earns the requisite number of credits, the student becomes entitled to the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7

4th Year (Seventh & Eighth Semester-Level 8)

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled to an *Undergraduate Degree (Honours/Research) in the faculty of her/his Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8

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Table-1: Qualification Type and Credit Requirements

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year or two semesters of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years or six semesters)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Honours/Research) (Programme duration Four years or eight semesters)	160

The credits will be awarded by the University. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit.
- Credits for internship shall be *one credit per week* of training, subject to a *maximum of six credits in a semester*.

11. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters, whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters.

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again.

The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) programme for regular students shall be 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students.

12. TYPES OF COURSES

Each of the subject/categories (i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows:

12.1. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme

12.2. **Elective Course:**

Generally, a course which the student can choose from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course

12.2.1 **Discipline Specific Elective (DSE) Course:**

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study)

12.2.2 **Dissertation/Project**

An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course independently with advisory support by a teacher/faculty member is called dissertation/project. It is considered a special course involving the application of knowledge in solving/analysing/exploring a real-life situation /difficult problem for a bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

12.2.3 **Generic Elective (GE) Course**

An elective course chosen generally from an unrelated discipline/subject to seek exposure of other fields is called a Generic Elective course.

12.3. **Ability Enhancement Courses (AEC):**

The Ability Enhancement Courses (AEC) are of two types

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses

"AECC" courses are the courses based upon the content that leads to Knowledge enhancement, such as,

- Environmental Education

- English/Hindi Communication is mandatory for all disciplines
- SEC courses are value-based/skill-based and may also be designed to enhance skills of the Major Subject. They are aimed to provide hands-on training competencies, skills, etc.

12.4. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University/Autonomous college based on the curriculum issued by the UGC under LOCF with maximum deviation of 20%

13. STRUCTURE FOR UNDERGRADUATE PROGRAMME: SEMESTER SYSTEM

13.1. First Semester:

A student shall be declared to have successfully completed the first semester if he/she acquires 6 credits in Core Course of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Ability Enhancement Course (AEC)

13.2. Second Semester (Level 5):

A student shall be declared to have successfully completed the second semester if he/she acquires 6 credits in Core Course of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Ability Enhancement Course (AEC).

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade 12 with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty, a student passing Grade 12 with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing Grade 12 with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subjects can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

13.3. Third Semester:

A student shall be declared to have successfully completed the third semester if he/she acquires 6 credits in Core Courses of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Skill Enhancement Course (SEC)/Vocational Course.

13.4. Fourth Semester (Level 6):

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A student shall be declared to have successfully completed the fourth semester, if he/she acquires 6 credits in Core Courses of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Skill Enhancement Course (SEC)/Vocational Course

The student shall be given a single chance at the entry of level 6 to interchange the major and minor subjects. However, in such cases, it will be the students' responsibility to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course. Only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree

13.5. Fifth Semester:

A student shall be declared to have successfully completed the fifth semester, if he/she acquires 6 credits in Core Courses of the major subject, 4 credits in Skill Enhancement Course (SEC)/Vocational Course, 4 credits in discipline specific elective (DSE) of the major subject and 6 credits in Field Projects/internship/apprenticeship/community engagement and services, preferably related to major and/or minor subjects

13.6. Sixth Semester (Level 7):

A student shall be declared to have successfully completed the sixth semester, if he/she acquires 6 credits in Core Courses of the major subject, 8 credits in discipline specific elective (DSE) of the major subject and 6 credits in Field Projects/ internship/ apprenticeship/ community engagement and services, preferably related to major and/or minor subjects

13.7. Seventh Semester:

Bachelor with Honours/Research

A student shall be declared to have successfully completed the seventh semester with honours, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in Research Methodology, 4 credits in discipline specific elective (DSE) of the major subject, and 6 credits in field project/ internship/ apprenticeship related to the major subject

A student shall be declared to have successfully completed the seventh semester with research, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in Research Methodology, 4 credits in discipline specific elective (DSE) of the major subject, and 6 credits in research project

13.8. Eighth Semester (Level 8):

Bachelor with Honours/Research

A student shall be declared to have successfully completed the eighth semester with honours, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in

dissertation, and 10 credits in field project/ internship/ apprenticeship related to the major subject

A student shall be declared to have successfully completed the eighth semester with research, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in Minor, and 10 credits in research project

The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC

13.9 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to 6 credits per year in the entire tenure of the 3-year undergraduate degree programme after paying due fees for registration and examination

13.10 A student may change the generic elective subject in each year of the 3-year undergraduate degree programme

13.11 Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for Universities /Autonomous Colleges

Level	Main Faculty (as per prerequisite)				Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	Field projects/ internship/ apprenticeship/ community engagement and service	Credits	Qualification title (Credit requirement)	
	Semester	Subject I		Subject II							Subject III
		Core	DSE	Minor							Generic Elective Course
Level 5	1	1 (6 Credits)		1 (6 Credits)	1 (4 Credits)	Vocational Course			6+6+4+4 =20	Undergraduate Certificate in Main Faculty (40)	
	2	1 (6 Credits)		1 (6 Credits)	1 (4 Credits)		1 (4 Credits)		6+6+4+4 =20	Undergraduate Diploma in Main Faculty (80)	
	3	1 (6 Credits)		1 (6 Credits)	1 (4 Credits)				6+6+4+4 =20		
	4	1 (6 Credits)		1 (6 Credits)	1 (4 Credits)				6+6+4+4 =20		
Level 7	5	1 (6 Credits)	1 (4 credits)				1 (6 Credits)	1 Field project/internship/ apprenticeship (6 Credits)	6+4+4+6 =20	Bachelor Degree in Main Faculty (120)	
	6	1 (6 Credits)	2 (4 credits) + (4 credits)					1 Field project/internship/ apprenticeship (6 Credits)	6+4+4+6 =20		
Level 8	7	1 (5 Credits)	1 (4 credits)	1 Research Methodology (4 Credits)				1 Field project/internship/ Apprenticeship or Research Project (6 Credits)	6+4+4+6 =20	Bachelor Degree (Honours) in Main faculty (160)	
	8	1 (5 Credits)		1 (4 Credits)				1 Field project/ internship/ Apprenticeship or Research Project (10 Credits)	6+4+10 =20	Bachelor Degree (Research) in Main faculty (160)	
Total										160 Credits	

14. Choice to Select the MOOC Courses:

- a The UTD/SOS/ Autonomous College can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central Government or the state government for credit transfer
- b The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the UTD/Autonomous College or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt for courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD/autonomous college
- c The UTDs/ Autonomous College shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the UTD/ Autonomous College
- d The students can also opt for a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform
- e The University/ Autonomous College will decide to allow the online courses of SWAYAM if
 - (i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution
 - (ii) Every student opting for a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required
 - (iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the UTD/ Autonomous College. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and facilitate/conduct the lab/practical sessions/examinations
- f The requirement of project/dissertation, as notified by the respective UTD/Autonomous College/needs to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/ Companies /Industries with the approval of UTD/ Autonomous College

15 Requirement of attendance will be as per University Ordinance governing the examinations. In general, attendance of at least seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in the percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor/Principal of autonomous colleges.

16 Examination & Evaluation:

16.1 Generally, each course will correspond to an examination paper comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Genetic and DSE will be 3 hours while vocational (SBC) and Ability Enhancement Course (AEC) will be 2 hours duration. The credit structure for theory/practical/tutorial, internal, external examinations and total marks for an examination are shown in the Table 3 in clause 16.15.

16.2 The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test/Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination, failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any will be decided by the UTD/Autonomous College. In case of internal assessment, the college/UTD/University shall distribute and design their assessment so that at least two tests are conducted in a semester.

16.3 UTD/Autonomous colleges may design their mode of internal assessment with due approval from the respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

16.4 Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.5.

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16.5 The grading will be made on 10-point scale as described below

Letter Grade	Grade Points	Description	Range of Marks (%)
O	10	Outstanding	90-100
A+	9	Excellent	80-89
A	8	Very good	70-79
B+	7	Good	60-69
B	6	Above Average	50-59
C	5	Average	40-49
P	4	Pass	35-39
F	0	Fail	0-34
Ab	0	Absent	Absent

16.6 In case statutory bodies of the programme issue the guidelines regarding the minimum passing percentage of marks, then grading will be done in the following manner:

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded. Otherwise, the grades will be awarded as per above-mentioned table.

16.7 If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University/UTD/Autonomous college. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s).

16.8 The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

If a student passes in all the courses offered in any semester, then the student will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.

If the student fails to pass all the courses in the next ATKT examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. Suppose the student does not successfully complete the concerned

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semester even after the aforesaid second chance. In that case, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

If the 4th year of undergraduate programme is not offered in the present autonomous college, admissions in another autonomous college/UTD within the same University shall be allowed in cases of provisional promotions to the 4th year of the undergraduate programme.

- 16.9 Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- 16.10 On account of valid reasons, a student may withdraw from a semester. In such a case, that semester will be treated as zero semester.
- 16.11 In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The University may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting the academic semester, the semester fee will not be charged again.
- 16.12 The provision for review of answer book in semester system will be available as per the existing rules of the University/Autonomous college.
- 16.13 The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD/Autonomous college but within the maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- 16.14 Applicable to UTDs in the same universities. The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.



17. **Evaluation and Certification of MOOCs and Vocational courses:**

The guidelines of the University/SWAYAM portal/UGC shall be followed for evaluation and certification of MOOCs, Vocational courses, Field-Projects-Internship/Apprenticeship/Community engagement & service/Research Project

18. **Calculation of SGPA /CGPA:**

18.1 Semester Grade Point Average (SGPA) is a measure of performance of the student in a semester. It is the ratio of total credit points secured by a student in various courses registered in that semester and the total course credits taken during that semester, i.e.

$$SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where S_i is the i^{th} year, C_i is the number of credits of the i^{th} course in the semester (S_i) and G_i is the grade point scored by the student in the i^{th} course

18.2 The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses if any. The SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet

Calculation of SGPA

Course	Credits (C)	Grade	Grade Point (GP)	Credit Points (C x GP)	SGPA (Total Credit Point/Total Credit)
Course 1	6	A	8	48	146/20 = 7.30
Course 2	6	C	5	30	
Course 3	4	B+	7	28	
Course 4	4	O	10	40	
TOTAL	20			146	

18.3 CGPA is a measure of the overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the credits of all courses in all the semesters completed. The CGPA will be calculated as per follows

$$CGPA = \frac{\sum[C_i \times SGPA(S_i)]}{\sum C_i}$$

where SGPA (S_i) is the SGPA of the i^{th} year and C_i is the total number of credits in the i^{th} semester

Calculation of CGPA:

Semester	Credits	SGPA	Credits x AGPA	CGPA
1	20	7.50	150.00	CGPA = Total (Credits x SGPA) / Total Credits CGPA = 1229.60 / 160 = 7.685 = 7.69 (rounded off to second decimal point)
2	20	7.58	151.60	
3	20	7.32	146.40	
4	20	8.34	166.80	
5	20	7.58	151.60	
6	20	7.32	146.40	
7	20	8.34	166.80	
8	20	7.50	150.00	
Total	160		1229.60	

19. On completing all requirements for the award of the undergraduate certificate/diploma/degree, the CGPA will be calculated, and this value will be indicated on the certificate/diploma/degree. The 3-years (6 semesters) and 4-years (8 semesters) undergraduate degrees should also indicate the Division obtained as per follows

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50
Pass	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00

The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters

$$\text{Equivalent Percentage} = \text{CGPA} \times 10$$

The percentage will be rounded off up to the second decimal point

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20. The student will be examined by the University as per the prevailing syllabus and scheme of examination
21. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum required credits for the certificate/diploma/degree
22. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card
23. Grade sheets will be developed by the University/autonomous college based on model Annexures S1 to S4
24. **Credit Transfer:**
 - 24.1 The credit transfer shall be implemented as per the policy of the University framed in accordance with the guidelines issued by the UGC from time to time
 - 24.2 The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time
 - 24.3 Except for the cases of provisional promotions, the universities established by M P University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the University in which the student seeks admission
25. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to State Govt. whose decision thereon shall be applicable
26. The guidelines, related to this programme, issued by the statutory bodies e.g., UGC/AICTE/BCI/NCTE/PCI/RCI issued from time to time will be adopted for implementation
27. In matters not covered under this Ordinance, general rules of the University shall be applicable, otherwise, the state government's directions shall be applicable
28. If UGC notifies any change in future in its Regulations in this regard, the same will be incorporated in the existing Ordinance with the approval by the Kuladhipati on the recommendation of the Higher Education Department.



SAMPLE COPY FOR FOR FIRST TO FIFTH SEMESTER

ANNEXURE-S-1

Logo in water mark

University
Logo

Name of the University _____

GRADE SHEET

Name of the Institute

Address of the Institute

Name of the Programme

Batch	Year
Enrolment No.	Roll No.
Name of the Student	Examination
Father's/Husband's Name	Mother's Name.

