



2.5.4 Status of Automation of Examination division along with approved Examination Manual

Any additional information (Ordinance of Exam)

| S.N. | Details | Page No. |
|-------------|--|-----------------|
| 01 | Ordinance 05 Conduct of Exam | 9-26 |
| 02 | Ordinance 06 Examination | 27-45 |
| 03 | Ordinance 08 Enrollment of the students | 46-48 |
| 04 | Ordinance 14 CBCS | 49-59 |
| 05 | Ordinance 14A CBCS Under Graduate | 60-82 |
| 06 | Ordinance 14B Annual Mode of UG | 83-99 |
| 07 | Amendments & Notification | 100-113 |
| 08 | Ordinance 15 MOU | 114-116 |
| 09 | Ordinance 222 UGC Guidelines | 117-125 |

रानी दुर्गावती विश्वविद्यालय, जबलपुर



अधिसूचना

कमांक/अका./2020/5191 "अ"

जबलपुर, दिनांक 3 / 3 / 2020

सर्व संबंधितों के सूचनार्थ अधिसूचित किया जाता है कि विश्वविद्यालय समन्वय समिति की 93वीं बैठक दिनांक 25/10/2017 में पारित संशोधित अध्यादेशों (Ordinances) को एकरूपता समिति से अनुमोदित तथा विश्वविद्यालय कार्यपरिषद् द्वारा बैठक दिनांक 27/03/2018 में अंगीकृत किया गया है। तदानुसार विश्वविद्यालय में पूर्व प्रचलित अध्यादेशों के कमांकों एवं उनके शीर्षकों को युक्ति युक्त करते हेतु संबंधित नवीन अध्यादेशों को उनके कमांकों/शीर्षकों सहित निम्नानुसार मान्य किये गये हैं। एतत् द्वारा उक्त अधिसूचित किया जाता है :-

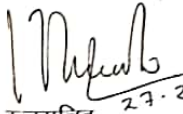
| पूर्व प्रचलित अध्यादेश | | | संशोधित नवीन अध्यादेश | |
|------------------------|------------------------------|----------------------------|-----------------------------|--|
| सरल क. | पूर्व प्रचलित अध्यादेश कमांक | अध्यादेश शीर्षक | नवीन संशोधित अध्यादेश कमांक | अध्यादेश शीर्षक |
| 1 | Ordinance No. 1 | Students Union in Colleges | Ordinance No. 1 | Students Union in Colleges and University Teaching Departments/School of Studies |
| 2 | Ordinance No. 2 | University Students Union | Ordinance No. 2 | University Students Union |
| 3 | Ordinance No. 3 | Departments | Ordinance No. 3 | Departments |
| 4 | Ordinance No. 6 | Examinations (General) | Ordinance No. 6 | Examinations (General) |

मंत्रालय

| | | | | |
|----|--------------------------------------|--|------------------|---|
| 5 | Ordinance No. 7 | Admission of Students to a College, University Teaching Departments or School of Studies, Transfer of students and Maintenance of Discipline | Ordinance No. 7 | Admission of Students to a College, University Teaching Department or School of Studies, Transfer of students and Maintenance of Discipline |
| 6 | Ordinance No. 8 | Enrolment of Students and their admission to Courses of study | Ordinance No. 8 | Enrolment of the Students and their admission to Course of study |
| 7 | Ordinance No. 9 | The Conditions of award of Fellowships and Scholarships | Ordinance No. 9 | Award of Fellowship and Scholarship |
| 8 | Ordinance No. 10 | Traveling Allowance and Daily Allowance | Ordinance No. 10 | Traveling Allowance and Daily Allowance |
| 9 | Ordinance No. 16 | Doctor of Philosophy | Ordinance No. 11 | Doctor of Philosophy |
| 10 | Ordinance No. 17 Ordinance No. 18 | Doctor of Letters Doctor of Science | Ordinance No. 12 | Doctor of Letters/Science/Laws |
| 11 | Ordinance No. 82 | Relating To Examination For The Degree of Master of Philosophy (M.Phil.) In University Teaching Departments Semester System | Ordinance No. 13 | Master of Philosophy (M.Phil) |
| 12 | Ordinance No. 222 | Choice Based Credit System | Ordinance No. 14 | Choice Based Credit System |
| 13 | Ordinance No. 15 | Ordinance for Grading System | Ordinance No. 15 | Memorandum of Understanding (MoU) with National/International Public/Private Organizations |

मंत्रालय

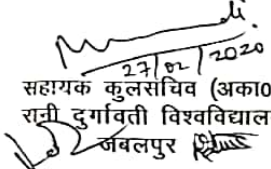
- टीप :-1. पूर्व प्रचलित अध्यादेश क्रमांक 16, 17, 18, 82, 222 एवं 15 को विलोपित करते हुये उनके सुसंगत संशोधित नवीन क्रमांकों को मान्य किया जाता है।
2. शेष प्रचलित अध्यादेश यथावत मान्य रहेंगे।


23.2.2020

कुलसचिव
रानी दुर्गावती विश्वविद्यालय,
जबलपुर
जबलपुर, दिनांक 3/3/2020

पृ० क्रमांक/अका./2020/519/ "अ"
प्रतिलिपि सूचनार्थ:-

1. समस्त विभागाध्यक्ष, रा०दु०वि०वि०, जबलपुर।
2. क्षेत्रीय अतिरिक्त संचालक, उच्च शिक्षा विभाग, जबलपुर संभाग जबलपुर।
3. विश्वविद्यालय से संबद्ध महाविद्यालयों के समस्त प्राचार्यगण।
4. अधिष्ठाता छात्र कल्याण/महाविद्यालयीन विकास परिषद्, रा०दु०वि०वि०, जबलपुर।
5. परीक्षा नियंत्रक/वित्त नियंत्रक, रा०दु०वि०वि०, जबलपुर।
6. उप कुलसचिव/सहायक कुलसचिव, गोपनीय/परीक्षा विभाग, रा०दु०वि०वि०, जबलपुर।
7. प्रभारी विधि प्रकोष्ठ, रा०दु०वि०वि०, जबलपुर।
8. विशेष कर्तव्य अधिकारी, समन्वय समिति, मध्य प्रदेश शासन, उच्च शिक्षा विभाग, बल्लभ भवन, भोपाल।
9. प्रभारी कम्प्यूटर सेंटर, रा०दु०वि०वि०, जबलपुर को इस निवेदन के साथ की अधिसूचना को वि०वि० की वेबसाइट में अपलोड करें।
10. कुलपति जी के सचिव, रा०दु०वि०वि०, जबलपुर।
11. विश्वविद्यालय की सूचना पटल।


23/02/2020
सहायक कुलसचिव (अका०)
रानी दुर्गावती विश्वविद्यालय,
जबलपुर

मंत्रालय

मध्यप्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय

Phone No: 0755-2557460

Email: osdheducell@mp.gov.in

क्रमांक /486/सीसी/17/अडतीस
प्रति,

भोपाल, दिनांक

कुलपति
समस्त विश्वविद्यालय,
मध्यप्रदेश।

विषय-विश्वविद्यालय समन्वय समिति द्वारा अनुमोदित अध्यादेश/परिनियम।

-0-

उपरोक्त विषयान्तर्गत विश्वविद्यालय समन्वय समिति की 93 वीं बैठक दिनांक 25.10.17 के कार्यवाही विवरण में विषय क्र. 01 प्रदेश के विभिन्न विश्वविद्यालय में प्रचलित अध्यादेशों एवं परिनियमों में लिए गए निर्णय अनुसार एकरूपता समिति से अनुमोदित अध्यादेश/परिनियम संलग्न कर आवश्यक कार्यवाही हेतु आपकी ओर प्रेषित है।

