



**2.5.3 IT integration and reforms in the examination procedures and processes (continuous internal assessment and end semester assessment) have brought in considerable improvement in examination institution**

**Ordinance No. 71**

**Revaluation & Scrutiny of answer books**

ORDINANCE NO. 71 ✓  
REVALUATION AND SCRUTINY OF ANSWER-BOOKS

1. Not with-standing any thing contained in Ordinance No. 5 and 6 relating to the Conduct of Examinations and Examinations in General, the following shall be the rules and regulations regarding the revaluation of Answer-books and regarding the scrutiny (Retotalling, etc.) of Answer-Books.
2. REVALUATION : A candidate whose result of any examination has been declared may apply to the registrar for the revaluation of any of his answer-books, in the prescribed form given in Appendix-1. Within 15 days from the date of the issue of the mark-sheet to the candidate without late fee and with late fee of Rs. 10/- another 5 days.

Provided that no candidate shall be allowed to have more than two answer-book revalued.

Provided also that no revaluation shall be allowed in case of scripts of practicals, field work, sessional work tests and thesis/dissertation/Project Report submitted at the examination.

3. The fee for revaluation shall be Rs. 50/- per answer-book which is not refundable.
4. Original or a photostat or an attested copy of the mark-sheet should be attached by the candidate along with the application for revaluation.
5. An undertaking should be obtained from the applicant that he has gone through the Rules of Revaluation.
6. The Scrutiny of marks shall be done before the answer-books are sent for revaluation, without the candidate applying for it. Should any change be found or necessary action to revise the marks will be taken accordingly, and revaluation will be undertaken, if the candidate still desires to get his answer-books revalued.

7. Where a candidate applies for revaluation, the answer-book in which revaluation is sought, will be sent for valuation to two examiners (other than the one who initially valued it) who shall be from a place outside the jurisdiction of the University. Ten answer-books valued by the same examiner and a copy of the memorandum of instructions for the guidance of examiners, if prepared by the paper setter, will be sent to each of the two examiners to enable them to evaluate the answer-book concerned in the light of the standard set by the examiner and the memorandum of instructions. If less than ten candidates had appeared at the examination on the paper concerned, the answer-books of all the candidates shall be sent to each of the examiners. Each of the two examiners shall receive such remuneration for the revaluation of an answer-book, which may be fixed by the University from time to time

8. If the marks awarded in the paper by any of the two examiners varies from the marks given by the original examiner by more than 10% of the maximum marks in the paper, the average of the marks awarded by two of the examiners, the original examiner and the two revaluers and nearest to each other will be taken to represent the correct valuation. This average of marks will be awarded to the candidate for the revision of his result.

⊗ After Review - file

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The above mentioned procedure inspection  
is hereby approved by D.C. on 26.11.14  
Sd/-  
26/11/14

Provided that subject to the condition that at least one of the variations from the original marks is more than 10% of the maximum marks in the paper, if two differences in marks allotted by the three examiners are equal, the two marks to the best advantage of the candidate shall be taken into account for arriving at the correct valuation.

Provided further that if the average of the marks thus arrived at is lesser than the original marks, the original marks will not be reduced and the result shall remain unchanged. The result of revaluation shall be communicated to the candidate, even if there is no change in the marks.

9. If it is found during the process of revaluation, that the variation of marks awarded by the original examiner and by other two external examiners is very large, giving rise to the suspicion that either the original examiner or other examiners have not valued the answer-books properly and fairly, the Vice-Chancellor may get such cases scrutinized thoroughly, and may take such necessary action, which is necessary, to arrive at correct valuation of such answer-books.
10. **SCRUTINY OF ANSWER-BOOKS** :- Any candidate, who has appeared at any examination conducted by the University may apply to the Registrar for the scrutiny of his marks in the written papers in any subject and rechecking of his results. Such application must be made in the form prescribed as at

Appendix-II:- so as to reach the Registrar within 30 days of the date after the declaration of the result or 15 days after the issue of the mark-sheet to the candidate, whichever is later.

Provided also that when the result of the candidate is withheld for non-compliance of certain conditions on his/her part, e.g., non-submission of Migration Certificate or original documents, etc., the time limit for accepting his/her form would not be extended on this account, i.e., it would be within 30 days after the date of declaration of the result or 15 days counted from the date of the issue of the mark-sheet in general to those candidates whose result was not withheld.

11. Such application must be accompanied with the fee as per schedule given below :-
- |                                |                           |
|--------------------------------|---------------------------|
| (a) In one subject             | - Rs. 8 - (Eight only)    |
| (b) In two subjects            | - Rs. 16 - (sixteen only) |
| (c) In more than two subjects. | - Rs. 20 - (Twenty only)  |

Provided that for purpose of this paragraph each paper of post-graduate examination in subject and also L.L.B., B.F., B.P.Ed., B.Ed., M.A. and M.Sc. examination shall be reckoned as a subject.

12. A candidate shall not be entitled to a refund of the fee for scrutiny of answer-books.
13. The result of the scrutiny shall be communicated to the candidate, even if there is no change in the marks.
14. If as a result of the scrutiny it is found that the examinee should be declared as having passed or placed in a higher division or has secured more marks or on the contrary has secured lesser marks than what have been awarded earlier, his result

shall be revised and notified accordingly and the candidate shall be supplied with the revised mark-sheet.

15. With the coming into force of this Ordinance, with effect from 16th October 1984 Paragraph 22 of Ordinance No. 5 and Paragraphs 25 and 26 of Ordinance No. 6 shall stand deleted.

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