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	4	B-	7	28
	Course 4	4	O	10	40
TOTAL		20			146
SGPA		146/20			7.30

* Grade in Repeat Examination

RESULT SEMESTER WISE					
SEMESTER	I	II	III	IV	V
TOTAL CREDITS					
OBTAINED CREDITS					
ADDITIONAL CREDITS					
SGPA					
ATTEMPT					
RESULT					

SGPA Semester Grade Point Average

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result

Assistant Registrar/Controller
Examination/Head UTD

[Handwritten Signature]

SAMPLE COPY FOR FOR SIXTH SEMESTER

Logo in water mark

ANNEXURE-S-2

University
Logo

Name of the University

GRADE SHEET

Name of the Institute

Address of the Institute

Name of the Programme

Batch 2021-25	Year
Enrolment No	Roll No
Name of the Student	Examination
Father's/Husband's Name	Mother's Name

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	3	18
	Course 2	6	C	5	30
	Course 3	4	B+	7	28
	Course 4	4	O	10	40
TOTAL		20			146
SGPA		146/20			7.30

Grade in Repeat Examination

RESULT SEMESTER WISE							
SEMESTER	I	II	III	IV	V	VI	
TOTAL CREDITS							
OBTAINED CREDITS							
ADDITIONAL CREDITS							
SGPA							
ATTEMPT							
RESULT							

SGPA Semester Grade Point Average

FINAL RESULT PASS			
TOTAL CREDITS	CGPA	EQUIVALENT PERCENTAGE	DIVISION

CGPA Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result

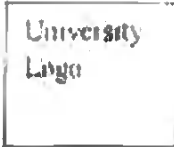
Assistant Registrar/Controller
Examinations

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SAMPLE COPY FOR FOR SEVENTH SEMESTER

ANNEXURE-S-3

Logo in water mark



Name of the University _____

GRADE SHEET

Name of the Institute _____

Address of the Institute _____

Name of the Programme _____

Batch	Year
Enrolment No	Roll No
Name of the Student	Examination
Father's/Husband's Name	Mother's Name

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	4	B+	7	28
	Course 4	4	O	10	40
TOTAL		20	-		146
SGPA		146/20			7.30

* Grade in Repeat Examination

RESULT SEMESTER WISE							
SEMESTER	I	II	III	IV	V	VI	VII
TOTAL CREDITS							
OBTAINED CREDITS							
ADDITIONAL CREDITS							
SGPA							
ATTEMPT							
RESULT							

SGPA, Semester Grade Point Average

CGPA, Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result _____

Assistant Registrar/Controller
Examination-Head, UTD

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SAMPLE COPY FOR FOR EIGHTH SEMESTER

Logo in water mark

ANNEXURE-S-4

University
Logo

Name of the University _____

GRADE SHEET

Name of the Institute _____

Address of the Institute _____

Name of the Programme _____

Batch: 2021-25	Year
Enrolment No	Roll No
Name of the Student	Examination
Father's/Husband's Name	Mother's Name

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	5	A	8	48
	Course 2	4	C	5	20
	Course 3	10	B+	7	70
TOTAL		20			138
SGPA		138/20			6.90

* Grade in Repeat Examination

RESULT SEMESTER WISE

SEMESTER	I	II	III	IV	V	VI	VII	VIII
TOTAL CREDITS								
OBTAINED CREDITS								
ADDITIONAL CREDITS								
SGPA								
ATTEMPT								
RESULT								

SGPA Semester Grade Point Average

FINAL RESULT PASS

TOTAL CREDITS	CGPA	EQUIVALENT PERCENTAGE	DIVISION

CGPA Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result _____

Assistant Registrar/Controller
Examinations

Vice-chancellors

(Signature)

(Prof. Sangeeta Shukla)

(Signature)

(Prof. R. J. Rao)

(Signature)

(Prof. Kapil Dev Mishra)

(Prof. T. N. Thapak)

Ordinance 14 B

Ordinance for three/four year Undergraduate Degree (CBCS Annual Mode)

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

1. The provisions of this Ordinance shall be applicable from the academic session 2021-22
2. The provisions of this Ordinance shall apply to the three-year Bachelor's degree or four-year Bachelor's degree (Honours/Research) undergraduate programmes such as Bachelor of Arts (B.A.), Bachelor of Science (B.Sc.), Bachelor of Commerce (B.Com.), Bachelor of Computer Application (B.C.A.), Bachelor of Business Administration (B.B.A.), Bachelor of Home Science (B.H.Sc.) and other similar Undergraduate programmes notified by the University
3. The Ordinance shall be applicable to all such programmes being run by the University in its Teaching Departments (UTDs)/SCS (School of Studies) and its affiliated colleges including autonomous colleges for their regular as well as non-collegiate (private) students. Autonomous Colleges/UTDs may opt for semester system under Ordinance 14A.
4. Admission rules and guidelines for admission to these programmes will be framed by the State Government for admission in colleges and by the University for admission in its UTDs/SOS. Admission to the 4-th year (Level 8) shall be available only in the institutions which are offering 4-year Undergraduate Programme. Autonomous colleges with NAAC grade "A" or above can frame their admission guideline completely based on merit subject to the reservation policy of the government.
5. Students who have successfully completed Grade 12 School Leaving Certificate from Board of Secondary Education, Madhya Pradesh, Bhopal or an equivalent examination from any other board recognised by the State Government/University will be eligible for admission to these undergraduate programmes.
6. The admission shall be made on merit calculated on the basis of criteria notified by the state government/university, as the case may be, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the government from time to time.
7. Student enrolment in a programme/course shall be restricted to the seats allotted by the University/State Government.

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8. The intake capacity shall be determined in advance by the university/autonomous college in accordance with the guidelines/norms in this regard issued by the State Government/UGC and other statutory bodies concerned so that the same could be suitably incorporated in the admission guidelines for the information of all concerned and updated on the institutional website or admission portal of Department of Higher Education.
9. Depending upon the academic and physical facilities available the university/college/autonomous college may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme after a break in studies.
10. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects Categories:
 - i) Major Subject (56 credits)
 - ii) Minor Subject (26 credits)
 - iii) Generic Elective (18 credits)
 - iv) Skill Enhancement Courses/Vocational Courses (12 credits)
 - v) Ability Enhancement Courses/Foundation Courses (24 credits)
 - vi) Field projects/internship/apprenticeship/community engagement and service (24credits)

NB: For BBA/BCA/BHSc and like programmes, a group/subject shall be chosen as Major/Minor/Generic Elective.

Qualification and Credit Requirements are given in Table 1. The entry and exit options for students, who enter the undergraduate programme, are as follows:

1st Year

Entry 1: The entry requirement for Level 5 is successful completion of Class 12 from M.P. Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

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Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand.

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels.

3rd Year

Entry 3. The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements.

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. First, Second and Third years and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7.

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree.

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a

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total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8

Table-1: Qualification Type and Credit Requirements

Levels	Qualification title	Credit requirements
Level 5	Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year of the undergraduate programme (Programme duration first year of the undergraduate programme)	40
Level 6	Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years of the undergraduate programme (Programme duration First two years of the undergraduate programme)	80
Level 7	Bachelor Degree in the faculty of the Major Subject (Programme duration Three years)	120
Level 8	Bachelor Degree in the faculty of Major Subject (Honours/Research) (Programme duration Four years)	160

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for a duration of 15 weeks resulting in the award of one credit.
- Credits for internship shall be *one credit per week* of internship, subject to a *maximum of 12 credits in a year*

11. The minimum duration of the *undergraduate degree programme* shall be of three academic years whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years
 - A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again

The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/Research)* programme for regular students shall be of 6 and 8 years respectively, there shall be no such bar for non-collegiate (private) students

12. TYPES OF COURSES

Each of the subject/categories(i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows.

12.1. Core Course:

Such courses which shall compulsorily be studied by the student as a core requirement of the programme

12.2. Elective Course:

Generally a course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course

12.2.1 Discipline Specific Elective (DSE) Course:

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study)

12.2.2 Dissertation/Project

An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

12.2.3 Generic Elective (GE) Course

An elective course chosen generally from an unrelated discipline/subject with an intention to seek exposure of other field is called a Generic Elective course.

P.S. A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course

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12.3. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types

- Ability Enhancement Compulsory Courses (AECC) or Foundation Courses
- Skill Enhancement Courses (SEC) or Vocational Courses

"AECC" courses are the courses based upon the content that leads to Knowledge enhancement, such as

- Environmental Education
- English/French Communication are mandatory for all disciplines

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc

- 12.4. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University/Autonomous college/Central Board of Studies (CBS) constituted as per Clause 34A of the M.P. University Act, 1973. The allowed deviation from the CBS prescribed syllabi for BOS of University/autonomous colleges will be 20% at the maximum.

13. STRUCTURE FOR UNDERGRADUATE PROGRAMME: ANNUAL SYSTEM

13.1. First Year (Level 5):

A student shall be declared to have successfully completed the Level 5 if he/she acquires 12 credits in core courses of the major subject, 6 credits in core course of the minor subject, 6 credits in generic elective, 4 credits in SEC/Vocational Course, 8 credits in AEC/Foundation Course, and 4 credits in Field Projects/internship/apprenticeship/community engagement and services.

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade 12 with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty, a student passing grade 12 with commerce faculty can take major and minor subjects from commerce arts faculty whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

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13.2. **Second Year (Level 6):**

A student shall be declared to have successfully completed the Level 6, if he/she acquires 12 credits in core courses of the major subject, 6 credits in core course of the minor subject, 6 credits in generic elective, 4 credits in SEC/Vocational Course, 8 credits in AEC/Foundation Course, and 4 credits in Field Projects/internship/apprenticeship/community engagement and services.

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major subject, and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree.

13.3 **Third Year (Level 7):**

A student shall be declared to have successfully completed the Level 7, if he/she acquires 12 credits in discipline specific elective courses of the major subject, 6 credits in core course of the minor subject, 6 credits in generic elective, 4 credits in SEC/Vocational Course, 8 credits in AEC/Foundation Course, and 4 credits in Field Projects/internship/apprenticeship/community engagement and services preferably related to major and/or minor subjects.

13.4. **Fourth Year (Level 8):**

(a) Bachelor with Honours

A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires 20 credits in discipline specific elective courses of the major subject, 4 credits course in Research Methodology, 4 credits in dissertation, and 12 credits in internship/apprenticeship related to the major subject.

(b) Bachelor with Research

A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires 20 credits in discipline specific elective courses of the major subject, 4 credits course in Research Methodology, 4 credits in minor subject, and 12 credits for Research Projects and disciplinary/interdisciplinary Undergraduate thesis related to the major subject.

The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC.

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13.5 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme

- 13.6. A student may change the subject of the generic elective in each year of the 3-year undergraduate degree programme

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13.7. Table 2: Proposed Structure for Undergraduate Programme: Annual System

Level	Year	Main Faculty (as per prerequisite)		Any Faculty	Skill Enhancement Course (SEC)	Ability Enhancement Course (AEC)	Field projects/internship/apprenticeship/community service assignments and service	Credits in a Year	Qualification Title (Credit requirement)
		Subject I	Subject II						
Level 5	1	Major	Minor	Generic Elective Course	Vocational Course	Foundation Course	If Inter/Intra Faculty	6x4=24 =60	Undergraduate Certificate in Main Faculty (40)
		No. of courses (Credits)	No. of courses (Credits)						
Level 6	2	1 (5 Credits)	1 (6 Credits)	1 (8 Credits)	2 (4 Credits)	2 (4 Credits)	No of courses (Credits)	1# (4 Credits)	Undergraduate Diploma in Main Faculty (80)
		1 (6 Credits)	1 (8 Credits)	1 (4 Credits)	2 (4 Credits)	1# (4 Credits)			
Level 7	3	1 (5 Credits)	1 (6 Credits)	1 (8 Credits)	1 (4 Credits)	2 (4 Credits)		1# (4 Credits)	Bachelor Degree in Main Faculty (120)
		1 (6 Credits)	1 (6 Credits)	1 (4 Credits)	2 (4 Credits)	2 (4 Credits)			
Level 8	4	2 (6 Credits)	1 (4 Credits)				Internship/Apprenticeship Or Research Project	6x4=24 =60	Bachelor Degree (Honours) in Main Faculty (160)
		2 (6 Credits)	1 (4 Credits)				Internship/Apprenticeship Or Research Project	6x4=24 =60	
Total		56 Credits	26 Credits	18 Credits	22 Credits	24 Credits	24 Credits	168 Credits	

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14. Choice to Select the MOOC Courses:

- a The College/UTD/autonomous college can allow up to 40% of the total credits being offered in a particular programme in a year through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer.
- b The students will have the choice to opt elective-generic Skill Enhancement/Ability Enhancement courses from the courses available within the College/UTD/autonomous college or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the College/UTD.
- c The College/UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the College/UTD.
- d The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform.
- e The College/University will take a decision for allowing the online courses of SWAYAM if
 - (i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
 - (ii) Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required.
 - (iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the College/UTD/autonomous college. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/conduct the laboratory/practical sessions/examinations.
- f The requirement of project/dissertation, as notified by the respective College/UTD/autonomous college need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and state

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Laboratories/Institutes/Companies/Industries with the approval of College/
UTD/autonomous college

15. Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of atleast seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the year end examination. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/seasonal held in each course may be condoned by the Vice Chancellor/Principal of autonomous colleges.

16. Examination & Evaluation:

- 16.1 Generally each course will correspond to an examination paper comprising of external and internal valuations. The year end theory examinations for Major subject, Minor subject and Generic Elective will be of 3 hours while Vocational (SEC) and Foundation Course (AECU) will be of 2 hours duration. The credit structure for theory/practical/tutorial, internal, external examinations and total marks for an examination are shown in the Table 3 in clause 16.14.
- 16.2 The question paper of the external examination should preferably contain long answer, short answer and objective type questions. Where the internal assessment is for 30 marks, the continuous evaluation of the student will be conducted at four times (one in each quarter of the academic session) by conducting four tests of 10 marks each. Of these, three must be written tests and the fourth may be written test /Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best three tests out of four will be awarded to the student. Each student shall have to appear in at least three tests and Year End Examination. Failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical year-end exam, viva, if any be decided by the University/autonomous college. In case of internal assessment of 50 marks, the college/UTD/University shall distribute and design their assessment so that at least one test is conducted in a quarter of an academic year.
- 16.3 UTD/Autonomous colleges may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.



16.4 Total marks obtained in Year-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.5

16.5 The grading will be made on 10-point scale as described below

Letter Grade	Grade Points	Description	Range of Marks (%)
O	10	Outstanding	90-100
A+	9	Excellent	80-89
A	8	Very good	70-79
B+	7	Good	60-69
B	6	Above Average	50-59
C	5	Average	40-49
P	4	Pass	35-39
F	0	Fail	0-34
Ab	0	Absent	Absent

16.6 In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table

16.7 If a student obtains Fail/Ab grade in any course(s), he/she will be treated to have supplementary/failed in the course(s). He/she has to reappear in the examination of that course(s) as and when conducted by the University/Autonomous college. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat year-end examination to decide the grade in the repeat course(s)

16.8 The student will be promoted to the next year if he/she secures at least half of the total credits (viz. 20 credits out of 40 credits in annual system) in a year. In case the student secures less than half of the total credits in any year, then the student will be declared fail in that year and he/she will be asked to repeat the entire year and that year will be treated as zero year. In such cases the student will not be promoted to the next year.

If a student passes in all the courses offered in any year then will be declared pass in that year. If a student secures at least half of the total credits in a year and fails in some courses offered in that year then he/she will be provisionally promoted to the next year with supplementary in those courses in which he/she fails.

Final

If the student fails to pass all the courses in the next supplementary examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned year even after the aforesaid second chance, she/he shall be treated as fail in that year and will be asked to repeat the entire year and that year will be treated as zero year.

If the 4-th year of undergraduate programme is not offered in the present college, admissions in another college within the same university shall be allowed in cases of provisional promotions to the 4-th year of the undergraduate programme.