संलग्न-उपरोक्तानुसार

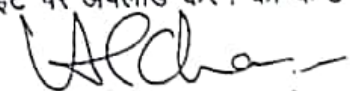
(डॉ.अजय प्रकाश खरे)

विशेष कर्तव्यस्थ अधिकारी,
म0प्र0शासन, उच्च शिक्षा विभाग
मंत्रालय

भोपाल, दिनांक 21/3/18

पृ. क्रमांक 275 /486/सीसी/17/अडतीस
प्रतिनिधि:-

1. निज सचिव, अपर मुख्य सचिव, उच्च शिक्षा, मंत्रालय।
2. प्रमुख सचिव, मा. राज्यपाल सचिवालय, राजभवन, भोपाल।
3. आयुक्त, उच्च शिक्षा, सतपुड़ा भवन, भोपाल।
4. विशेष कर्तव्यस्थ अधिकारी, उच्च शिक्षा विभाग, शाखा-3, मंत्रालय।
5. सचिव, म.प्र.निजी विश्वविद्यालय विनियामक आयोग, ज्ञानवाटिका वाल्मी रोड, कलियासोत डेम एक्सीलेंस कालेज के सामने, कोलार रोड, भोपाल।
6. प्रगारी, कम्प्युटर शाखा कार्यालय आयुक्त, उच्च शिक्षा, सतपुड़ा भवन, भोपाल की ओर प्रेषित कर लेख है कि कृपया विभागीय वेबसाइट पर अपलोड करने का कष्ट करें।


विशेष कर्तव्यस्थ अधिकारी,
म0प्र0शासन, उच्च शिक्षा विभाग
मंत्रालय

अध्यादेश (Ordinances)

CONTENTS

ORDINANCES

| Ordinance No. | Common Ordinance for all universities in M.P. | Page No. |
|---------------|--|----------|
| 1. | Ordinance No. 1 Students Union in Colleges and University Teaching Departments/School of Studies | 2-12 |
| 2. | Ordinance No. 2 University Students Union | 13-19 |
| 3. | Ordinance No. 3 Departments | 20-25 |
| 4. | Ordinance No. 6 Examinations (General) | 26-43 |
| 5. | Ordinance No. 7 Admission of Students to a College, University Teaching Department or School for Studies, Transfer for students and Maintenance of Discipline | 44-49 |
| 6. | Ordinance No. 8 Enrolment of the Students and their admission to Course of Study | 50-52 |
| 7. | Ordinance No. 9 Condition for the award of Fellowship and Scholarship | 53-55 |
| 8. | Ordinance No. 10 Travelling Allowance and Daily Allowance | 56 |
| 9 | Ordinance No. 11 Doctor of Philosophy | 57-87 |
| 10. | Ordinance No. 12 Doctor of Letters/Science/Law | 88-98 |
| 11 | Ordinance No. 13 Master of Philosophy (M.Phil.) | 99-110 |
| 12 | Ordinance No. 14 Choice Based Credit System | 111-121 |
| 13 | Ordinance No. 15 Memorandum of Understanding | 122-124 |

Rajbhavan
BHOPAL
Dated : 20th August, 1973

ORDER

No. 3727 In exercise of the powers vested in the Kuladhipati under sub-section (3) of Section 34 of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973 (22 of 1973) I, hereby, order that the Madhya Pradesh Vishwavidyalaya First Ordinance No. 1 and Ordinance No. 2 shall come into force from the 20th August, 1973.

Sd/-
(Satya Narayan Sinha)
KULADHIPATI

Rajbhavan
BHOPAL
Dated : 21st September, 1973

ORDER

No. 4391 In exercise of the powers vested in the Kuladhipati under Sub-section 3 of Section 34 of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973 (22 of 1973), I, hereby, order that the Madhya Pradesh Vishwavidyalaya First Statutes No. 1 to 19 and Madhya Pradesh Vishwavidyalaya First Ordinance-Ordinance No. 3, shall come into force from the 25th September, 1973.

Sd/-
(Satya Narayan Sinha)
KULADHIPATI

Rajbhavan
BHOPAL
Dated : 28 November, 1973

ORDER

No. 5337\$G.S./73. In exercise of the powers vested in the Kuladhipati under Sub-section 3 of Section 34 of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973 (22 of 1973), I, hereby, order that the Madhya Pradesh Vishwavidyalaya First Statute No. 20 to 26 and Madhya Pradesh Vishwavidyalaya First Ordinance-Ordinance No. 4, shall come into force from the 1st December, 1973.

Sd/-
(Satya Narayan Sinha)
KULADHIPATI

MADHYA PRADESH VISHWAVIDYALAYA

FIRST ORDINANCES, 1973

In exercise of the powers conferred by Sub-Section (3) of Section 34 of the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973 (22 of 1973), the Co-ordination Committee makes the following First Ordinances :

1. Short title and commencement :

- (1) These Ordinances may be called the Madhya Pradesh Vishwavidyalaya First Ordinances, 1973.
- (2) They shall come into force on such date as the Kuladhipati may by an order specify for different First Ordinances.

2. Definition :

In these Ordinances, unless the context otherwise require.

- (a) 'Adhiniyam' means the Madhya Pradesh Vishwavidyalaya Adhiniyam, 1973

ORDINANCE NO. 5

Conduct of Examinations

[Refer clause (vi) of Section 37]

1. All arrangements for the conduct of examinations to be held by the University shall be made by the Registrar in accordance with such directions as may be issued by the Executive Council in consultation with the Academic Council.
2. The Registrar shall prepare and duly publish a program for the conduct of examinations specifying the date of each examination and the last dates by which applications and fee for examinations shall be paid by the intending examinees.
3. (i) The Executive Council shall determine in consultation with the Academic Council the Centres of Examination and the Registrar shall, in consultation with the Head of the Institution where there is an Examination Centre, appoint Superintendent and Assistant Superintendents, if any, for each Examination Centre and shall issue instructions for their guidance.

Provided, that for the purpose of appointment of an Assistant Superintendent at a centre, the minimum strength of examinees appearing there from shall be at least 300.

- (ii) The Superintendent of the Examination at each Centre shall be personally responsible for the safe custody of question papers and the answer-books sent to him/her and shall render to the University office a complete account of used and unused question papers and answer-books.
- (iii) The Superintendent shall supervise the work of invigilators working under him/her and shall conduct the examination strictly according to the instructions issued to him by the University.
- (iv) The Superintendent of the Examination shall wherever necessary, send a confidential report to the Registrar about the conduct of examination, mentioning there in the performance of the invigilators and the general behavior of the examinees. He/she shall send a Daily Report on the number of examinees attending each of the examinations, absentee numbers and such other information relating to the examinations being held at the Centre as may be considered necessary, alongwith any other matter which he/she thinks fit to be brought to the notice of the University. He/she shall also be responsible for maintenance and submission to the Registrar of the University, of the account of advance of money received and expenditure incurred in connection with the conduct of the examinations.