- 16.9 Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the year. The student has to pay the prescribed fee for repeating the course.
- 16.10 On account of valid reasons, a student may withdraw from a year. In such case that year will be treated as zero year.
- 16.11 In case of zero year, the student will not be promoted to the next year till he/she clears that year. The university may allow such a student to re-register in that year in the coming years. The student has to pay annual fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic year then annual fee will not be charged again.
- 16.12 The provision for revaluation of answer book in annual system will be available as per the existing rules of the University.
- 16.13 The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

Asad

16.14. Table 3: Structure of Credit Course (Yearly System)

SN	Course (Credit)	Course Type	Credits Allocated			Distribution of Theory Marks		Distribution of Practical Marks			Total Marks
			Theory	Practical	Internal	Internals (Through CCE)	External (Near-End Exam)	Internal	External (Near-End Practical Exam)	Total	
1	Core/GE/DSE (6)	Type-1	6	NA	NA	30	70	NA	NA	NA	NA
2	Core/DSE/GE (6)	Type-2	4	2	NA	30	70	NA	100	NA	NA
3	Core/DSE/GE (6)	Type-3	2	4	NA	30	70	50 (Through CCE)	50	NA	NA
4	Core/DSE/GE (6)	Type-4	5	NA	1	30	70	NA	NA	NA	100
5	DSE/SEC (Vocational Courses) (4)	Type-1	4	0	NA	30	70	NA	NA	NA	NA
6	DSE/SEC (Vocational Courses) (4)	Type-2	3	1(P,T,W,etc)	NA	30	70	NA	100	NA	NA
7	DSE/SEC (Vocational Courses) (4)	Type-3	1	3(P,T,W,etc)	NA	NA	100	NA	50 (Through CCE)	50	NA
8	DSE/SEC (Vocational Courses) (4)	Type-4	3	NA	1	30	70	NA	NA	NA	100
9	AECC (Foundation Course) (4)	Type-1	4	NA	NA	NA	100	NA	NA	NA	NA
10	AECC (Foundation Course) (4)	Type-2	2	2	NA	NA	50	NA	NA	50	NA
11	Field-Projects / Internship / Apprenticeship / Community engagement & service (4/6)	NA	(i) Field-Projects / Internship / Apprenticeship / Community engagement & service 3/4 Credits (75 Marks) (ii) Evaluation of Report 1/2 Credit (25 Marks)								3/4
12	Research Methodology (4)	Type-4	3	NA	1	30	70	NA	NA	NA	100
13	Dissertation/Research Project (4/6)	NA	Evaluation of Thesis 2/4 Credits (50 Marks)+ Pre submission viva-voce 1/1 Credit (25 Marks)+ Internal viva-voce 1/1 Credit (25 Marks)								100

P-Practical T-Theory W-Workshop

Note: Paper work (i) Assign, Evaluation, (ii) Design, Innovation & (iii) Research Development and Character Building, should have 50% practical component in the evaluation process. Entrepreneurial education, social empowerment etc. can have projects.

17. Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the state government/University/SWAYAM portal/AIGC shall be followed for evaluation and certification of MOOCs, Vocational courses, Field-Projects/Internship/Apprenticeship/Community engagement & service/Research Project

18. Calculation of AGPA/CGPA:

18.1 Annual Grade Point Average (AGPA) is a measure of performance of the student in a year. It is ratio of total credit points secured by a student in various courses registered in that year and the total course credits taken during that year. i.e.

$$AGPA(Y_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where Y_i is the i -th year, C_i is the number of credits of the i -th course in the year (Y_i) and G_i is the grade point scored by the student in the i th course

18.2 The Annual Grade Point Average (AGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The AGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

The calculation of AGPA and CGPA in annual system will be done as per follows

Calculation of AGPA:

Course	Credits (C)	Grade	Grade Point (GP)	Credit Points (C x GP)	AGPA (Total Credit Points/Total Credits)
Course 1	6	A	8	48	276/40 = 6.90
Course 2	6	C	5	30	
Course 3	6	B+	7	42	
Course 4	6	C	10	60	
Course 5	4	B	6	24	
Course 6	4	P	4	16	
Course 7	4	A+	9	36	
Course 8	4	C	5	20	
TOTAL	40		-	276	

18.3 CGPA is a measure of overall cumulative performance of a student over all the years completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the years completed and the sum of the credits of all courses in all the years completed. In case of annual system CGPA will be calculated as per follows

$$CGPA = \frac{\sum(C_i \times AGPA(Y_i))}{\sum C_i}$$

where $AGPA(Y_i)$ is the AGPA of the i -th year and C_i is the total number of credits in the i -th year

Agal

Calculation of CGPA:

Year	Credits	AGPA	Credits x AGPA	CGPA
1	40	7.50	300.00	$CGPA = \frac{\text{Total (Credits x AGPA)}}{\text{Total Credits}}$ $CGPA = \frac{1229.60}{160}$ $= 7.685$ $= 7.69$ (rounded off to second decimal point)
2	40	7.58	303.20	
3	40	7.32	292.80	
4	40	8.34	333.60	
Total	160		1229.60	

19. On completing all requirements for award of the undergraduate certificate/diploma/degree the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-year and 4-year undergraduate degrees should also indicate the Division obtained as per follows:

Division	Criterion
First division with distinction	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above.
First division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 or above but less than 8.0.
Second division	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50.
Pass	The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00.

The conversion of CGPA into percentage will be as follows to facilitate its application in other academic matters:

$$\text{Equivalent Percentage} = CGPA \times 10$$

The percentage will be rounded off up to second decimal point.

20. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
21. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
22. A Grade Card shall be issued to all the students after every academic year based on the grades earned. The course details (code, title, number of credits, grade secured) along with AGPA of every year and CGPA earned till that Academic Year will be displayed in the grade card.
23. Grade sheets for the colleges/UTD autonomous college will be prepared based on model Annexures Y-I to Y-IV for annual system.
24. Credit Transfer:

- 24.1 The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time
- 24.2 The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank Of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time
- 24.3 Except for the cases of provisional promotions, the universities established by M.P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student
25. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the state government whose decision thereon shall be applicable
26. The guidelines, related to this programme, issued by the statutory bodies e.g. UGC/AICTE/BCI/NCTE/PC/VRCE issued from time to time will be adopted for implementation
27. In matters not covered under this Ordinance, general rules of the University shall be applicable, otherwise the directions of the state government shall be applicable
28. If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval by the Kuladhipati on the recommendation of the Higher Education Department

Asal



Logo in water mark

Name of the University

GRADE SHEET

Name of the Institute

Address of the Institute

Name of the Programme:

Batch:	Year:
Enrolment No.	Roll No.:
Name of the Student	Examination:
Father's/Husband's Name	Mother's Name:

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	6	B+	7	42
	Course 4	6	O	10	60
	Course 5	4	B*	6	24
	Course 6	4	P	4	16
	Course 7	4	A+	9	36
	Course 8	4	C	5	20
TOTAL		40			276
AGPA		276/40			6.90

* Grade in Repeat Examination.

YEAR	1
TOTAL CREDITS	
OBTAINED CREDITS	
ADDITIONAL CREDITS	
AGPA	
ATTEMPT	
RESULT	

AGPA Annual Grade Point Average

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result:

**Assistant Registrar/Controller
Examination/Head, UTD**

Asad

SAMPLE COPY FOR SECOND YEAR

ANNEXURE Y/2

Logo in water mark



Name of the University _____

GRADE SHEET

Name of the Institute:

Address of the Institute:

Name of the Programme:

Batch: _____	Year: . . .
Enrolment No.: _____	Roll No.: _____
Name of the Student: _____	Examination: _____
Father's/Husband's Name: _____	Mother's Name: _____

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	6	B+	7	42
	Course 4	6	O	10	60
	Course 5	4	B*	6	24
	Course 6	4	P	4	16
	Course 7	4	A+	9	36
	Course 8	4	C	5	20
TOTAL		40			276
AGPA		276/40			6.90

* Grade in Repeat Examination.

RESULT YEAR WISE		
YEAR	I	II
TOTAL CREDITS		
OBTAINED CREDITS		
ADDITIONAL CREDITS		
AGPA		
ATTEMPT		
RESULT		

AGPA: Annual Grade Point Average

CGPA: Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result:

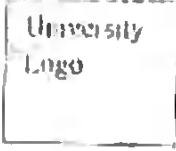
Assistant Registrar/Controller
Examination/ In-charge, UTD

K. G. K.

SAMPLE COPY FOR FOR THIRD YEAR

Logo in water mark

ANNEXURE-Y-3



Name of the University _____

GRADE SHEET

Name of the Institute _____

Address of the Institute: _____

Name of the Programme _____

Batch 2021-24	Year
Enrolment No	Roll No
Name of the Student	Examination
Father's/Husband's Name	Mother's Name

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	6	B+	7	42
	Course 4	6	O	10	60
	Course 5	4	B*	6	24
	Course 6	4	P	4	16
	Course 7	4	A+	9	36
	Course 8	4	C	5	20
TOTAL		40			276
AGPA		276/40			6.90

* Grade in Repeat Examination

RESULT YEAR WISE			
YEAR	I	II	III
TOTAL CREDITS			
OBTAINED CREDITS			
ADDITIONAL CREDITS			
AGPA			
ATTEMPT			
RESULT			

AGPA Annual Grade Point Average

FINAL RESULT PASS			
TOTAL CREDITS	CGPA	EQUIVALENT PERCENTAGE	DIVISION

CGPA Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result _____

Assistant Registrar/Controller
Examinations

Handwritten signature

SAMPLE COPY FOR FOR FOURTH YEAR

Logo in water mark

University
Logo

ANNEXURE-Y-4

Name of the University _____

GRADE SHEET

Name of the Institute
Address of the Institute
Name of the Programme

Batch 2021-24	Year
Enrolment No	Roll No
Name of the Student	Examination
Father's/Husband's Name	Mother's Name

Course Code	Course Title	Credits	Grade	Grade Point	Credit Points (Credits x Grade Point)
	Course 1	6	A	8	48
	Course 2	6	C	5	30
	Course 3	6	B+	7	42
	Course 4	6	O	10	60
	Course 5	4	B*	6	24
	Course 6	4	P	4	16
	Course 7	4	A+	9	36
	Course 8	4	C	5	20
TOTAL		40	-		276
AGPA		276/40			6.90

* Grade in Repeat Examination

RESULT YEAR WISE				
YEAR	I	II	III	IV
TOTAL CREDITS				
ADDITIONAL CREDITS				NA
AGPA				
ATTEMPT				
RESULT				

AGPA Annual Grade Point Average

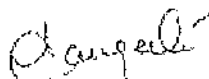
FINAL RESULT PASS			
TOTAL CREDITS	CGPA	EQUIVALENT PERCENTAGE	DIVISION

CGPA = Cumulative Grade Point Average Equivalent Percentage = CGPA x 10


Date of Result:

Assistant Registrar/Controller Examinations

Vice-chancellors



(Prof. Sangeeta Shakla)



(Prof. R. J. Rao)



(Prof. Kapil Dev Mishra)

(Prof. T. N. Thapali)

कार्यालय आयुक्त, उच्च शिक्षा, मध्यप्रदेश
सतपुड़ा भवन, भोपाल-462004

क्रमांक 1043/2021/आउशि/शा.-5/2021
प्रति,

भोपाल, दिनांक 08/09/2021

1. कुलसचिव, समस्त राज्य विश्वविद्यालय, मध्यप्रदेश।
2. कुलसचिव, समस्त निजी विश्वविद्यालय, मध्यप्रदेश।
3. प्राचार्य, समस्त शासकीय/अशासकीय अनुदान प्राप्त/निजी अशासकीय महाविद्यालय, मध्यप्रदेश।

विषय:- राष्ट्रीय शिक्षा नीति 2020 के अन्तर्गत सत्र 2021-22 से स्नातक स्तर पर वार्षिक पद्धति के पाठ्यक्रम विषयक।

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उपरोक्त विषयान्तर्गत लेख है कि मध्यप्रदेश शासन, उच्च शिक्षा विभाग द्वारा सक्षम अनुमोदन उपरांत अकादमिक सत्र 2021-22 से राष्ट्रीय शिक्षा नीति 2020 के परिप्रेक्ष्य में वार्षिक पद्धति के माध्यम से क्रियान्वयन संबंधी निर्णय लिया गया है -

2. म.प्र. विश्वविद्यालय अधिनियम, 1973 की धारा 34-ए की उपधारा 5 के अन्तर्गत 79 विषयों के केन्द्रीय अध्ययन मंडलों का गठन किया गया। केन्द्रीय अध्ययन मंडल द्वारा स्नातक स्तर के पाठ्यक्रम निर्धारण संबंधी कार्यवाही की गई है। माननीय कुलाधिपति महोदय से प्राप्त सहमति के आधार पर 79 विषयों के वार्षिक पद्धति के पाठ्यक्रम अकादमिक सत्र 2021-22 से लागू किये जाने के लिए विभागीय वेबसाइट पर अपलोड किये जा रहे हैं।
3. विश्वविद्यालयीन क्षेत्राधिकार के महाविद्यालयों में 79 विषयों के अतिरिक्त संचालित अन्य विषयों के पाठ्यक्रम का निर्माण उच्च शिक्षा विभाग द्वारा जारी निर्देशों के अनुरूप विश्वविद्यालय स्तर पर गठित अध्ययन मंडल द्वारा किया जाये।
4. केन्द्रीय अध्ययन मण्डल द्वारा तैयार एकीकृत पाठ्यक्रम प्रदेश के समस्त विश्वविद्यालय एवं स्वशासी महाविद्यालयों में समान रूप से लागू होगा। समस्त विश्वविद्यालय एवं स्वशासी महाविद्यालय उच्च शिक्षा विभाग द्वारा जारी एकीकृत पाठ्यक्रम को यथावत स्वीकार करते हुए सम्बंधित विश्वविद्यालय एवं स्वशासी महाविद्यालय में गठित अध्ययन मण्डल के माध्यम से स्थानीय आवश्यकताओं और विशेषज्ञता के आधार पर पाठ्यक्रम में 20 प्रतिशत वृद्धि कर सकेंगे।
5. इस संदर्भ में निर्देशित किया जाता है कि समस्त शैक्षणिक संस्थान संबंधित विषय के प्राध्यापकों के माध्यम से अपने-अपने विषय के पाठ्यक्रम विभागीय वेबसाइट से डाउनलोड कर विद्यार्थियों को उपलब्ध कराना सुनिश्चित करेंगे।

कृपया निर्देशों का पालन सुनिश्चित किया जाए।


(चन्द्रशेखर वालिम्बे)

अपर आयुक्त,
उच्च शिक्षा, मध्यप्रदेश

.....निरंतर-2

पृ.क. 1044/आउशि/शा.-5 (अ)/2021
प्रतिलिपि:-

भोपाल, दिनांक 08/09/2021

1. प्रमुख सचिव, राज्यपाल सचिवालय, मध्यप्रदेश, भोपाल।
2. प्रमुख सचिव, मुख्यमंत्री कार्यालय, मध्यप्रदेश शासन, भोपाल।
3. विशेष सहायक, माननीय मंत्री, उच्च शिक्षा विभाग, मंत्रालय, भोपाल, मध्यप्रदेश।
4. उप सचिव, मुख्य सचिव कार्यालय, मध्यप्रदेश शासन, भोपाल।
5. आयुक्त, उच्च शिक्षा संचालनालय, सतपुड़ा भवन, भोपाल मध्यप्रदेश।
6. कुलपति, समस्त राज्य विश्वविद्यालय, मध्यप्रदेश।
7. कुलपति, समस्त निजी विश्वविद्यालय, मध्यप्रदेश।
8. अध्यक्ष, म.प्र. निजी विश्वविद्यालय विनियामक आयोग, मध्यप्रदेश।
8. समस्त क्षेत्रीय अतिरिक्त संचालक, उच्च शिक्षा, मध्यप्रदेश।
9. समस्त अग्रणी प्राचार्य, शासकीय महाविद्यालय, मध्यप्रदेश।
10. विशेष कर्तव्यस्थ अधिकारी, आई.टी.शाखा, उच्च शिक्षा, संचालनालय, सतपुड़ा भवन, भोपाल।
---की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु।

अपर आयुक्त,
उच्च शिक्षा, मध्यप्रदेश

भाग अ - परिचय

भाग अ - परिचय			
कार्यक्रम: प्रमाण पत्र रिपोर्टिंग और संपादन	कक्षा : बीएजेएमसी प्रथम वर्ष	वर्ष: 2021	सत्र: 2021- 2022
विषय: पत्रकारिता और जनसंचार			
1	पाठ्यक्रम का कोड	A1-JOUA1T	
2	पाठ्यक्रम का शीर्षक	पत्रकारिता का परिचय (प्रश्न पत्र 1)	
3	पाठ्यक्रम का प्रकार :(कोर कोर्स/इलेक्टिव/जेनेरिक इलेक्टिव/वोकेशनल/.....)	कोर कोर्स	
4	पूर्वापेक्षा (Prerequisite) (यदि कोई हो)	सभी के लिए उपलब्ध (Open For all)	
5	पाठ्यक्रम अध्धयन की परिलब्धियां (कोर्स लर्निंग आउटकम) (CLO)	<ul style="list-style-type: none"> • उन सामाजिक, राजनीतिक, आर्थिक और वैश्विक संदर्भों का समालोचनात्मक विश्लेषण करने में सक्षम होना जिनमें संचार होता है। • पत्रकारिता और संचार क्षेत्रों का समर्थन करने वाले इतिहास और सिद्धांतों को जानना। • पत्रकारिता की आवश्यकता और पत्रकार के योगदान को जानना। 	
6	क्रेडिट मान	4	
7	कुल अंक	अधिकतम अंक: 25+75	न्यूनतम उत्तीर्ण अंक: 33

(Dr. Raju C. Jha)

भाग ब- पाठ्यक्रम की विषयवस्तु

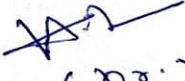
व्याख्यान की कुल संख्या- (प्रति सप्ताह घंटे में): प्रति सप्ताह 2 घंटे

व्याख्यानों की कुल संख्या = 60

इकाई	विषय	व्याख्यान की संख्या
1.	भारत में पत्रकारिता का जन्म, स्वतंत्रता से पहले और बाद में भारतीय प्रेस के इतिहास में महत्वपूर्ण विकास (संक्षेप में), हिंदी पत्रकारिता का इतिहास, मुख्य हिंदी समाचार पत्र, हिंदी पत्रिकाएं और हिंदी मीडिया हस्तियां। पत्रकारिता: अर्थ और दायरा, सामाजिक, आर्थिक और राजनीतिक परिदृश्य में प्रेस की भूमिका। पत्रकार कौन है? पत्रकार और पत्रकारिता का मिशन, पेशे के रूप में पत्रकारिता, व्यावसायिक खतरे।	15
2.	मध्य प्रदेश में पत्रकारिता का विकास (प्रमुख समाचार पत्रों और व्यक्तित्वों पर जोर देने के साथ), विकसित और विकासशील देशों की पत्रकारिता का तुलनात्मक अध्ययन (ऐतिहासिक परिप्रेक्ष्य), महत्वपूर्ण विश्व अंग्रेजी समाचार पत्रों का संक्षिप्त परिचय भारत के महत्वपूर्ण अंग्रेजी समाचार पत्रों और अंग्रेजी पत्रिका का संक्षिप्त परिचय	15
3.	भारत में समाचार एजेंसियों का विकास, प्रेस की बदलती भूमिका और प्रकृति, इलेक्ट्रॉनिक मीडिया की स्थापना, विकास और भविष्य, अंतर्राष्ट्रीय इलेक्ट्रॉनिक मीडिया, राष्ट्रीय, राज्य स्तर और स्थानीय इलेक्ट्रॉनिक मीडिया।	10
4.	प्रेस और प्रेस प्रबंधन का आधुनिकीकरण, ऑनलाइन मीडिया इसका विकास और इतिहास, नागरिक समाज और नागरिक पत्रकार, संचार उपकरण के रूप में पत्रकारिता, पत्रकार के कार्य में नैतिक मूल्य और आचार संहिता, विकास में मास मीडिया की भूमिका।	10
5.	समाज की अवधारणा, समाज की समस्याएं, पत्रकार के लिए सुनने की कला और उसका विकास, पत्रकार के लिए लेखन की	10

(Dr. Rajendra C. John)

	कला और उसका विकास, पत्रकार के लिए बोलने की कला और उसका विकास, पत्रकार के लिए पढ़ने की कला और उसका विकास, समाचार पत्रों की विशेषताएं और सीमाएं, पत्रिका की विशेषताएं और सीमाएं।	
सार बिंदु (की वर्ड)/टैग: इतिहास, भारतीय प्रेस, पत्रकार, मीडिया, समाचार पत्र, पत्रिका, ऑनलाइन मीडिया, नागरिक पत्रकार, हिंदी मीडिया, पत्रकारिता का विकास, आधुनिकीकरण, समाचार एजेंसियां।		


(Dr. Rajneesh)

अनुशंसित सहायक पुस्तकें /ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

1. दीक्षित, एस.एन., पत्रकारिता: रिपोर्टिंग, लेखन और संपादन, पर्ल बुक्स प्रकाशन, नई दिल्ली
2. सक्सेना, सोनी।, शीर्षक लेखन: सेज प्रकाशन
3. चतुर्वेदी, जी.डी., समाचार की रिपोर्टिंग की नैतिकता, एबीडी प्रकाशन, राजस्थान
4. दिवाकर, शर्मा, मॉडर्न जर्नलिज्म: रिपोर्टिंग एंड राइटिंग, डीप एंड डीप पब्लिकेशन, नई दिल्ली।
5. एलन, एस., जर्नलिज्म: क्रिटिकल इश्यूज, मेडेनहेड, ओपन यूनिवर्सिटी प्रेस, इंग्लैंड, 2005।
6. डोंस्वैक, वोल्फगैंग, द इंटरनेशनल इनसाइक्लोपीडिया ऑफ कम्युनिकेशन, ब्लैकवेल पब्लिकेशन, माल्डेन, 2008।
7. एडी, डब्ल्यू, 21वीं सदी संचार: एक संदर्भ पुस्तिका, सेज प्रकाशन 2009
8. मरे, एम. डी., इनसाइक्लोपीडिया ऑफ़ टेलीविज़न न्यूज़, ओरिक्स प्रेस, 1999।
9. स्कीमेंट, जे.आर., संचार और सूचना का विश्वकोश, मैकमिलन प्रकाशन न्यूयॉर्क यूएसए, 2002।
10. स्टर्लिंग, सी.एच., पत्रकारिता का विश्वकोश, सेज प्रकाशन, 2009।
11. सुलिवन, एल.ई., द सेज ग्लोसरी ऑफ़ द सोशल एंड बिहेवियरल साइंसेज, सेज प्रकाशन लंदन, 2009।
12. वॉन, एसा, अमेरिकी पत्रकारिता का विश्वकोश। रूटलेज प्रकाशन, न्यूयॉर्क, 2008।
13. विल्सन, जे., अंडरस्टैंडिंग जर्नलिज्म: ए गाइड टू इश्यूज। रूटलेज प्रकाशन, लंदन, 1996।

अनुशंसित डिजिटल प्लेटफॉर्म वेब लिंक

<https://editorsguild.in/history-of-journalism/>

<http://www.universityofcalicut.info/SDE/Hisotry%20of%20Journalism%20in%20India%20dt.25.3.pdf>

<https://sstuffsimplified.blogspot.com/2020/11/history-of-hindi-journalism.html>

<https://www.mpgkpdf.com/2020/05/history-of-news-paper-in-mp.html>

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<http://www.english tutor.hk/english-language-newspapers.html>

<https://www.indianmediastudies.com/indian-news-agencies/>

https://saylordotorg.github.io/text_understanding-media-and-culture-an-introduction-to-mass-communication/s19-04-current-trends-in-electronic-m.html

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<https://www.yourarticlelibrary.com/journalism/mass-media-role-of-mass-media-in-development/11114>

<https://www.britannica.com/topic/citizen-journalism>

<https://www.sociologygroup.com/citizen-journalism/>

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(Dr. Raj C. John)

भाग द - अनुशासित मूल्यांकन विधियां:

अनुशासित सतत मूल्यांकन विधियां:

अधिकतम अंक: 100

सतत व्यापक मूल्यांकन (CCE) अंक : 25 विश्वविद्यालयीन परीक्षा (UE) अंक: 75

आंतरिक मूल्यांकन: सतत व्यापक मूल्यांकन (CCE):	क्लास टेस्ट असाइनमेंट/ प्रस्तुतीकरण (प्रेजेंटेशन)	15 10 कुल अंक :25
आकलन : विश्वविद्यालयीन परीक्षा: समय- 02.00 घंटे	अनुभाग (अ): तीन अति लघु प्रश्न (प्रत्येक 50 शब्द) अनुभाग (ब): चार लघु प्रश्न (प्रत्येक 200 शब्द) अनुभाग (स): दो दीर्घ उत्तरीय प्रश्न (प्रत्येक 500 शब्द)	03 x 03 = 09 04 x 09 = 36 02 x 15 = 30 कुल अंक 75

कोई टिप्पणी/सुझाव: अपने क्षेत्र के कम से कम तीन स्थापित पत्रकारों के साथ छात्रों की लाइव बातचीत।

A. J.
(Dr. Rajan C. John)

Part A Introduction

Program: Certificate Course in Reporting and Editing		Class`: BAJMC I Year	Year: 2021	Session: 2021-2022
Subject: Journalism and Mass Communication				
1	Course Code	A1-JOUA1T		
2	Course Title	Introduction to Journalism (Paper 1)		
3	Course Type (Core Course/Elective/Generic Elective/Vocational/.....)	Core		
4	Pre-requisite (if any)	Open for all		
5	Course Learning outcomes (CLO)	<ul style="list-style-type: none">• Being able to critically analyze on the social, political, economic and global contexts in which communication takes place.• Knowing the history and the theories supporting the journalism and communication fields.• Knowing the need of journalism and contribution of journalist.		
6	Credit Value	4		
7	Total Marks	Max. Marks: 25+75	Min. Passing Marks:33	

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(Dr. Raju C. John)

Part B – Content of the Course

Total No. of Lectures (in hours per week) 2 hours per week

Total No. of Lectures = 60

Unit	Topics	No. of Lectures
1.	The Birth of Journalism in India, Important development in the History of the Indian Press before and after independence (in Brief), History of Hindi Journalism, Main Hindi News Papers, Hindi magazines & Hindi Media Personalities. Journalism: Meaning and Scope, Role of press in social, economic and political scenario. Who is a journalist? Mission of journalist and journalism, Journalism as profession, Professional hazards.	15
2.	The Growth of Journalism in Madhya Pradesh (with emphasis on Prominent newspaper and Personalities), Comparative study of journalism of developed and developing countries (historical perspective), Brief introduction of important world English newspapers Brief introduction of important English newspapers & English magazine of India	15
3.	Development of News agencies in India, Changing role and nature of the Press, Inception, growth and future of electronic media, International Electronic Media, National, State level & Local Electronic Media.	10
4.	Modernization of press and press management, Online media its growth and history, Civil society and citizen journalist, Journalism as communication tool, Moral values and code of ethics in the function of journalist, Role of mass media in development.	10

A. H.
(Dr. Raju Chohan)

5.	Concept of society, Society problems, Art of listening and its development for journalist, Art of writing and its development for journalist, Art of speaking and its development for journalist, Art of reading and its development for journalist, Characteristics and limitations of newspapers, Characteristics and limitations of magazine	10
Key Words	History, Indian Press, Journalist, Media, Newspapers, Magazine, Online media, citizen journalist, Hindi Media, Growth of Journalism, Modernization, News Agencies.	

A.T.
(Dr. Raju C. Jahn)

Part C – Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Dixit, S.N., Journalism: Reporting, Writing and Editing, Pearl Books publication, New Delhi
2. Saxena, Soni., Headline writing: Sage publication
3. Chaturvedi, G.D., The ethics of reporting the news, ABD Publication, Rajasthan
4. Diwakar, Sharma, Modern Journalism: Reporting and Writing, Deep and Deep publication, New Delhi.
5. Allan, S., Journalism: critical issues, Maidenhead, Open University Press, England, 2005.
6. Donsbach, Wolfgang, The international encyclopedia of communication, Blackwell Publication, Malden, 2008.
7. Eadie, W., 21st century communication: a reference handbook, SAGE publication 2009
8. Murray, M. D., Encyclopedia of television news, Oryx Press, 1999.
9. Schement, J. R., Encyclopedia of communication and information, Macmillan publication New York USA, 2002.
10. Sterling, C. H., Encyclopedia of journalism, SAGE Publication, 2009.
11. Sullivan, L. E., The SAGE glossary of the social and behavioral sciences, SAGE publication London, 2009.
12. Vaughn, S., Encyclopedia of American journalism. Routledge Publication, Newyork, 2008.
13. Wilson, J., Understanding journalism: A guide to issues. Routledge publication, London, 1996.