- (v) The Centre Superintendent shall have the power to expel an examinee, from the examinations on subsequent examination days, on any of the following grounds :
 - (a) That the examinee created a nuisance or serious disturbance at the Examination Centre.
 - (b) That the examinee showed a seriously aggressive attitude towards an Invigilator or a member of the staff entrusted with the examination work.
 - (c) If necessary, the Superintendent may get police assistance. Where a candidate is expelled, the Registrar shall be informed immediately.
 - (d) Unless otherwise directed, only teachers of colleges, University Teaching Departments and School of Studies shall be appointed as Invigilators by the Superintendent, provided that a teacher of the subject of the written examination at any session shall not be an invigilator at such session of the examination.
- 4. It shall be the duty of the Centre Superintendent to ensure that an examinee is the same person, who had filled in the form of application for appearing at the examination, by way of checking the photograph pasted on the form in case of male ex-student and non-collegiate candidates and signatures (one already on the form and the other to be obtained in the examination hall), in case of all candidates.
- 5. The University may change the examination centre of the examinees irrespective of a college to which they belong anytime it deems proper without assigning any reason.
- 6. The Registrar may on the recommendation of the Centre Superintendent, appoint an amanuensis to write down dictation pertaining to answers to questions at the examination on behalf of an examinee, who is unable to write himself/herself on account of severe short sightedness or sudden illness, provided that such an amanuensis shall be a man/woman possessing qualification of at least one class examination lower than the examinee concerned.
- 7. The University may from time to time appoint Inspectors or Board of Inspectors to see that the conduct of the examination is strictly according to the rules and procedure laid down. In the event of the Inspector pointing out serious breach of rules or procedure, the Kulpati may take such action as may be necessary including postponement or cancellation, wholly or in part, of the examination at the Centre, and if any such action is taken, a report of the action taken shall be made to the Executive Council at its next meeting.

8. The Executive Council may cancel an examination at all centres if it is satisfied that there has been a leakage of question papers or any other irregularity which warrants such a step.
9. The Executive Council may issue such general instructions for the guidance of the Examiners, Centre Superintendents, Tabulators, Collators, as it considers necessary for the proper discharge of their duties.
10. Subject to the provisions of this Ordinance, the Executive Council may from time to time make, alter or modify rules and procedure about the conduct of examinations.
11. (1) The Result Committee for each of the faculties will be constituted by the Academic Council.
(2) The functions of the Results Committee shall be as follows :
 - (i) to scrutinize and pass the results of the examinations conducted by the University after satisfying itself that the results on the whole and in various subjects are in conformity with the usual standards and to recommend to the Kulpati the action to be taken in any case where the result is unbalanced;
 - (ii) to scrutinize complaints against question papers and to take necessary action;
 - (iii) to decide cases of candidates, who answered wrong paper;
 - (iv) to decide cases of candidates whose answer-books were lost in transit;
 - (v) to exercise such other powers as the Academic Council may delegate to it from time to time.

Note : If any action is to be taken against any Examiner, Centre Superintendent or Invigilator the matter shall be referred to the Executive Council with the recommendation of the Results Committee.

12. The Kulpati shall appoint two tabulators, or two sets of tabulators for tabulating the results of the examination and collators as necessary, and he/she may issue general instructions for the guidance of tabulators in preparing the result of the examination.
13. If a candidate has any communication to make on the subject of his/her examination paper, it shall be made in writing to the Registrar direct.
14. Any attempt made by or on behalf of a candidate to secure preferential treatment in the matter of his/her examination shall be reported to the Registrar, who shall place the matter before the Executive Council.

15. Except as otherwise decided by the Executive Council, the examination answer-books and the documents regarding the marks obtained by the examinees, except the tabulated results, shall be destroyed or otherwise disposed of after 6 months from the date of the declaration of the results.
16. The Executive Council may, by a resolution, authorize the Registrar to publish the results of the university examinations as passed by the Result Committee on the notice board of the office of the university. The results, when published, shall simultaneously be communicated to the Principals of the colleges concerned.
17. The remuneration of the Examiners, Superintendent, Assistant Superintendent, Invigilators, Tabulators and Collators and the deductions to be made in remuneration for errors noticed shall be given as in the Appendix.
18. No examinee shall leave the examination hall within half an hour of the start of the examination for any purpose whatsoever and no late comer will be permitted for the examination after half an hour of its commencement.
19. Examinees desirous of leaving the examination hall temporarily shall be permitted to do so for a maximum period of 5 minutes. The absence shall be recorded and if the examinee fails to return within this limit of 5 minutes, he/she shall not be permitted to enter the examination hall unless he/she gives convincing explanation.
20. A candidate found talking during the examination hours shall be warned not to do so. If the candidate continues talking inspite of the warning by the invigilator, the answer-book of such examinee shall be withdrawn and a second answer-book supplied. Only the second answer-book shall be sent for valuation. The first answer-book shall be cancelled and sent to the Registrar, by the Superintendent.
21. The Superintendent of an examination centre shall take action against an examinee, who is found using or attempting to use unfair means in the examination hall or within the premises of the examination centre during the hours of examination, in the following manner :
 - (i) The examinee shall be called upon to surrender all the objectionable material found in his or her possession including the answer-book and a memorandum shall be prepared with date and time.
 - (ii) The statement of the examinee and the invigilator shall be recorded.
 - (iii) The examinee shall be issued a fresh answer-book marked 'Duplicate-Using Unfair Means' to attempt answer within the remaining time prescribed for the examination.
 - (iv) All the material so collected and the entire evidence along with a statement

of the examinee and the answer-book duly initialled shall be forwarded to the Registrar by name in a separate confidential sealed registered packet marked 'Unfair Means' alongwith the observations of the Superintendent.

- (v) The material so collected from the examinee together with both the answer-books, viz., the answer-book collected while using unfair means and the other supplied afterwards, will be sent to the Examiner by the Registrar for assessing both the answer-books separately and to report if the examinee has actually used unfair means in view of the material collected.
- (vi) The cases of the use of unfair means at the examination as reported by the Centre Superintendent alongwith the report of the Examiner shall be examined by a Committee to be appointed by the Executive Council every year. The Committee shall consist of :
 - (a) one member of the Executive Council, one of the Deans of Faculties, and one teacher, who is a member of the Academic Council nominated by the Executive Council;
 - (b) one student who in the academic session immediately preceding was a member of any Board of Study, nominated by the Kulpati;
 - (c) Registrar (Secretary).

The Executive Council shall appoint one of the members including under (a) to be the Chairman of the Committee.

- (vii) The Committee shall after examining the cases, decide the action to be taken in each and report to the Executive Council all cases of the use of unfair means together with the decision of the Committee in each case.

***22.** Omitted.

*22 With the coming into force of Ordinance No. 71 (Revaluation and Scrutiny of Answer-Books) w.e.f. 16 October 1984, paragraph 22 of Ordinance No. 5 shall stand deleted as per para 15 of Ordinance No. 71 approved by the Kulpati on 1-10-1984 u/s 52 of M.P. Vishwavidyalaya Adhinyam and by Co-ordination Committee meeting dated

APPENDIX

Remuneration for Examination Work

1. The rates of remuneration to paper setters/examiners shall be as follows, viz. :-

(1) Faculties of Arts, Social Science, Science, Life Science, Commerce, Education, Physical Education, Law, Home-Science, Engineering and Technology :

| | | |
|-------|---|--------------|
| (i) | Ph.D. , D.Sc. and D. Litt. Examinations : | (Rs.) |
| * (a) | Reading a thesis for Ph.D. | 800=00 |
| * (b) | Practical and Viva-Voce examination for Ph.D. | 300=00 |
| (c) | Reading a thesis for D.Sc. or D. Litt. | 400=00 |
| (d) | Practical and Viva-Voce examination for D.Sc. or D. Litt. | 150=00 |
| (ii) | M. Phil. Examination : | |
| (a) | Setting of a question paper | 200=00 |
| (b) | Marking of each answer-book | 8=00 |
| (c) | Viva-voce examination per candidate | 6=00 |
| | <i>Minimum to each examiner</i> | 125=00 |
| (d) | Practical examination per candidate | 6=00 |
| | <i>Minimum to each examiner</i> | 125=00 |
| (e) | Valuation of a dissertation | 115=00 |
| (iii) | M.A., M.Sc., M.Lib. Sc., M.C.A., M.P.Ed., M. Pharm., M.Sc. (Engineering Faculty), M. Com., M.B.E., M.H. Sc., M.Ed., L.L.M., M.A./M.Sc. (Semester) Examinations : | |
| (a) | Setting a question paper | 150=00 |
| (b) | Marking of each answer-book | 8=00 |
| (c) | Reading a thesis/dissertation of a candidate for M.A.(Final) or M.P.Ed. or M.Sc. or M.Com. or M.H.Sc. or for reading a project report in a subject for M.A.(Final) | 75=00 |
| | <i>Minimum to each examiner</i> | 100=00 |
| (d) | Reading a dissertation or project report for M.A./M.Sc. (Semester) examination | 100=00 |
| (e) | Practical examination of each candidate for | 4=00 |

*rates revised vide Executive Council meeting dated 27.3.2002 (item no.12)

(Rs.)

| | | |
|------|---|-----------------|
| | M. Pharm., M.Sc., M.H.Sc. and M.Sc. (Engineering faculty) previous or final <i>Minimum to each examiner</i> | 125=00 |
| (f) | M.C.A. examination practical and viva-voce of each candidate <i>Minimum to each examiner</i> | 5=00 125=00 |
| (g) | Valuation of a dissertation and viva-voce thereon for each candidate at M.Ed./M. Pharm./M.Lib.Sc./ L.L.M. | 75=00 |
| (h) | Viva-Voce on a dissertation at M.A./M.Sc./M.H.Sc. examination per candidate <i>Minimum to each examiner</i> | 40=00 100=00 |
| (i) | Viva-Voce/Practical examination of each candidate of M.A., M.Com. and L.L.M. <i>Minimum to each of Internal and External Examiners</i> | 4=00 100=00 |
| (j) | Viva-Voce examination on dissertation for M.A./M.Sc. semester examination per candidate <i>Minimum to each examiner</i> | 20=00 125=00 |
| (iv) | B.A., B.Sc., B.B.A., B.C.A., B.Com., B.H.Sc., L.L.B., B.Ed., B.P.Ed., B.J.C., B.Lib. and B. Pharm., Dip. in Pub. Adm., Dip. in Social Work and Dip. in Foreign Language Examinations : | |
| (a) | Setting a question paper | 100=00 |
| (b) | Marking of each answer-book | 5=00 |
| (c) | Practical examination of each candidate <i>Minimum to each Internal and External Examiners</i> | 3=00 100=00 |
| (d) | Reading a project report <i>Minimum to each examiner</i> | 25=00 100=00 |
| (e) | Viva-voce per candidate <i>Minimum to each examiner</i> | 3=00 100=00 |
| (f) | Valuation of a diary for L.L.B. <i>Minimum to each examiner</i> | 10=00 100=00 |
| (v) | Diploma in Commercial Art, Beauty Culture, Interior Decoration, Secretarial Practice, Fashion Designing and Business Management Examinations: | |
| (a) | Setting of a question paper | 100=00 |
| (b) | Marking of each answer-book | 2=00 |
| (c) | Practical examination of each candidate <i>Minimum to each examiner</i> | 2=00 75=00 |

| | (Rs.) |
|---|---------------|
| (d) Viva-voce examination per candidate | 3=00 |
| <i>Minimum to each examiner</i> | <i>75=00</i> |
| (e) Reading a project report of a candidate | 25=00 |
| <i>Minimum to each examiner</i> | <i>75=00</i> |
| | |
| (vi) Post-B.Sc. Dip. in Electronics, Diploma in Electronics, P.G. Diploma for Science Teachers, Dip. In Guidance & Counseling Examinations: | |
| (a) Setting of a question paper | 100=00 |
| (b) Marking of each answer-book | 4=00 |
| (c) Practical examination of each candidate | 4=00 |
| <i>Minimum to each examiner</i> | <i>125=00</i> |
| | |
| (vii) First and Second Semester Examination for P.G. Dip. Course in Computer Science : | |
| (a) Setting of a question paper | 150=00 |
| (b) Marking of each answer-book | 4=00 |
| (c) Practical examination of each candidate | 4=00 |
| <i>Minimum to each examiner</i> | <i>125=00</i> |
| | |
| (viii) P.G. Diploma in Admn. Law, Trial Advocacy, Labour Law, Tribal Studies, Personnel Management, Entrepreneurship and Small Unit Management, P.G. Diploma in Computer Management Examinations : | |
| (a) Setting of a question paper | 150=00 |
| (b) Marking of each answer-book | 4=00 |
| (c) Reading a dissertation or a project report | 40=00 |
| (d) Viva-voce examination of each candidate | 4=00 |
| <i>Minimum to each examiner</i> | <i>125=00</i> |
| | |
| (ix) Certificate in German, Russian, French, English Language Examinations : | |
| (a) Setting of a question paper | 75=00 |
| (b) Marking of each answer-book | 2=00 |
| (c) Viva-voce examination of each candidate | 2=00 |
| <i>Minimum to each examiner</i> | <i>60=00</i> |
| | |
| (x) B.E. and B.Arch (First, Second and Third year), B.E. (Part-time) I,II,III and IV, B.E. (Transfer Course) Examinations : | |
| (a) Setting a question paper | 100=00 |
| (b) Marking of each answer-book | 5=00 |

| | | |
|--|---|--------------|
| | | (Rs.) |
| (c) | Practical examination including viva-voce and sessional course work in each subject per candidate | 4=00 |
| | <i>Minimum to each of Internal and External examiners</i> | 75=00 |
| (xi) B.E. and B. Arch -IVth year Examinations : | | |
| (a) | Setting a question paper | 125=00 |
| (b) | Marking of each answer-book | 5=00 |
| (c) | Practical examination (including viva-voce and sessional course work in the Mechanical or Civil or Applied Mechanics or Electrical Engineering laboratories per candidate | 4=00 |
| | <i>Minimum to each of Internal and External examiners</i> | 100=00 |
| (d) | Practical examination including viva-voce and sessional course work in Structural Design or Electrical Design/ Architectural Design or Mechanical Design per candidate | 5=00 |
| | <i>Minimum to each of Internal and External examiners</i> | 100=00 |
| (xii) B.E. and Final B.E. (Part-time), B. Arch -Vth year Examinations : | | |
| (a) | Setting a question paper | 150=00 |
| (b) | Marking of each answer-book in a full paper including sections | 5=00 |
| (c) | Practical examination including viva-voce and sessional course work in (1) Structural Engineering Design and Drawing (2) Minor and Major Project (Civil) (3) Mechanical Machine Design (4) Mechanical Engineering Project (5) Electrical Machine Design (6) Electrical Engineering Project (7) Architectural Design Project per candidate | 15=00 |
| | <i>Minimum to each of Internal and External Examiners</i> | 200=00 |
| (d) | Practical examination including viva-voce and sessional course work in the Mechanical/ Electrical Engineering /Civil or Applied Mechanics Laboratories per candidate | 4=00 |
| | <i>Minimum to each of Internal and External Examiners</i> | 200=00 |
| | <i>Minimum to each examiner for practical</i> | 125=00 |

examination in B.E.(Part-time)

(Rs.)