Suggestive Digital Platforms Web Links:

<https://editorsguild.in/history-of-journalism/>

<http://www.universityofcalicut.info/SDE/Hisotry%20of%20Journalism%20in%20India%20dt.25.3.pdf>

<https://sstuffsimplified.blogspot.com/2020/11/history-of-hindi-journalism.html>

<https://www.mpgkpdf.com/2020/05/history-of-news-paper-in-mp.html>

<https://affairsccloud.com/important-newspapers-magazines-of-different-countries-2/>

<http://www.englishtutor.hk/english-language-newspapers.html>

<https://www.indianmediastudies.com/indian-news-agencies/>

https://saylordotorg.github.io/text_understanding-media-and-culture-an-introduction-to-mass-communication/s19-04-current-trends-in-electronic-m.html

<http://www.nraismc.com/wp-content/uploads/2017/03/104-electronic-media.pdf>

<https://www.yourarticlelibrary.com/journalism/mass-media-role-of-mass-media-in-development/11114>

<https://www.britannica.com/topic/citizen-journalism>

<https://www.sociologygroup.com/citizen-journalism/>

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Part D-Assessment and Evaluation

Maximum Marks : 100
Continuous Comprehensive Evaluation (CCE) : 25
University Exam (UE) 75
Time : **02.00 Hours**

Internal Assessment : Continuous Comprehensive Evaluation (CCE)	Class Test	15
	Assignment/Presentation	10
	Total	25
External Assessment : University Exam	Section(A) : Three Very Short Questions (50 Words Each)	03 x 03 = 09
	Section (B) : Four Short Questions (200 Words Each)	04 x 09 = 36
	Section (C) : Two Long Questions (500 Words Each)	02 x 15 = 30
	Total	75

Any remarks/ suggestions: Live interaction of students with minimum three established journalists of your area.

A.A.
(Dr. Rajn C. John)

भाग अ - परिचय

भाग अ - परिचय			
कार्यक्रम: प्रमाण पत्र रिपोर्टिंग और संपादन	कक्षा : बीएजेएमसी प्रथम वर्ष	वर्ष: 2021	सत्र: 2021- 2022
विषय: पत्रकारिता और जनसंचार			
1	पाठ्यक्रम का कोड	A1-JOUA1P	
2	पाठ्यक्रम का शीर्षक	रिपोर्टिंग और संपादन (प्रश्न पत्र 2)	
3	पाठ्यक्रम का प्रकार :(कोर कोर्स/इलेक्टिव/जेनेरिक इलेक्टिव/वोकेशनल/.....)	कोर कोर्स	
4	पूर्वापेक्षा (Prerequisite) (यदि कोई हो)	सभी के लिए उपलब्ध (Open For all)	
5	पाठ्यक्रम अध्ययन की परिलब्धियां (कोर्स लर्निंग आउटकम) (CLO)	<ul style="list-style-type: none"> • पत्रकार के नजरिए से खबरों की पहचान करना। • उन नैतिक विचारों की पहचान करें जो पत्रकार के दृष्टिकोण से समाचारों के एकत्रीकरण और रिपोर्टिंग का मार्गदर्शन करते हैं। • प्रिंट, रेडियो, टेलीविजन और ऑनलाइन प्लेटफॉर्म के लिए समाचार एकत्र करने और रिपोर्ट करने की विभिन्न आवश्यकताओं का पता लगाने के लिए। 	
6	क्रेडिट मान	2	
7	कुल अंक	अधिकतम अंक: 25+75	न्यूनतम उत्तीर्ण अंक: 33

A.A.
(Dr. Raju C. John)

भाग ब- पाठ्यक्रम की विषयवस्तु

व्याख्यान की कुल संख्या- (प्रति सप्ताह घंटे में): प्रति सप्ताह 1 घंटे

व्याख्यानों की कुल संख्या = 30

इकाई	विषय	व्याख्यान की संख्या
1.	समाचार की अवधारणा: समाचार मूल्यों की परिभाषा और विकास, समाचार की बदलती अवधारणा: मुद्दे और चुनौतियाँ, समाचार का संग्रह: सूचना का स्रोत, अवलोकन और अनुसंधान, समाचार के सामाजिक पहलू समाचार में विकास और मानव हित अंतर्दृष्टि।	6
2.	समाचार के तत्व, सूचना बनाम समाचार, समाचार मूल्य, समाचार मूल्यों की जाँच, समाचार की संरचना, समाचार लेखन के लिए सावधानियाँ।	5
3.	हार्ड न्यूज और सॉफ्ट न्यूज, विषय आधारित समाचार, बिजनेस रिपोर्टिंग, साइंस रिपोर्टिंग, स्पोर्ट्स रिपोर्टिंग, फिल्म रिपोर्टिंग; व्याख्यात्मक और खोजी रिपोर्टिंग; ऑनलाइन रिपोर्टिंग; साक्षात्कार, कॉलम लेखन।	10
4.	संपादन के सिद्धांत, कॉपी के मूल तत्व संपादन, संपादन और प्रूफ रीडिंग, स्टाइल शीट, हेडलाइंस, हेडलाइंस के प्रकार, और हेडलाइंस में आधुनिक रुझान, फ्रीचर: अवधारणा और महत्व, फ्रीचर के प्रकार, लेख / विशेष लेख	9
सार बिंदु (की वर्ड)/टैग: न्यूज, रिपोर्टिंग, फ्रीचर, आर्टिकल, हार्ड न्यूज, सॉफ्ट न्यूज, इंटरव्यू, कॉलम राइटिंग, न्यूज चेकिंग, न्यूज वैल्यू, एडिटिंग।		

AA
(for sign c. jibn)

अनुशंसित सहायक पुस्तकें /ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

1. निवास, स्वाति, हेडलाइंस फ्रॉम द हार्टलैंड: रीडिंग टिपिंग द हिंदी पब्लिक स्फेयर, सेज पब्लिकेशन, नई दिल्ली।
2. शर्मा, दिवाकर, मॉडर्न जर्नलिज्म: रिपोर्टिंग एंड राइटिंग, डीप एंड डीप पब्लिकेशन नई दिल्ली
3. चतुर्वेदी, जी.डी., द एथिक्स ऑफ रिपोर्टिंग द न्यूज़, एबीडी प्रकाशन राजस्थान
4. वेंकटेश्वरन, आर.जे., हाउ टू एक्सेल इन बिजनेस जर्नलिज्म, स्टर्लिंग पब्लिशर्स।
5. ब्रूस गैरीसन, लॉरेंस एरीबैम, पेशेवर के लिए उन्नत रिपोर्टिंग कौशल, एसोसिएट्स प्रकाशक, हिल्सडेल, न्यू जर्सी।
6. ब्रूस वेस्टली: न्यूज़ एडिटिंग, आईबीएच पब्लिशर्स, नई दिल्ली।
7. फ्रैंक बार्टन, द न्यूज़रूम: ए मैनुअल ऑफ जर्नलिज्म, स्टर्लिंग पब्लिशर्स, नई दिल्ली।
8. आर. पार्थसारथी: बेसिक ऑफ जर्नलिज्म, मैकमिलन

प्रकाशन, नई दिल्ली।

अनुशंसित डिजिटल प्लेटफॉर्म वेब लिंक

<http://egyankosh.ac.in/bitstream/123456789/57072/1/Unit%201.pdf>

<http://studylecturenotes.com/what-is-news-meaning-definition-and-sources-of-news/>

https://www.thenewsmanual.net/Manuals%20Volume%201/volume1_01.htm

<http://commonwealth-pr.com/keep-in-mind-seven-news-values/>

<http://studylecturenotes.com/news-reporting-definition-types-and-perquisites/>

https://www.wettropics.gov.au/rainforest_explorer/Resources/Documents/8to9/HowTo/NewsReport.pdf

<https://www.tribuneindia.com/news/schools/how-to-write-a-news-report-108029>

<http://rapodar.ac.in/pdf/elearn/JournalismSem4Notesforstudents.pdf>

<http://egyankosh.ac.in/bitstream/123456789/57121/1/Unit%2010.pdf>

<https://kkhsou.ac.in/eslm/E-SLM-for-Learner>

<http://studylecturenotes.com/types-of-feature-stories-in-journalism/>

<https://www.vedantu.com/commerce/article-writing>

<https://www.toppr.com/guides/business-correspondence-and-reporting/article-writing/steps-of-article-writing/>

<https://www.aplustopper.com/article-writing/>

(Dr. Rajendra Singh)

भाग द - अनुशंसित मूल्यांकन विधियां:

अनुशंसित सतत मूल्यांकन विधियां:

आंतरिक मूल्यांकन	अंक	बाह्य मूल्यांकन	अंक
कक्षा में संवाद / प्रश्नोत्तरी	10	प्रायोगिक मौखिकी (वायवा)	15
उपस्थिति	5	प्रायोगिक रिकॉर्ड फाइल	10
असाइनमेंट/भ्रमण(कस्कर्शन) की रिपोर्ट/ सर्वेक्षण//औद्योगिक यात्रा	10	परियोजनाओं	50
कुल अंक	25		75

कोई टिप्पणी/सुझाव: मीडिया कार्यालयों का दौरा, अपनी रुचि के क्षेत्र में 10 समाचार रिपोर्ट बनाना, समाज के 5 प्रमुख लोगों का साक्षात्कार करना।

(Dr. Rajendra Jahn)

Part A Introduction			
Program: Certificate in Reporting and Editing		Class: BAJMC I Year	Year: 2021 Session: 2021-2022
Subject: Journalism and Mass Communication			
1	Course Code	A1-JOUA1P	
2	Course Title	Reporting and Editing (Paper 2)	
3	Course Type (Core Course/Elective/Generic Elective/Vocational/.....)	Core	
4	Pre-requisite (if any)	Open for all	
5	Course Learning outcomes (CLO)	<ul style="list-style-type: none"> • To identify what makes news from a journalist's point of view. • Identify the ethical considerations which guide the gathering and reporting of news from a journalist's point of view. • To explore the different requirements of print, radio, television and online platforms when gathering and reporting news 	
6	Credit Value	2	
7	Total Marks	Max. Marks: 25+75	Min. Passing Marks:33

A.T.
(Dr. Raju C. John)

Part B – Content of the Course

Total No. of Lectures – (in hours per week) 1 hour per week

Total No. of Lectures = 30

Unit	Topics	No. of Lectures
1.	Concept of news: Definition and development of news values, Changing concept of news: Issues and challenges, Collection of news: source of information, observation and research, Sociological aspects of news Development and human interest insight in news.	6
2.	Elements of news, Information VS News, News values, checking of news values, Structure of news, Precaution for news writing.	5
3.	Hard news and soft news, subject based news, Business Reporting, Science Reporting, Sports Reporting, Film Reporting; Interpretative and Investigative Reporting; Online Reporting; Interviewing, Column writing.	10
4.	Principles of Editing, Fundamentals of copy Editing, Editing and Proof reading, Style sheet, Headlines, Types of Headlines, and Modern Trends in Headlines, Feature: Concept and significance, Types of feature, Articles/ special articles	9
Key Words	News, Reporting, Feature, Article, Hard News, Soft News, Interview, Column Writing, News Checking, News Value, Editing.	

A. J.
(or roju e. john)

Part C – Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Nivan, Swati, Headlines from the Heartland: Reinventing the Hindi Public Sphere, Sage Publication, New Delhi.
2. Sharma, Diwakar, Modern Journalism: Reporting & Writing, Deep & Deep Publications New Delhi
3. Chaturvedi, G.D., The Ethics Of Reporting The News, ABD Publication Rajasthan
4. Venkateshwaran, R.J., How to Excel in Business Journalism, Sterling Publishers.
5. Bruce Garrison, Lawrence Eribam, Advanced Reporting skill for professional, Associates Publishers, Hillsdale, New Jersey.
6. Bruce Westly: News Editing, IBH Publishers, New Delhi.
7. Frank Barton, The newsroom: A manual of journalism, Sterling Publishers, New Delhi.
8. R. Parthasarathy: Basic of Journalism, McMillan Publication, New Delhi.

Suggestive Digital Platforms Web Links:

<http://egyankosh.ac.in/bitstream/123456789/57072/1/Unit%201.pdf>
<http://studylecturenates.com/what-is-news-meaning-definition-and-sources-of-news/>
https://www.thenewsmanual.net/Manuals%20Volume%201/volume1_01.htm
<http://commonwealth-pr.com/keep-in-mind-seven-news-values/>
<http://studylecturenates.com/news-reporting-definition-types-and-perquisites/>
https://www.wettropics.gov.au/rainforest_explorer/Resources/Documents/8to9/HowTo/NewsReport.pdf
<https://www.tribuneindia.com/news/schools/how-to-write-a-news-report-108029>
<http://rapodar.ac.in/pdf/elearn/JournalismSem4Notesforstudents.pdf>
<http://egyankosh.ac.in/bitstream/123456789/57121/1/Unit%2010.pdf>
<https://kkhsou.ac.in/eslm/E-SLM-for-Learner>
<http://studylecturenates.com/types-of-feature-stories-in-journalism/>
<https://www.vedantu.com/commerce/article-writing>
<https://www.toppr.com/guides/business-correspondence-and-reporting/article-writing/steps-of-article-writing/>
<https://www.aplustopper.com/article-writing/>

~~A.A.~~
(Dr. Rajendra Jha)

Part D-Assessment and Evaluation

Internal Assessment	Marks	External Assessment	Marks
Class Interaction /Quiz	10	Viva Voce on Practical	15
Attendance	5	Practical Record File	10
Assignments (Seminar/Report of Excursion/ Survey / Industrial visit)	10	Projects	50
TOTAL	25		75

Any remarks/ suggestions: Visit to media houses, Making 10 news reports in your area of interest, Interviewing 5 prominent people from society.

H.A.
(Dr. Rajendra John)

भाग अ - परिचय

कार्यक्रम: प्रमाण पत्र रिपोर्टिंग और संपादन		कक्षा : बीएजेएमसी प्रथम वर्ष	वर्ष: 2021	सत्र: 2021- 2022
विषय: पत्रकारिता और जनसंचार				
1	पाठ्यक्रम का कोड	A1-JOUA2T		
2	पाठ्यक्रम का शीर्षक	मीडिया कानून और मीडिया नैतिकता (प्रश्न पत्र 2)		
3	पाठ्यक्रम का प्रकार :(कोर कोर्स/इलेक्टिव/जेनेरिक इलेक्टिव/वोकेशनल/.....)	कोर कोर्स		
4	पूर्वापेक्षा (Prerequisite) (यदि कोई हो)	सभी के लिए उपलब्ध (Open For all)		
5	पाठ्यक्रम अध्ययन की परिलब्धियां (कोर्स लर्निंग आउटकम) (CLO)	<ul style="list-style-type: none"> • मीडिया के कामकाज से संबंधित कानूनों, पत्रकारिता में नैतिकता और मीडिया के सुचारू कामकाज के लिए किए गए विभिन्न कृत्यों के बारे में छात्रों को अच्छी तरह से जागरूक करना। • कॉपीराइट, मानहानि से संबंधित कानून पर अंतर्दृष्टि। • सूचना का अधिकार अधिनियम, आईटी अधिनियम आदि जैसे बुनियादी कानूनों को समझना। • छात्रों को मीडिया में नैतिकता की अवधारणा, दायरे और महत्व को समझाने के लिए। मीडिया नैतिकता की अंतर्दृष्टि प्रदान करना और उनकी रुचि के क्षेत्रों को आगे बढ़ाने का अवसर प्रदान करना। 		
6	क्रेडिट मान	6		
7	कुल अंक	अधिकतम अंक: 25+75	न्यूनतम उत्तीर्ण अंक: 33	

(Dr. Raju C. John)

भाग ब- पाठ्यक्रम की विषयवस्तु

व्याख्यान की कुल संख्या- (प्रति सप्ताह घंटे में): प्रति सप्ताह 3 घंटे

व्याख्यानों की कुल संख्या = 90

इकाई	विषय	व्याख्यान की संख्या
1.	भाषण और अभिव्यक्ति की स्वतंत्रता, अदालत की अवमानना; आधिकारिक गोपनीयता अधिनियम 1923, सूचना का अधिकार, मानहानि का नागरिक और आपराधिक कानून, भारतीय दंड संहिता 1860 (धारा - 124A, 153AB, 292,293), आपराधिक प्रक्रिया संहिता 1973 (धारा -93, 95, 96,108, 144, 196, 327)	20
2.	प्रसार भारती अधिनियम 1990, केबल टीवी नेटवर्क विनियमन अधिनियम 1995, छायांकन अधिनियम 1952, सूचना प्रौद्योगिकी अधिनियम 2000, अभिसरण कानून, मीडिया आयोग और समितियाँ, प्रेस परिषद की अवधारणा	20
3.	वर्किंग जर्नलिस्ट एक्ट, पब्लिक ब्रॉडकास्टिंग की स्वायत्तता, बौद्धिक संपदा अधिकार, कॉपी राइट एक्ट 1957, साइबर कानून और विनियम, साइबर अपराध	10
4.	संसदीय विशेषाधिकार: संविधान का अनुच्छेद १०५, १९३ और ३६१ए, संसदीय कवरेज के लिए दिशानिर्देश (गीता मुखर्जी समिति की रिपोर्ट), चुनाव कवरेज के लिए आकाशवाणी संहिता, एएससीआई कोड (भारतीय विज्ञापन परिषद), नैतिक सिद्धांत: नैतिकता, निष्पक्षता और निष्पक्षता पर ऐतिहासिक परिप्रेक्ष्य, वस्तुनिष्ठता बनाम विषयपरकता पर वाद-विवाद	20
5.	स्व-नियमन बनाम कानूनी विनियमन, पत्रकारों के कानूनी अधिकार और जिम्मेदारियां, प्रेस और नियामक निकायों की सामाजिक जिम्मेदारी जैसे प्रेस परिषद, संपादकों का गिल्ड, मीडिया नैतिकता से संबंधित मुद्दे, मीडिया और मानवाधिकार, मीडिया बनाम बाजार, मीडिया परीक्षण, स्टिंग पत्रकारिता, हिंसा, धर्म, जाति, आदि से संबंधित मुद्दों की रिपोर्टिंग पर चर्चा।	20

सार बिंदु (की बर्ड)/टैग: मीडिया ट्रायल, मीडिया कमीशन, प्रेस काउंसिल, आरटीआई, आईटी एक्ट, कानूनी अधिकार, प्रसार भारती, फिल्म सेंसरशिप, एडिटर्स गिल्ड, साइबर कानून।

(Dr. Raju C. John)

भाग स- अनुशंसित अध्ययन संसाधन

पाठ्य पुस्तकें, संदर्भ पुस्तकें, अन्य संसाधन

अनुशंसित सहायक पुस्तकें /ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

1. डॉ. जान आर. हाकेमुल्डर, डॉ. फे एसी डे फंगे, पी.पी. सिंह, मीडिया नैतिकता और कानून, अनमोल प्रकाशन।
2. वाई.के. डिसूजा, पत्रकारिता और जनसंचार के सिद्धांत और नैतिकता, राष्ट्रमंडल, प्रकाशक।
3. अय्यर वेंकट, भारत में मास मीडिया कानून और विनियम, एशियाई मीडिया सूचना और संचार केंद्र, 2000।
4. नीलांबर। एम., मीडिया लॉ एंड एथिक्स, पीएचआई लर्निंग पब्लिकेशन, 2009।
5. स्मार्ट उर्सुला, पत्रकार के लिए मीडिया कानून, सेज प्रकाशन, 2006।
6. सिंह रतन, बेदी श्रुति, लॉ एंड मीडिया, इलाहाबाद लॉ एजेंसी।
7. गुहा परंजॉय, मीडिया एथिक्स: ट्रुथ, फेयरनेस एंड ऑब्जेक्टिविटी, ऑक्सफोर्ड पब्लिकेशन।

अनुशंसित डिजिटल प्लेटफॉर्म वेब लिंक

<https://m42mc.wordpress.com/law-basics/contempt-of-court/>

<https://legaldesire.com/contempt-of-court-in-india-and-freedom-of-media-and-privacy-in-sub-judice-matters/>

<http://www.legalserviceindia.com/legal/article-572-constitution-of-india-freedom-of-speech-and-expression.html>

<https://www.indiacode.nic.in/bitstream/123456789/2379/1/A1923-19.pdf>

<http://www.legalserviceindia.com/legal/article-2224-defamation-law-in-india.html>

<https://lexlife.in/2020/05/03/defamation-law-in-india/>

<https://legislative.gov.in/sites/default/files/A1952-37.pdf>

<https://www.indiacode.nic.in/bitstream/123456789/1999/3/A2000-21.pdf>

<https://copyright.gov.in/Documents/CopyrightRules1957.pdf>

(Dr. Rajiv C. Jha)

भाग द - अनुशासित मूल्यांकन विधियां:


अनुशासित सतत मूल्यांकन विधियां:

अधिकतम अंक: 100

सतत व्यापक मूल्यांकन (CCE) अंक : 25 विश्वविद्यालयीन परीक्षा (UE) अंक: 75

आंतरिक मूल्यांकन: सतत व्यापक मूल्यांकन (CCE):	क्लास टेस्ट असाइनमेंट/ प्रस्तुतीकरण (प्रेजेंटेशन)	15 10 कुल अंक :25
आकलन : विश्वविद्यालयीन परीक्षा: समय- 02.00 घंटे	अनुभाग (अ): तीन अति लघु प्रश्न (प्रत्येक 50 शब्द) अनुभाग (ब): चार लघु प्रश्न (प्रत्येक 200 शब्द) अनुभाग (स): दो दीर्घ उत्तरीय प्रश्न (प्रत्येक 500 शब्द)	03 x 03 = 09 04 x 09 = 36 02 x 15 = 30 कुल अंक 75

कोई टिप्पणी/सुझाव: मीडिया कानून के संबंधित विषयों में कार्यरत अधिवक्ताओं के साथ छात्रों की बातचीत।


(Dr. Rajan C. John)

Part A Introduction

Program: Certificate Course in Reporting and Editing		Class: BAJMC I Year	Year: 2021	Session: 2021-2022
Subject: Journalism and Mass Communication				
1	Course Code	A1-JOUA2T		
2	Course Title	Media Law and Ethics (Paper 2)		
3	Course Type (Core Course/Elective/Generic Elective/Vocational/.....)	Core		
4	Pre-requisite (if any)	Open for all		
5	Course Learning outcomes (CLO)	<ul style="list-style-type: none"> • To make the students well aware about the laws related to functioning of media, ethics in journalism and different acts made for the smooth functioning of media. • Insight on law related to copyright, defamation. • Understanding the basic laws like right to information act, IT Act etc. • To enable the students to understand the concept, scope and significance of ethics in media and its techniques, give an insight of media ethics and provide an opportunity to pursue their areas of interest. 		
6	Credit Value	6		
7	Total Marks	Max. Marks: 25+75	Min. Passing Marks:33	

A. K.
(Dr. Rajesh Chandra)

Part B – Content of the Course

Total No. of Lectures – (in hours per week) 3 hours per week

Total No. of Lectures = 90

Unit	Topics	No. of Lectures
1.	Freedom of speech and expression, Contempt of court; Official Secrets act 1923, Right to information, Civil and Criminal law of defamation, Indian Penal Code 1860 (Section - 124A, 153AB, 292,293), Criminal Procedure Code 1973 (Section -93, 95, 96,108, 144, 196, 327)	20
2.	Prasar Bharti Act 1990, Cable TV Network regulation Act 1995, Cinematography Act 1952, Information Technology Act 2000, Convergence Laws, Media Commissions and Committees, Concept of Press Council	20
3.	Working Journalist Act, Autonomy of public broadcasting, Intellectual property rights, Copy Right Act 1957, Cyber laws & regulations, Cyber crime	10
4.	Parliamentary Privileges: article 105, 193 and 361A of constitution, Guidelines for Parliamentary coverage (Geeta Mukherjee Committee's report), AIR Code for election coverage, ASCI codes (Advertising Council of India), Ethical Theory: Historical Perspectives on Ethics, Fairness and Objectivity, Debates on Objectivity Vs Subjectivity	20

A. N.
(or Raju John)

5.	Self-regulation Vs Legal Regulation, Legal rights and responsibilities of Journalists, Social Responsibility of Press and Regulatory bodies like Press Council, Editor's Guild ,Issues related to Media Ethics, Media and Human Rights, Media Vs Market, Media Trials, Sting Journalism, Discussion on Reporting of Issues relating to Violence, Religion, Caste, etc,	20
Key Words	Media Trial, Media Commissions, Press Council, RTI, IT Act, Legal Rights, Prasar Bharti, Film Censorship, Editor's Guild, Cyber laws.	

A.S.
(Dr. Rajendra Jha)

Part C – Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Dr. Jan R. Hakemulder, Dr. Fay AC de Fange, P.P. Singh, Media Ethics and Law, Anmol Publications.
2. Y.K. D'souza, Principles and Ethics of Journalism and Mass Communication, Commonwealth, Publishers.
3. Iyer Venkat, Mass Media Laws and Regulations in India, Asian Media Information and Communication Centre, 2000.
4. Neelambar. M., Media Law and Ethics, PHI Learning Publication, 2009.
5. Smarrt Ursula, Media Law for Journalist, SAGE publication, 2006.
6. Singh Rattan, Bedi Shruti, Law & Media, Allahabad Law Agency.
7. Guha Paranjoy, Media Ethics: Truth, Fairness and Objectivity, Oxford Publication.

Suggestive Digital Platforms Web Links:

<https://m42mc.wordpress.com/law-basics/contempt-of-court/>
<https://legaldesire.com/contempt-of-court-in-india-and-freedom-of-media-and-privacy-in-sub-judice-matters/>
<http://www.legalserviceindia.com/legal/article-572-constitution-of-india-freedom-of-speech-and-expression.html>
<https://www.indiacode.nic.in/bitstream/123456789/2379/1/A1923-19.pdf>
<http://www.legalserviceindia.com/legal/article-2224-defamation-law-in-india.html>
<https://lexlife.in/2020/05/03/defamation-law-in-india/>
<https://legislative.gov.in/sites/default/files/A1952-37.pdf>
<https://www.indiacode.nic.in/bitstream/123456789/1999/3/A2000-21.pdf>
<https://copyright.gov.in/Documents/CopyrightRules1957.pdf>

(Copyright e-journal)

Part D-Assessment and Evaluation

Maximum Marks : 100
Continuous Comprehensive Evaluation (CCE) : 25
University Exam (UE) : 75
Time : **02.00 Hours**

Internal Assessment : Continuous Comprehensive Evaluation (CCE)	Class Test	15
	Assignment/Presentation	10
	Total	25
External Assessment : University Exam	Section(A) : Three Very Short Questions (50 Words Each)	03 x 03 = 09
	Section (B) : Four Short Questions (200 Words Each)	04 x 09 = 36
	Section (C) : Two Long Questions (500 Words Each)	02 x 15 = 30
	Total	75

Any remarks/ suggestions: Students interaction with working advocates in related topics of Media Law.