- (e) Reading of a dissertation/thesis including viva-voce 100=00

(xiii) M. Tech. and M.E. Examinations :

- (a) Setting a question paper 200=00
(b) Marking of each answer-book 8=00
(c) Practical examination including viva-voce and sessional course work etc. of each examinee 5=00
Minimum to each examiner 200=00
(d) Reading of a thesis/dissertation including viva-voce 200=00

(xiv) Post-Graduate Diploma in Business Administration Examinations :

- (a) Setting a question-paper 200=00
(b) Marking of each answer-book 4=00

(xv) Diploma in Teaching and Diploma in Physical Education Examinations :

- (a) Setting a question-paper 100=00
(b) Marking of each answer-book 3=00
(c) Practical examination of each candidate 2=00
Minimum to each examiner 75=00

(xvi) Diploma in Phonetics, Criminology, Yogic Science, Library Science, Pharmacy and Higher Diploma in Oriented Learning Examinations :

- (a) Setting a question-paper 60=00
(b) Marking of each answer-book 2=00
(c) Practical examination of each candidate 2=00
Minimum to each examiner 75=00

(2) Faculty of Medicine :

(i) M.B.B.S. and B.D.S. Examinations :

| | | (Rs.) |
|---|--|---------------------|
| (a) | Setting a question paper | 150=00 |
| (b) | Marking of each answer-book in a full paper | 5=00 |
| (c) | Practical and clinical examination including viva-voce per candidate to each of Internal and External Examiners <i>Minimum to each examiner</i> | 4=00 200=00 |
| (ii) B.Sc. Nursing Examinations : | | |
| (a) | Setting a question paper | 150=00 |
| (b) | Marking of each answer-book | 5=00 |
| (c) | Practical and clinical examination including viva-voce per candidate to each of examiners <i>Minimum to each examiner</i> | 3=00 100=00 |
| (iii) M.D. and M.S. Examinations : | | |
| (a) | Setting a question paper | 200=00 |
| (b) | Marking of each answer-book | 8=00 |
| (c) | Examining a thesis (to each examiner) | 200=00 |
| (d) | Practical and clinical examination including viva-voce per candidate to each of Internal and External examiners <i>Minimum to each examiner</i> | 30=00 275=00 |
| (iv) Diploma examinations in the Faculty of Medicine (D.C.H., D.A., D.M.R.E., D.O., M.S., D.C.P. etc.) : | | |
| (a) | Setting a question paper | 125=00 |
| (b) | Examining each answer-book | 4=00 |
| (c) | Practical and clinical examination including Oral test per candidate <i>Minimum to each of Internal and External examiners</i> | 4=00 200=00 |
| (3) Faculty of Ayurveda (B.A.M.S. Examination) : | | |
| (a) | Setting a question-paper | 100=00 |
| (b) | Marking of each answer-book | 5=00 |
| (c) | Practical & viva-voce examination of each candidate <i>Minimum to each examiner</i> | 3=00 100=00 |

(4) Miscellaneous :

- (i) Head examiners be paid remuneration @ Rs. 25=00 per Co-examiner. This includes remuneration for drafting of instructions, issue of models etc. No separate remuneration will be paid for drafting of instructions.
- (ii) For examining the answer-book valued by a Co-examiner (subject to a maximum of fifteen answer-books from each Co-examiner). The rate payable to Co-examiner.
- (iii) Drafting detailed memorandum of Instructions for : Rs. 125=00
Co-examiners (where no model answers are sent by Head Examiner and the answer-books examined by Co-examiners are not re-examined by Head Examiner).
- (iv) For supplying more than two but not exceeding : Rs. 15=00
six copies of question papers in addition to the required number of two.
- (v) For translation of paper from English to Hindi : Rs. 25=00
medium or other Indian languages and vice-versa.
- (vi) Moderation of each question paper (if the number : Rs. 25=00
of moderator is more than one, the amount is to be divided equally among them).

- Note :**
- (a) If a paper is set by two examiners, the remuneration shall be divided equally between them excepting in B.Ed.
- (b) If an examiner is appointed to examine answers to a paper or papers that he/she has not himself/herself set, the fee for setting the paper shall be equally divided between him/her and the setter of the paper.
- (c) If a paper for an examination consists of two sections, both of which are compulsory, the remuneration payable for examining each answer-book in a section shall be half of the remuneration prescribed for examining each answer-book in the full paper.
- (d) (i) The answer-books weighing two or more kilograms will be sent by the examiners to the university by railway and the railway freight charges thus incurred by the examiner in sending the packets will be paid by the University.

- (ii) The actual postal expenses incurred by the examiners in sending the packets of answer-books weighing less than two kilograms and also the award list to the university shall be paid by the university.
- *(iii) An amount of Rs. 50=00 for a day shall be paid to the local examiners for bringing or sending the answer-books and award lists to the university.
- *(iv) An amount of Rs. 50=00 per day shall be paid toward conveyance.
- *(e) The minimum remuneration payable to any examiner for valuing answer-books shall be Rs. 100=00.
- (f) Each of the examiners appointed to re-examine answer-books of candidates, who have applied for revaluation, shall receive a remuneration of Rs. 15=00 for each answer-book revalued (minimum Rs. 100=00).

2. The following shall be the rates of remuneration for the work relating to declaration of results and issue of Statement of Marks obtained by examinees, viz.

| | | (A) | (B) |
|-------|--|----------------------------------|---------------------|
| | | B.E. Parts I, II, III | All remaining |
| | | <u>IV & V + B. Ed. Exam.</u> | <u>Examinations</u> |
| | | (Rs.) | (Rs.) |
| (i) | (a) Tabulation of results per 100 candidates | 70=00 | 60=00 |
| | (b) Collation of results per 100 candidates | 30=00 | 25=00 |
| | (c) Checking of results per 100 candidates | 25=00 | 20=00 |
| | (d) <i>Minimum remuneration payable to a person for :</i> | | |
| | (1) <i>Tabulation</i> | 70=00 | 60=00 |
| | (2) <i>Collation</i> | 25=00 | 20=00 |
| | (3) <i>Checker</i> | 25=00 | 20=00 |
| (ii) | For writing of Statement of Marks in : each mark-sheet | | Rs. 01=20 |
| (iii) | For checking of Statement of Marks : in each mark-sheet | | Rs. 00=60 |

d(ii),(iv) & *(e) revised w.e.f. main examination 1999 vide Executive Council meeting dated 21-3-1999 (item no. 25 (viii) and Co-ordination Committee meeting dated 29-5-2000.

- (iv) For writing of each Degree/Diploma/ Certificate : Rs. 02=00 (one language)
- (v) For checking of each Degree/Diploma/ Certificate : Rs. 02=00 (one language)
- (vi) Dealing clerk for preparing and checking of degree/diploma lists in English and Hindi versions and keeping record of degree and diploma : Rs. 00=80 per degree
- (vii) Typing of Roll List (beyond office hours) : Rs. 30=00 per 100 candidates
- (viii) Typing of degree on computer proforma per degree : Rs. 00=60
- (ix) Typing of Degree List : Rs. 30=00 per 100 candidates
- (x) Cyclostyling of question papers :
- (a) For cutting stencil/writing stencil of a question paper in Hindi/English/Urdu/Sanskrit etc. : Rs. 08=00 each version
- (b) For cyclostyling of a question paper : Rs. 03=00 each version
- (c) For supervising the above work by teachers/officials : Rs. 15=00 each version
- (d) For preparing sketches, drawing etc. in a question paper : Rs. 10=00 for each sketch or drawing
- (e) Typing/Stenciling of results : Rs. 15=00 per 100 names

***3.** Maximum remuneration that a single person shall be entitled to draw from the University in respect of one academic session for any or all of of the work mentioned under paragraph 1 above shall be Rs. 6,000=00. Provided that where sufficient number of examiners are not available in any subject, the Kulpati may relax the maximum limit upto Rs. 10,000=00 for reasons to be recorded in writing. All excess amount over and above the said limit shall lapse to the University.

*3 revised w.e.f. main examination 1999 vide Co-ordination Committee meeting dated 29.5.2000 (item no. 13).

4. (i) **Unless specially permitted deductions shall be made from the remuneration bill on account of the followings :**

- (1) Delay in despatch of foils or counter-foils of marks to the Registrar : Rs. 4=00 for each day of delay
- (2) Delay in return of answer-books : Rs. 2=00 for each day of delay
- (3) Delay in despatch of the report on the examination : Rs. 3=00 for each day of delay
- (4) Entry of marks against wrong Roll number : Rs. 3=00 per mistake
- (5) Wrong entry of marks (e.g. 35 instead of 25) : Rs. 3=00 per mistake
- (6) If marks in award list differ from those shown on the answer-book : Rs. 5=00 per mistake
- (7) Omission to enter marks in award list although answer-book sent : Rs. 5=00 per mistake
- (8) Omission to mark a question or part of a question : Rs. 5=00 per mistake
- (9) Mistake in totaling of marks : Rs. 5=00 per mistake

Note : If any examiner commits more than three mistakes under any of the categories mentioned in the foregoing paragraph or if any examiner commits mistake or mistakes by which the result of a candidate is affected, his/her work shall be deemed as unsatisfactory and the matter may be placed before the Executive Council for any action deemed proper.

(ii) Deductions at the following rates shall be made from the bills of the tabulators :

- (A) For each mistake affecting the result : Rs. 5=00
- (B) For each mistake not affecting the result : Rs. 3=00

5. (1) **The following shall be the rates of remuneration payable to persons engaged in the work relating to university examination at a centre, viz. :**

(a) **Theory :**

- (i) Senior Centre Superintendent : Rs. 75=00 per session maximum

| | | |
|-------------|--|--|
| (Principal) | | Rs. 150=00 per day (presence of the principal during entire period of examination) |
| (ii) | Centre Superintendent | : Rs. 60=00 per session |
| (iii) | Assistant Centre Superintendent | : Rs. 40=00 per session |
| (iv) | Invigilator/Special Invigilator | : Rs. 30=00 per session |
| (v) | Inspector/Flying Squad Member | : Rs. 40=00 per session |
| (vi) | Class III and Class IV Staff of the college/department engaged in examination work at a centre | : Rs. 3=00 and 2=00 respectively per candidate for the total number of candidates actually admitted to the examination at the centre, to be distributed by the Centre Superintendent |
| (vii) | Waterman | : Rs. 12=00 per session |
| (viii) | Messenger | : Rs. 25=00 per day |

Note : The University will pay lump sum grant @ Rs. 4=00 per candidate registered at the examination centre subject to a minimum of Rs. 500=00 per centre to cover expenses on all contingent items. The Centre Superintendent concerned shall send a utilization certificate in this respect to the University within 3 months.

Provided that actual expenditure will be paid for the faculties of Medicine and Engineering on approved contingent items supported by vouchers.

(b) Practical :

- | | | |
|------|---|---|
| (i) | Laboratory staff including accompanists for music engaged in connection with practical examinations in faculties of Arts, Social Science, Science, Life Science, Maths Science, Home Science, Education and Ayurved | : Rs. 2=00 per candidate per subject actually admitted to the examination at the centre |
| (ii) | For practicals in engineering faculty : | |
| (1) | Mechanics & Laboratory Asst. | : Rs. 6=00 per session but not more than Rs. 10=00 per day |

5(1)A(i)-(iv) rates revised w.e.f. main examination 1999 vide Executive Council meeting dated 5-3-1999 (item no. 25(viii) and Co-ordination Committee meeting dated 29.5.2000.

5(1)A(vi) & 5(1)B(i) rates revised w.e.f. supplementary examination –2000 vide Executive Council meeting dated 14-7-2000 (item no. 2) and Co-ordination Committee meeting dated

- (2) Helper e.g. Laboratory Attendants, Peons : Rs. 4=00 per session but not more than Rs. 6=00 per day
- (iii) For practicals in clinical subjects under medicine faculty :
- (1) Each Asst. to Examiners (subject to max. no. of 4 Asst. in a subject) : Rs. 10=00 per session
- (2) Each patient examined : Rs. 2=00
- (3) Technical Staff : Rs. 2=00 per examinee with a minimum of Rs. 20=00 to be divided amongst all

Provided that the following minimum amount would be payable to the staff engaged in the practical examination under the faculties of Arts, Social Science, Science, Life-Science, Home-Science, Education, Engineering, Medicine and Ayurved.

| | Less than 4 hours | 4 to 7 hours | Two Practicals/ Two Batches |
|-----------------------------------|----------------------|--------------|--------------------------------|
| Expert Asst. | Rs. 7=00 | Rs. 11=00 | Rs. 14=00 |
| Laboratory Asst./ Accompanists | Rs. 5=00 | Rs. 8=00 | Rs. 10=00 |
| Foreman | Rs. 4=00 | Rs. 6=00 | Rs. 8=00 |
| Peon/Lab. Asst. | Rs. 3=00 | Rs. 4=00 | Rs. 6=00 |

- Note :**
1. Remuneration for preparation/cleaning the laboratory and instruments will be paid only for one day.
 2. Expert Asst. will be appointed in the case of post-graduate examinations only.
 3. For supplying all necessary materials for practical examination under the faculties of Arts (in subjects where needed), Science and Home Science, namely, vegetables, chemicals, dissection animals, plants, raw materials etc., the Principal of the college concerned will be paid contingent charges, for which Principal will have to issue an official receipt, at the rate of (a) Rs. 1=00 per candidate actually appeared in undergraduate examinations (per subjects separately) and Rs. 3=00 per candidate actually appeared in

post-graduate examinations.

(c) Forwarding Officer and his/her Staff :

The rates of remuneration per application form forwarded shall be as follows :

| | | | |
|-------|---|---|----------|
| (i) | Forwarding Officer (Principal) | : | Rs. 1.50 |
| (ii) | Registrar (Professor) | : | Rs. 0.50 |
| (iii) | Dealing Staff (Class III) | : | Rs. 3.00 |
| (iv) | Dealing Staff (Class IV) | : | Rs. 2.00 |
| (v) | For furniture repair, hire and purchase, postage, etc. | : | Rs. 8.00 |
| (vi) | Related with the examination in the university | : | Rs. 5.00 |

6. In case of a work for which no remuneration has been prescribed in the foregoing paragraphs, the rate therefore shall be determined by the Kulpati.

* (1) Receipt, Despatch and Valuation Cell/Revaluation and Retotaling Cell (University):

| | | | |
|-------|---|---|--|
| (i) | Co-ordinator | : | Rs. 75=00 per working day |
| (ii) | Asstt. Co-ordinator | : | Rs. 50=00 per working day |
| (iii) | Decoding (Entry of Roll Nos. in Foil/Counter Foil) | : | Rs. 30=00 per 100 answer- books |
| (iv) | Class III Employees | : | Rs. 10=00 per working day & Rs. 20=00 on Sunday |
| (v) | Class IV Employees | : | Rs. 07=00 per working day & Rs. 14=00 on Sunday |

7. The rates of remuneration given in this Appendix shall apply from the examinations as mentioned in the foot-notes. The rates of valuation of answer-books for undergraduate and post-graduate examinations shall apply from the main examination of 2001 (revised by the Executive Council meeting dated 30-4-2001 (item no. 5) and approved by the Co-ordination Committee meeting dated 20.7.2001).