A.A.
(Dr. Rajin C. John)

भाग अ - परिचय

कार्यक्रम: प्रमाण पत्र रिपोर्टिंग और संपादन	कक्षा : बीएजेएमसी प्रथम वर्ष	वर्ष: 2021	सत्र: 2021- 2022
विषय: पत्रकारिता और जनसंचार			
1	पाठ्यक्रम का कोड	A1-JOU.BIT	
2	पाठ्यक्रम का शीर्षक	लोक प्रशासन, समाज और मीडिया	
3	पाठ्यक्रम का प्रकार :(कोर कोर्स/इलेक्टिव/जेनेरिक इलेक्टिव/वोकेशनल/.....)	जोबा	
4	पूर्वापेक्षा (Prerequisite) (यदि कोई हो)	सभी के लिए उपलब्ध (Open For all)	
5	पाठ्यक्रम अध्ययन की परिलब्धियां (कोर्स लर्निंग आउटकम) (CLO)	<ul style="list-style-type: none"> • केंद्र और राज्य स्तर पर विभिन्न सरकारी निकायों की भूमिका और कामकाज को समझना। • भारत जैसे लोकतांत्रिक देश में लोक प्रशासन की आवश्यकता। • समाज में कार्यपालिका, विधायिका और न्यायपालिका की भूमिका और कार्य। • विधायिका, न्यायपालिका और कार्यपालिका को कवर करने में मीडिया की भूमिका 	
6	क्रेडिट मान	6	
7	कुल अंक	अधिकतम अंक: 25+75	न्यूनतम उत्तीर्ण अंक: 33

(Dr. Rajendra Singh)

भाग स- अनुशंसित अध्ययन संसाधन

पाठ्य पुस्तकें, संदर्भ पुस्तकें, अन्य संसाधन

अनुशंसित सहायक पुस्तकें /ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

1. कोइथारा वर्गीज, समाज, राज्य और सुरक्षा, सेज प्रकाशन भारत।
2. डॉ. परमात्मा शर्मा, लोक प्रशासन अवधारणाएं और सिद्धांत, मीनाक्षी प्रकाशन।
3. चतुर्वेदी, तमिलनाडु, राजनीति, नौकरशाही और विकास, उप्पल पब्लिशिंग हाउस, नई दिल्ली

अनुशंसित डिजिटल प्लेटफॉर्म वेब लिंक

<http://old.staff.neu.edu.tr/~apolatoglu/files/inttopubadm.pdf>

<https://www.yourarticlelibrary.com/india-2/democratic-accountability-and-control-over-administration/46718>


https://dopttrg.nic.in/otrainingStatic/UNDPPProject/undp_modules/Reform

https://gurukpo.com/Content/BA/Public_Administration_in_India.pdf

<https://kkhsou.ac.in/eslm/E-SLM-for-Learner/6th%20Sem/Bachelor%20Degree/Political>

<https://www.panchayat.gov.in/>

<https://www.yourarticlelibrary.com/essay/the-chief-minister-appointment-power-function-and-position/24905>


(Dr. Raju C. John)

भाग द - अनुशंसित मूल्यांकन विधियां:

अनुशंसित सतत मूल्यांकन विधियां:

अधिकतम अंक: 100

सतत व्यापक मूल्यांकन (CCE) अंक : 25 विश्वविद्यालयीन परीक्षा (UE) अंक: 75

आंतरिक मूल्यांकन: सतत व्यापक मूल्यांकन (CCE):	क्लास टेस्ट असाइनमेंट/ प्रस्तुतीकरण (प्रेजेंटेशन)	15 10 कुल अंक :25
आकलन : विश्वविद्यालयीन परीक्षा: समय- 02.00 घंटे	अनुभाग (अ): तीन अति लघु प्रश्न (प्रत्येक 50 शब्द) अनुभाग (ब): चार लघु प्रश्न (प्रत्येक 200 शब्द) अनुभाग (स): दो दीर्घ उत्तरीय प्रश्न (प्रत्येक 500 शब्द)	03 x 03 = 09 04 x 09 = 36 02 x 15 = 30 कुल अंक 75

कोई टिप्पणी/सुझाव: विधायिका, कार्यपालिका और न्यायपालिका के लोगों के साथ छात्रों की बातचीत।

(Handwritten signature)
(Dr. Rajendra Singh)

Part A Introduction			
Program: Certificate Course in Reporting and Editing		Class: BAJMC I Year	Year: 2021 Session: 2021-2022
Subject: Journalism and Mass Communication			
1	Course Code	A1-JOUEIT	
2	Course Title	Public Administration, Society and Media	
3	Course Type (Core Course/Elective/Generic Elective/Vocational/.....)	Minor	
4	Pre-requisite (if any)	Open for all	
5	Course Learning outcomes (CLO)	<ul style="list-style-type: none"> • Understanding the role and functioning of various government bodies at central and state level. • Need and requirement of public administration in democratic-country like India. • The role and function of executive, legislature and judiciary in the society. • Media and its role in covering the legislature, judiciary and executive. 	
6	Credit Value	6	
7	Total Marks	Max. Marks: 25+75	Min. Passing Marks:33

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(Dr. Raju Chh)

Part B – Content of the Course

Total No. of Lectures - (in hours per week) 3 lectures per week

Total No. of Lectures = 90

Unit	Topics	No. of Lectures
1.	Concept of Administration-Public Administration – Concept and Importance, Principles of its Organization, Administration in Historical Perspective (Brief Introduction), Experiences of Colonial Administration, Composition of Administration-Personnel Administration, (I)Recruitment, (II) Promotion, (III) Training, Executive Legislative and Judicial Control over Administration, Administration Reforming and their Impacts.	20
2.	Areas of Administration - Forms and areas of Administration, Public Administration and its Character in India, Public Undertaking Administration ,Administrative Tribunals, Intelligence Administration , Law & Order Administration, Defense Administration etc., Administration & Society-Administration of Various Levels Central State, District, Jila Sarkar, Panchayati Raj and Gram Sarkar, Lokpal & Lok Ayukta, Administration and Backward Society, Influence of Castes, Class and Creed Prejudices over Administration.	20
3.	Administration & Media- Press, Society and Administration, Media understanding of Administration, Coverage and Relation, Administration and Freedom of Press, Mass Media, Dialogue and the State, Chief Minister: Powers, Role and Position. Council of Ministers and State Legislature, Organization and Structure of State Administration, State Secretariat and Directorate:	10

AA
(Dr. Rajan Chohan)

4.	District Administration: Evolution, Features and Functions. District Collector: Evolution, Appointment. Functions and Position. Police Administration at District Level: Organization and Functions, Block Development and Panchayat Officer, Tehsildar, Social Welfare Administration in India: Institutional Framework and Programmes of Centre and State Governments programmes for the Welfare of Scheduled Castes, Women and Children.	20
5.	Agriculture Development Problems and causes for the Backwardness of Agriculture development. Programme and aims of the Centre and State Government for Agriculture Development, Concept of Citizen Centric Administration: Evolution, Concept, Features and Significance, Decentralization and Delegation: Concept and Benefits. Grievance Redressal Mechanism: Grievance-Meaning and Agencies for Redressal of Grievances at centre and state levels	20
Key Words	Administration, Collector, Panchayat, Tehsildar, Council of Ministers, Recruitment, Lok Ayukta, Legislative, Judiciary, Executive.	

~~A. A.~~
(Dr. Rajin e jhr)

Part C – Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Koithara Verghese, Society, State and Security, Sage Publications India.
2. Dr. Paramatma Sharma, Public Administration Concepts and Theories, Meenakshi Prakashan.
3. Chaturvedi, T.N., Politics, Bureaucracy and Development, Uppal Publishing House, New Delhi

Suggestive Digital Platforms Web Links:

<http://old.staff.neu.edu.tr/~apolatoglu/files/inttopubadm.pdf>

<https://www.yourarticlelibrary.com/india-2/democratic-accountability-and-control-over-administration/46718>

https://dopttrg.nic.in/otrainingStatic/UNDPPProject/undp_modules/Reform

https://gurukpo.com/Content/BA/Public_Administration_in_India.pdf

<https://kkhsou.ac.in/eslm/E-SLM-for-Learner/6th%20Sem/Bachelor%20Degree/Political>

<https://www.panchayat.gov.in/>

<https://www.yourarticlelibrary.com/essay/the-chief-minister-appointment-power-function-and-position/24905>

(Dr. Raju C. John)

Part D-Assessment and Evaluation

Maximum Marks : 100
Continuous Comprehensive Evaluation (CCE) : 25
University Exam (UE) 75
Time : **02.00 Hours**

Internal Assessment : Continuous Comprehensive Evaluation (CCE)	Class Test	15
	Assignment/Presentation	10
	Total	25
External Assessment : University Exam	Section(A) : Three Very Short Questions (50 Words Each)	03 x 03 = 09
	Section (B) : Four Short Questions (200 Words Each)	04 x 09 = 36
	Section (C) : Two Long Questions (500 Words Each)	02 x 15 = 30
	Total	75

Any remarks/ suggestions: Students interaction with people associated with legislature, executive and judiciary.

(Dr. Raju C. John)

भाग अ - परिचय

कार्यक्रम: प्रमाण पत्र रिपोर्टिंग और संपादन	कक्षा : बीएजेएमसी प्रथम वर्ष	वर्ष: 2021	सत्र: 2021- 2022
विषय: पत्रकारिता और जनसंचार			
1	पाठ्यक्रम का कोड	A1-JOUJIT	
2	पाठ्यक्रम का शीर्षक	मास मीडिया और सांस्कृतिक अध्ययन	
3	पाठ्यक्रम का प्रकार :(कोर कोर्स/इलेक्टिव/जेनेरिक इलेक्टिव/वोकेशनल/.....)	इलेक्टिव	
4	पूर्वपिक्षा (Prerequisite) (यदि कोई हो)	सभी के लिए उपलब्ध (Open For all)	
5	पाठ्यक्रम अध्ययन की परिलब्धियां (कोर्स लर्निंग आउटकम) (CLO)	<ul style="list-style-type: none"> छात्रों को सांस्कृतिक अध्ययन का विचार देना, छात्रों को संस्कृति के विभिन्न रूपों से परिचित कराना। मीडिया में संस्कृति और उसके अनुप्रयोग के बीच अंतर्संबंध विकसित करना। जन सांस्कृतिक विकास और इसकी मान्यता में मीडिया की भूमिका की अवधारणा। 	
6	क्रेडिट मान	6	
7	कुल अंक	अधिकतम अंक: 25+75	न्यूनतम उत्तीर्ण अंक: 33

AA
Dr. Rajendra Jais

भाग ब- पाठ्यक्रम की विषयवस्तु

व्याख्यान की कुल संख्या- (प्रति सप्ताह घंटे में): प्रति सप्ताह 3 घंटे

व्याख्यानों की कुल संख्या = 90

इकाई	विषय	व्याख्यान की संख्या
1.	संस्कृति को समझना, जन संस्कृति, लोकप्रिय संस्कृति, भारत की विभिन्न लोक संस्कृतियां, मीडिया और संस्कृति के बीच संबंध।	20
2.	महत्वपूर्ण सिद्धांत- फ्रैंकफर्ट स्कूल, सांस्कृतिक उद्योग के रूप में मीडिया, राजनीतिक अर्थव्यवस्था, विचारधारा और आधिपत्य, सिद्धांत और भारतीय संस्कृति, मीडिया सिद्धांतों और भारतीय संस्कृति में इसका कार्यान्वयन।	20
3.	प्रतिनिधित्व, मीडिया में ग्रंथों के रूप में मीडिया, मीडिया में संकेत और कोड, प्रवचन विश्लेषण, शैलियां, मीडिया में राष्ट्र, वर्ग, जाति और मुद्दों का प्रतिनिधित्व	10
4.	ऑडियंस - उपयोग और संतुष्टि दृष्टिकोण, सक्रिय ऑडियंस, रिसेप्शन स्टडीज़, ऑडियंस के रूप में महिलाएं, उप-संस्कृति; संगीत और लोकप्रिय फैडम, भारतीय दर्शक और मीडिया प्लेटफॉर्म पर अध्ययन।	20
5.	जन संस्कृति के रूप में लोक मीडिया, लाइव प्रदर्शन; लाइव प्रदर्शन में ऑडियंस, मीडिया प्रौद्योगिकियों, माध्यम संदेश है; तकनीकी नियतत्ववाद; न्यू मीडिया और सांस्कृतिक रूप	20

सार बिंदु (की वर्ड)/टैग: लोक मीडिया, सांस्कृतिक रूप, संगीत, भारतीय संस्कृति, जन संस्कृति, लोकप्रिय संस्कृति, लोक संस्कृति, दर्शक।

(Dr. Raju C. Jadhav)

भाग स- अनुशंसित अध्ययन संसाधन

पाठ्य पुस्तकें, संदर्भ पुस्तकें, अन्य संसाधन

अनुशंसित सहायक पुस्तकें /ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

1. डेनिस मैकड्वेल, मास कम्युनिकेशन थ्योरी, सेज प्रकाशन
2. निक स्टीवेन्सन, मीडिया कल्चर, दूसरा संस्करण, सेज प्रकाशन।
3. परमार एस. ट्रेडिशनल फोक मीडिया इन इंडिया, 1975, नई दिल्ली, गेका बुक्स पब्लिशिंग।
4. बाशम, ए.एल. ए कल्चरल हिस्ट्री ऑफ इंडिया, ऑक्सफोर्ड यूनिवर्सिटी प्रेस, यूएसए (1997)
5. बाशम, ए.एल. द वंडर दैट इज इंडिया। लंदन: पिकाडोर. (२००४)।
6. घुटवे, जी.एस., 'संस्कृति और समाज, ऑक्सफोर्ड यूनिवर्सिटी प्रेस, 1947•
7. क्रीबर एएल। और क्लुकहोन क्लाइड: संस्कृति-एक महत्वपूर्ण समीक्षा अवधारणाओं और परिभाषाओं की कैम्ब्रिज 1952।
8. मलिक, एस.सी., अंडरस्टैंडिंग इंडियन सिविलाइजेशन: ए फ्रेमवर्क ऑफ इंकवायरी, इंडियन इंस्टीट्यूट ऑफ एडवांस स्टडी, शिमला, 1975।

अनुशंसित डिजिटल प्लेटफॉर्म वेब लिंक

<https://www.eldis.org/blogpost/media-catalyst-preserving-and-promoting-local-culture>

<https://www2.palomar.edu/users/lpayn/115/GC115-Understanding-Media-and-Culture-An-Introduction-to-Mass-Communication.pdf>

<https://knowindia.gov.in/culture-and-heritage/folk-and-tribal-art.php>

<https://www.shareyouressays.com/essays/essay-on-the-traditional-indian-folk-culture/84572>

<https://indianeagle.wordpress.com/tag/indian-folk-culture/>


(Dr. Rajesh Chandra)

भाग द - अनुशंसित मूल्यांकन विधियां:

अनुशंसित सतत मूल्यांकन विधियां:

अधिकतम अंक: 100

सतत व्यापक मूल्यांकन (CCE) अंक : 25 विश्वविद्यालयीन परीक्षा (UE) अंक: 75

आंतरिक मूल्यांकन: सतत व्यापक मूल्यांकन (CCE):	क्लास टेस्ट असाइनमेंट/ प्रस्तुतीकरण (प्रेजेंटेशन)	15 10 कुल अंक :25
आकलन : विश्वविद्यालयीन परीक्षा: समय- 02.00 घंटे	अनुभाग (अ): तीन अति लघु प्रश्न (प्रत्येक 50 शब्द) अनुभाग (ब): चार लघु प्रश्न (प्रत्येक 200 शब्द) अनुभाग (स): दो दीर्घ उत्तरीय प्रश्न (प्रत्येक 500 शब्द)	03 x 03 = 09 04 x 09 = 36 02 x 15 = 30 कुल अंक 75

कोई टिप्पणी/सुझाव:

(Handwritten signature and text)

Part A Introduction			
Program: Certificate Course in Reporting and Editing		Class`: BAJMC I Year	Year: 2021 Session: 2021-2022
Subject: Journalism and Mass Communication			
1	Course Code	A1-JOU.CIT	
2	Course Title	Mass Media and Cultural Studies	
3	Course Type (Core Course/Elective/Generic Elective/Vocational/.....)	Elective	
4	Pre-requisite (if any)	Open for all	
5	Course Learning outcomes (CLO)	<ul style="list-style-type: none"> • To give students an idea of cultural studies, to familiarize students with various forms of culture. • To develop the interrelation between culture and its application in media. • Conceptualization of role of media in mass cultural development and its recognition. 	
6	Credit Value	6	
7	Total Marks	Max. Marks: 25+75	Min. Passing Marks:33

(Signature)
(Dr. Rajan C. John)

Part B – Content of the Course

Total No. of Lectures – (in hours per week) 3 lectures per week

Total No. of Lectures = 90

Unit	Topics	No. of Lectures
1.	Understanding Culture, Mass Culture, Popular Culture , Different Folk Cultures of India, Relation between Media and Culture	20
2.	Critical Theories- Frankfurt School, Media as Cultural Industries, Political Economy, Ideology and Hegemony, Theories and its implementation in Indian Culture, Media theories and Indian culture.	20
3.	Representation, Media as Texts, Signs and Codes in Media, Discourse Analysis, Genres, Representation of nation, class, caste and gender issues in Media	10
4.	Audiences - Uses and Gratification Approach, Active Audiences, Reception Studies, Women as Audiences, Sub Cultures; Music and the popular Fandom, Indian audience and study on media platform.	20

A.H.
(on page c. 10)

5.	Folk Media as a form of Mass Culture, live performance; Audience in live Performance, Media technologies; Medium is the Message; Technological Determinism; New Media & Cultural forms	20
Key Words	Folk Media, Cultural Forms, Music, Indian Culture, Mass Culture, Popular Culture, Folk Cultures, Audiences.	

~~A.T~~
(Dr. Raju C. J. J. J.)

Part C – Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Dennis McQuail, Mass Communication Theory, Sage publication
2. Nick Stevenson, Media Cultures, Second Edition, SAGE publication.
3. Parmar S. Traditional Folk Media in India, 1975, New Delhi, Geka Books publication.
4. Basham, A. L. A Cultural History of India, Oxford University Press, USA (1997)
5. Basham, A. L. The Wonder that was India. London: Picador. (2004).
6. Ghutve, Gs., 'Culture and Society, Oxford University Press, 1947•
7. Kreeber AL. and Kluckhohn Clyde : Culture-A critical Review of concepts and definitions Cambridge 1952.
8. Malik, S. C., Understanding Indian Civilization: A Framework of Enquiry, Indian Institute of Advanced Study, Simla, 1975.

Suggestive Digital Platforms Web Links:

<https://www.eldis.org/blogpost/media-catalyst-preserving-and-promoting-local-culture>

<https://www2.palomar.edu/users/lpayn/115/GC115-Understanding-Media-and-Culture-An-Introduction-to-Mass-Communication.pdf>

<https://knowindia.gov.in/culture-and-heritage/folk-and-tribal-art.php>

<https://www.shareyouressays.com/essays/essay-on-the-traditional-indian-folk-culture/84572>

<https://indianeagle.wordpress.com/tag/indian-folk-culture/>

A. H.
(Dr. Rajan C. John)

Part D-Assessment and Evaluation

Maximum Marks : 100
Continuous Comprehensive Evaluation (CCE) : 25
University Exam (UE) 75
Time : **02.00 Hours**

Internal Assessment : Continuous Comprehensive Evaluation (CCE)	Class Test	15
	Assignment/Presentation	10
	Total	25
External Assessment : University Exam	Section(A) : Three Very Short Questions (50 Words Each)	03 x 03 = 09
	Section (B) : Four Short Questions (200 Words Each)	04 x 09 = 36
	Section (C) : Two Long Questions (500 Words Each)	02 x 15 = 30
	Total	75

Any remarks/ suggestions:

(Dr. Raju C. John)

गुप III		(वैकल्पिक)	
भाग अ - परिचय			
कार्यक्रम: प्रमाण पत्र रिपोर्टिंग और संपादन	कक्षा : बीएजेएमसी प्रथम वर्ष	वर्ष: 2021	सत्र: 2021- 2022
विषय: पत्रकारिता और जनसंचार			
1	पाठ्यक्रम का कोड	A1-JOUC2T	
2	पाठ्यक्रम का शीर्षक	सोशल मीडिया (प्रश्न पत्र 5)	
3	पाठ्यक्रम का प्रकार :(कोर कोर्स/इलेक्टिव/जेनेरिक इलेक्टिव/वोकेशनल/.....)	इलेक्टिव	
4	पूर्वापेक्षा (Prerequisite) (यदि कोई हो)	सभी के लिए उपलब्ध (Open For all)	
5	पाठ्यक्रम अध्ययन की परिलब्धियां (कोर्स लर्निंग आउटकम) (CLO)	<ul style="list-style-type: none"> • सोशल मीडिया और उसके सामाजिक संबंध । • सोशल मीडिया प्लेटफॉर्म की तकनीक । • सोशल मीडिया की समझ और पेशेवर तरीके से इसका उपयोग । • विभिन्न सोशल मीडिया प्लेटफॉर्म और इसके कार्य । 	
6	क्रेडिट मान	6	
7	कुल अंक	अधिकतम अंक: 25+75	न्यूनतम उत्तीर्ण अंक: 33

भाग ब- पाठ्यक्रम की विषयवस्तु

व्याख्यान की कुल संख्या- (प्रति सप्ताह घंटे में): प्रति सप्ताह 3 घंटे

व्याख्यानों की कुल संख्या = 90

इकाई	विषय	व्याख्यान की संख्या
1.	सोशल मीडिया- एक नया प्रतिमान; डिजिटल अनुभव - मोबाइल, साइबरस्पेस, ऑनलाइन ऐप्स। सोशल मीडिया प्रौद्योगिकी और अनुप्रयोग, मीडिया का डिजिटलीकरण	20
2.	सोशल मीडिया के प्रकार: फेसबुक, ट्विटर, लिंकडइन, इंस्टाग्राम। सोशल मीडिया प्रथाएं: ब्लॉगिंग, सोशल बुकमार्किंग, समुदाय-पेज और चैनल बनाना, हैंगआउट।	15
3.	सोशल मीडिया का प्रभाव, इंटरनेट/ऑनलाइन सक्रियता, नागरिक पत्रकारिता साइबर अपराध. लोकतंत्रीकरण/डिजिटल विभाजन, ऑडियंस विश्लेषण और सामग्री नियोजन	20
4.	अपनी कंपनी को सोशल मीडिया के लिए तैयार करना - कंटेंट मैनेजमेंट, टच पॉइंट एनालिसिस, शेड्यूलिंग, कंटेंट बनाना, कंटेंट प्रोग्राम मैनेज करना, वर्कशीट की योजना बनाना।	15
5.	सोशल मीडिया का कानूनी पक्ष, इन-हाउस दिशानिर्देश, कॉपीराइट और ट्रेडमार्क प्रभाव। सोशल मीडिया इन्फ्लुएंसर - वे कौन हैं, उन्हें कैसे खोजें, अपने ब्रांड को लाभ पहुंचाने के लिए उनका उपयोग कैसे करें।	20

सार बिंदु (की वर्ड)/टैग: डिजिटल अनुभव, ऑनलाइन ऐप्स, नागरिक पत्रकारिता, साइबर अपराध, साइबर स्पेस, ब्लॉगिंग।

भाग स- अनुशंसित अध्ययन संसाधन

पाठ्य पुस्तकें, संदर्भ पुस्तकें, अन्य संसाधन

अनुशंसित सहायक पुस्तकें /ग्रन्थ/अन्य पाठ्य संसाधन/पाठ्य सामग्री:

1. लाल अंकित, "इंडिया सोशल: हाउ सोशल मीडिया लीडिंग द चेंज एंड चेंजिंग द कंट्री", हैचेट बुक पब्लिशिंग इंडिया प्राइवेट लिमिटेड।
2. एलिजाबेथ राउम, "सोशल मीडिया सेवी", कैपस्टोर ग्लोबल लाइब्रेरी पब्लिकेशन।
3. मार्टिन पॉल, एरिकसन थॉमस, "सोशल मीडिया यूसेज एंड इम्पैक्ट", ग्लोबल विजन पब्लिशिंग हाउस।
4. फ्रांसिस कैबलो, "सोशल मीडिया जस्ट फॉर राइटर्स", एसीटी कम्युनिकेशंस पब्लिशिंग।
5. कोहली खांडेकर वनिता, "भारतीय मीडिया व्यवसाय, ऋषि प्रकाशन।
6. सिंह अभिषेक के, "भारतीय समाज और मीडिया उपभोक्तावाद", एलएपी लैम्बर्ट अकादमिक प्रकाशन।

अनुशंसित डिजिटल प्लेटफॉर्म वेब लिंक

<https://economictimes.indiatimes.com/magazines/panache/paradigm-shift>

<https://www.techprevue.com/digitalization-advantages-media-industry>

<https://www.digitalvidya.com/blog/types-of-social-media>

<https://firstsiteguide.com/what-is-blog>

<https://chaaipani.com/citizen-journalism-is-proving-to-be-the-most-powerful-journalism-of-our-time>

<https://searchsecurity.techtarget.com/definition/cybercrime>

<https://blog.hootsuite.com/social-media-for-business>

भाग द - अनुशंसित मूल्यांकन विधियां:

अनुशंसित सतत मूल्यांकन विधियां:

अधिकतम अंक: 100

सतत व्यापक मूल्यांकन (CCE) अंक : 25 विश्वविद्यालयीन परीक्षा (UE) अंक: 75

आंतरिक मूल्यांकन: सतत व्यापक मूल्यांकन (CCE):	क्लास टेस्ट असाइनमेंट/ प्रस्तुतीकरण (प्रेजेंटेशन)	15 10 कुल अंक :25
आकलन : विश्वविद्यालयीन परीक्षा: समय- 02.00 घंटे	अनुभाग (अ): तीन अति लघु प्रश्न (प्रत्येक 50 शब्द) अनुभाग (ब): चार लघु प्रश्न (प्रत्येक 200 शब्द) अनुभाग (स): दो दीर्घ उत्तरीय प्रश्न (प्रत्येक 500 शब्द)	03 x 03 = 09 04 x 09 = 36 02 x 15 = 30 कुल अंक 75

कोई टिप्पणी/सुझाव: अपना खुद का ब्लॉग बनाएं।

GROUP III				(Elective)	
Part A Introduction					
Program: Certificate Course in Reporting and Editing		Class': BAJMC I Year	Year: 2021	Session: 2021-2022	
Subject: Journalism and Mass Communication					
1	Course Code	A1-JOUC2T			
2	Course Title	Social Media (Paper 5)			
3	Course Type (Core Course/Elective/Generic Elective/Vocational/.....)	Elective			
4	Pre-requisite (if any)	Open for all			
5	Course Learning outcomes (CLO)	<ul style="list-style-type: none"> • Social media and its societal relationship. • Technicalities in social media platforms. • Understanding of social media and its use in professional way. • Various social media platforms and its functions. 			
6	Credit Value	6			
7	Total Marks	Max. Marks: 25+75		Min. Passing Marks:33	

Part B – Content of the Course

Total No. of Lectures – (in hours per week) 3 lectures per week

Total No. of Lectures = 90

Unit	Topics	No. of Lectures
1.	Social Media- a new paradigm; The Digital Experience - mobile, cyberspace, online apps. Social Media Technologies & Applications, Digitization of media	20
2.	Types of Social Media: Facebook, Twitter, LinkedIn, Instagram. Social media practices: Blogging, social bookmarking, Building communities-pages & channel, Hangouts.	15
3.	Impact of Social Media Internet/Online activism Citizen Journalism Cyber crime Democratization /Digital Divide Audience analysis & Content planning	20
4.	Getting your company ready for Social Media - Content Management, Touch point analysis , Scheduling, Creating content, Managing content programs, Planning Worksheets.	15

5.	The Legal side of Social Media, In-house guidelines, Copyright and Trademark Implications. Social Media Influencers - Who are they, How to find them, How to use them to benefit your brand.	20
Key Words	Digital Experience, Online Apps, Citizen Journalism, Cyber Crime, Cyber Space, Blogging.	

Part C – Learning Resources

Text Books, Reference Books, Other Resources

Suggested Readings:

1. Lal Ankit, "India Social: How social media is leading the change and changing the country", Hachette book publishing India Pvt Ltd.
2. Elizabeth Raum, "Social Media Savvy", Capstore Global Library Publication.
3. Martin Paul, Erickson Thomas, "Social media usage and impact", Global vision publishing house.
4. Frances Caballo, "Social media just for writers", ACT Communications publishing.
5. Kohli Khandekar Vanita, "The Indian media business, Sage publication.
6. Singh Abhishek K, "Indian society and media consumerism", LAP Lambert academic publishing.

Suggestive Digital Platforms Web Links:

<https://economictimes.indiatimes.com/magazines/panache/paradigm-shift>

<https://www.techprevue.com/digitalization-advantages-media-industry>

<https://www.digitalvidya.com/blog/types-of-social-media>

<https://firstsiteguide.com/what-is-blog>

<https://chaaipani.com/citizen-journalism-is-proving-to-be-the-most-powerful-journalism-of-our-time>

<https://searchsecurity.techtarget.com/definition/cybercrime>

<https://blog.hootsuite.com/social-media-for-business>

Part D-Assessment and Evaluation

Maximum Marks : 100
Continuous Comprehensive Evaluation (CCE) : 25
University Exam (UE) : 75
Time : **02.00 Hours**

Internal Assessment : Continuous Comprehensive Evaluation (CCE)	Class Test	15
	Assignment/Presentation	10
	Total	25
External Assessment : University Exam	Section(A) : Three Very Short Questions (50 Words Each)	03 x 03 = 09
	Section (B) : Four Short Questions (200 Words Each)	04 x 09 = 36
	Section (C) : Two Long Questions (500 Words Each)	02 x 15 = 30
	Total	75

Any remarks/ suggestions: Create your own blog.