* Revised vide Executive Council meeting dated 23.3.1995 (item no.) and Co-ordination Committee meeting dated

----*-----

ORDINANCE NO. 6

Examinations (Generals)

[Refer clause (iii) of Section 37]

Part -I : Definitions

1. In this Ordinance and in all Ordinances and Regulations laying down conditions for appearing at an examination of the University for a degree or a diploma, either generally or for a particular examination, unless there is anything repugnant in the subject or context :
 - (i) "Regular candidate" means a person who has pursued a regular course of study in a University Teaching Department, School of Studies or College and seeks admission to an examination of the University as such.
 - (ii) "Ex-student candidate" means a person, who was admitted to an examination as a regular candidate and was not declared successful thereat or was not able to appear in the examination though admission card was correctly issued to him/her by the University and seeks admission again to the said examination.
 - (iii) "Non-collegiate candidate" means a person, who seeks admission to an examination of the University otherwise than as a Regular candidate or Ex-student candidate.
 - (iv) "A regular course of study" means :
 - (a) in case of faculties other than the Faculties of Medicine, Ayurveda and Engineering, attendance at least seventy five percent of lectures and practicals separately;
 - (b) in case of the Faculties of Medicine and Ayurveda attendance at least seventy five percent of lectures and eighty-five percent of practicals and clinicals separately;
 - (c) in case of the Faculty of Engineering attendance at least eighty five percent of lectures and practical/sessional work separately, in a University Teaching Department, School of Studies, or College in each subject, which a candidate intends to offer for an examination.

Note : In this Ordinance, unless provided otherwise, lectures shall include tutorials and seminars.

- (v) "Forwarding Officer" means :
- (a) in case of an ex-student candidate, the Principal of the College, where the candidate had prosecuted a regular course of study.
 - (b) in case of a non-collegiate candidate other than one, who has taken a correspondence course in the University, the Principal of the college, which the candidate chooses as his/her examination-centre.
 - (c) in case of non-collegiate candidate, who has taken a correspondence course for the examination in the University, the Officer-in-charge of the Correspondence Course.
- (vi) "Attested" means attested by forwarding officer.

Part-II : Admission of a regular candidate to an examination of the University

2. (1) No Regular candidate shall be admitted to an examination of the University unless he/she :
- (i) has been enrolled as a student in a University Teaching Department, School of Studies or College in accordance with the provisions of the Ordinances;
 - (ii) possesses the minimum academic qualification for admission to the examination to which he/she seeks admission and has prosecuted a regular course of study for that examination;
 - (iii) has been enrolled as a student of the University;
 - (iv) satisfies all other provisions, applicable to him/her, of this Ordinance and any other Ordinances governing admission to the examination to which he/she seeks admission.
- (2) Where a candidate offers an additional subject for an examination in accordance with the provisions of the Ordinance relating to the examination, the minimum attendance requirement shall apply equally in case of such additional subject.
3. In computing the attendance for fulfillment of the condition regarding prosecution of a regular course of study :
- (i) attendance at lectures delivered and practicals/clinical/sessional, if any, held during the academic session shall be counted.
 - (ii) attendance at any lecture delivered or practical/clinical/ sessional

held within twenty-eight days preceding the first day of the written examination shall not be counted.

- (iii) attendance kept by a regular candidate in a higher class shall be counted towards percentage of attendance for the examination of the lower class to which he/she may revert as a result of his/her failure to pass in the second/supplementary examination.
- (iv) attendance at N.C.C./N.S.S. Camp during the session shall be taken as full attendance at Lectures/practicals on each day of camp and the days of journey to such camp.

***Provided** that the maximum period of absence should not exceed 60 days excluding period of holidays/vacation in the case of N.C.C./N.S.S. Camps of general nature and 90 days excluding period of holidays/vacations in the case of N.C.C./N.S.S. Camps of National level.

- (v) Participation as a member of a University/College team in any Inter-University or Inter-Collegiate competition shall be taken as full attendance on the days of such competition and the days of journey for participation therein.

4. The aggregate number of lectures delivered and practicals/clinicals/sessionals held in an academic session in a University Teaching Department, School of Studies or College for a Post-graduate degree examination in the faculties of Arts, Social Science, Life Science, Home Science, Commerce and L.L.B. Examination shall not be less than 180.

Provided that the aggregate number of lectures to be delivered in an academic session to students offering thesis for M.A./M.Sc. (Final) Examination shall not be less than 135.

5. For special reasons such as prolonged illness, deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/clinical/sessional held in each subject may be condoned by the Kulpati.
6. Except as otherwise provided, a regular candidate for an examination shall on or before the last date notified by the Principal of the College or Head of the University Teaching Department/School of Studies :

*Inserted vide Executive Council meeting dated 16.1.1980 (item no.) and approved by Co-ordination Committee meeting dated

- (i) submit an application for admission to the examination in the prescribed form through the Principal of the College/Head of the University Teaching Department or School of Studies indicating the subject or subjects in which he/she desires to present himself/herself for the examination.
 - (ii) pay along with the applications, the fee prescribed for the examination concerned together with a fee of Rupees thirty for the supply of marks obtained by him/her in each paper at the examination.
- 7.
- (i) Application submitted by regular candidates together with Examination fee, Statement of Marks fee and Centre fee of Rs. 50/- shall be forwarded by the Principal of the College/Head of the University Teaching Department or School of Studies so as to reach the Registrar on or before the last date prescribed for the purpose by the University.
 - (ii) In case of each application, the Principal of the College/Head of the University Teaching Department, or School of Studies shall certify that the candidate :
 - (a) possesses the minimum academic qualification for appearing at the examination to which he/she seeks admission;
 - (b) is of a good conduct.
 - (iii) The Principal of the College or Head of the University Teaching Department or School of Studies concerned, shall send to the Registrar at least three weeks before the commencement of the examination concerned, three separate lists as detailed below :
 - List A :** Of those candidates, who have attended at least 75 percent both of the lectures delivered and of the practicals held separately in each subject of the course of instructions for the examination in the case of faculties of Medicine and Ayurveda, the minimum attendance in the theory shall be 75 percent and in practicals and ward-clinics 85 percent separately and in the case of faculty of Engineering the minimum shall be 85 percent, separately of lectures for each theory paper and for practicals/sessionals.
 - List B :** Of those candidates whose attendance is short by not more than 15 percent for condonation by the Kulpati. The Principal or the Head of the University Teaching Department/School of Studies concerned are required to give specific reasons for condonation of shortage along with their recommendation.
 - List C :** Of those candidates whose shortage of attendance exceeds 15

percent and who are to be debarred from appearing at the examination.

8. The Principal of a College or the Head of University Teaching Department or School of Studies may detain a regular candidate from taking an examination if he/she does not pay out-standing college dues, or does not return the college property and all the articles and uniform issued to him/her for sports or N.C.C. or does not pay the cost there of in case of loss, by the 15th of February preceding the examination or if the conduct of the student has been unsatisfactory between the time of submission his/her application form to the Registrar for admission to the examination and the date of commencement of the examination.

Part – III : Admission of an Ex-student candidate to an examination of the University

9. (1) No ex-student candidate shall be admitted to an examination of the University unless he/she submits with his/her application for appearing in the examination;
- (i) the statement of marks (in original) obtained by his/her at the said examination issued by the University together with two attested copies thereof.
- OR
- (ii) in case he/she was duly admitted to the said examination as a regular candidate, but could not appear thereat, a certificate from the Principal of the College last attended by him/her showing the year, the roll number, and the examination to which he/she was admitted as a regular candidate.
- (2) No person shall be admitted as an ex-student candidate;
- (i) at any examination in the Faculty of Medicine or Ayurveda.
 - (ii) at any examination in the Faculty of Engineering if he/she has failed to secure the minimum marks required for passing in the sessionals.
10. An ex-student candidate for an examination shall :
- (i) submit through the forwarding officer i.e. the Principal of the college wherein he/she had prosecuted a regular course of study, an application for admission to the examination in the prescribed form on or before the last date notified by the University and specify therein :
 - (a) whether he/she is a candidate for the full examination or for supplementary examination.
 - (b) the subject or subjects in which he/she desires to present

himself/herself for the examination.

- (ii) submit with his/her application evidence or having been admitted to the examination earlier as required in paragraph 9(1) above.
 - (iii) attach with his application for admission to the examination if he is a male candidate, his latest passport size photograph duly attested by the forwarding officer.
 - ***(iv)** pay the prescribed fee for the examination together with the additional fee of Rs. 30/- for the statement of marks obtained in each paper at the examination, Permission fee of Rs. 150=00, forwarding fee Rs. 20=00 and centre fee of Rs. 50=00. Fees shall be paid through crossed bank draft drawn in favor of the Registrar of the University or in any other manner prescribed by the University.
11. (i) An ex-student candidate shall offer the subjects or optional papers which he/she had previously offered as a regular candidate unless on account of a change in the scheme of examination the subject/paper offered by him/her earlier ceases to be a part of the scheme of examination or syllabus for the examination and he/she is permitted by the University to offer instead a different subject or paper.
- (ii) An ex-student candidate will be required to appear in the examination in accordance with the syllabus specifying the scope of studies in different subjects in force in the University.
12. Every ex-student candidate shall appear at the examination centre at which the regular candidates from the college in which he/she had prosecuted a regular course of study shall be appearing.

Provided that the Registrar may, for sufficient reasons, require or allow a candidate to change his/her examination centre.

Part – IV : Admission of a Non-Collegiate candidate to examination of the University.

13. (1) It shall be pre-requisite condition for every non-collegiate candidate for any examination of the University that he/she should be a bonafide resident of a district within the territorial jurisdiction of the University, or should have been residing on the date of submission of application form for admission to an examination for at least twelve months in a place situated within the territorial jurisdiction of the University.

10 *(iv) Centre fee is prescribed w.e.f. Main Examination – 2002 vide Executive Council meeting dated 19.3.2001 (item no. 9).

***Provided** that in case of an employee of the Madhya Pradesh or Central Government or State Government undertaking or Central Government undertaking or state owned corporation or the scheduled Banks of the Co-operative Banks or the Life Insurance Corporation or the Madhya Pradesh Electricity Board or the Madhya Pradesh State Road Transport Corporation or the Jawaharlal Nehru Krishi Vishwavidyalaya on transfer of his/her dependent, the above mentioned period may be relaxed by the Kulpati.

Provided also that in case of non-collegiate candidate who have taken a correspondence course for the examination concerned in the University such residence qualification shall not be necessary.

- (2) Subject to fulfillment of the requirements of Ordinance relating to the examination concerned, non-collegiate candidates shall be eligible to appear in B.A./B.Sc./B.Com./M.A./M.Sc. (Maths), M.Com. examination and in all other examinations leading to a degree in the faculties of Arts, Social Science and Commerce.

Provided that the State Government may by an order issued under clause (10) of Section 6 of the Madhya Pradesh Vishwavidyalaya Adhiniyam allow a woman candidate to appear as non-collegiate candidate in an examination leading to a Bachelor's degree in the faculty of Law.

- (3) No non-collegiate candidate shall be admitted to an examination of the University unless such candidate if he/she has offered a subject for such examination for which a course of practical work is prescribed, has completed such work in a University Teaching Department or a School of Studies or a College and submit to the Registrar before the last date notified by the University a certificate of such completion from the Head of the Teaching Department or School of Studies or the Principal of the College.

14. (1) Every non-collegiate candidate seeking permission for admission to an examination shall apply to the Registrar on or before the last date notified by the University in the prescribed form through the Forwarding Officer i.e. the Principal of the College which the candidate chooses for examination centre or officer-in-charge correspondence course as the case may be. The candidate shall submit with his/her application the following :

- (i) The original statement of marks obtained at the qualifying examination together with two attested copies thereof or at the examination in which he/she is to appear if he/she had failed at the examination earlier.

*Amended vide Executive Council meeting dated 16.1.1980 (item no.....) and approved by the Co-ordination Committee meeting dated

- * (ii) Certificate in original of a Collector or Deputy Collector of a district included within the territorial jurisdiction of the University or an affidavit in original duly sworn in by the candidate himself/herself or his/her guardian showing that he/she is a bonafide resident of the district or has been residing in the district for a period of not less than twelve months on the date of application for admission to the examination.

Provided that where a candidate requests for relaxation of the requirement relating to the period of residence on the ground that he/she is an employee or dependent of an employee of Madhya Pradesh or Central Government or other organization mentioned in clause 13(1), on transfer to a place within the jurisdiction of the University, he/she shall submit the necessary certificate in support of such transfer from the Head of the Office where the employee is employed.

Provided also that such residence certificate shall not be necessary in case of a private candidate who has taken a correspondence course of the University.

****Provided** further that :

- (a) Those candidates who were regular students of the Colleges affiliated to the University or of the University Teaching Departments and who desire to appear as non-collegiate candidate at the subsequent higher examination, shall be exempted from producing a certificate of residence of the district included within the territorial jurisdiction of the University.
- (b) Those candidates who had produced a certificate of residence and who appeared at an examination, shall not be required again to produce a certificate of residence for admission to the subsequent higher examination;

Provided further that where the gap between the previous examination and the examination of the next higher class or

*Amended vide Executive Council meeting dated 25.6.1976 (item no. ...) and approved by Co-ordination Committee meeting dated

**Amended by the Co-ordination Committee at its meeting held on 19.7.1976 and adopted by the Executive Council at its meeting dated

course is more than the minimum required, the candidate shown in clauses (a) and (b) above, shall be required to submit the residence certificate.

- (c) Persons (i) who are serving in Navy, Army, Air-force and posted within the territorial jurisdiction of the University and (ii) Central/State Government employees posted within the territorial jurisdiction of the University will be required to produce a certificate from the local Heads of Departments stating that the employee has been working as Central/State Government employee in the District included within the territorial jurisdiction of the University. In the case of wards of such employees, a certificate should be from the Head of the Department stating that the candidate is dependent on the employee and is residing with him/her.

Explanation : An examinee shall be deemed to be a bonafide resident of a district if :

- (a) his/her father or mother (after the death of the father) or guardian (in case of the death of both the father and mother) or in case of a married woman her husband is continuously residing in that district for not less than three years preceding the year in which application for admission to the examination is submitted.
 - (b) he/she or his/her father or mother is a resident of that district possessing immovable property therein but serving elsewhere under the Central Government or the Madhya Pradesh Government.
 - (iii) his latest passport size photograph, if he is a male candidate, duly attested by the forwarding officer if she is a woman candidate for signature duly attested by a forwarding officer.
 - (iv) the migration certificate in original issued by the University from which he/she is migrating.
 - (v) an application for registration if he/she is not already registered for the examination concerned.
 - (vi) in case the candidate has taken a correspondence course, a certificate from the Officer-in-charge that he/she has satisfactorily completed the course.
- (2) In the application for admission to the examination, the candidate shall

specify :

- (i) whether he/she is a candidate for the full examination or for supplementary examination.
- (ii) the subject or subjects in which he/she desires to present himself/herself for the examination.

Provided that no non-collegiate candidate shall be allowed to offer a subject or paper prescribed in the course of study unless the same is offered by a regular candidate.

- (3) A non-collegiate candidate shall pay with his/her application for admission to an examination the fee prescribed for the examination together with the following other fees :

| | | |
|-------|------------------------|------------|
| (i) | Registration fee | Rs. 60=00 |
| (ii) | Permission fee | Rs. 150=00 |
| (iii) | Statement of Marks fee | Rs. 30=00 |
| (iv) | Forwarding fee | Rs. 20=00 |
| *(v) | Centre fee | Rs. 50=00 |

Provided that a candidate who has been registered for an examination shall not be required to pay registration fee again for the same examination.

Provided further that registration fee shall not be payable by the candidate if he/she has taken a correspondence course for the examination in the University.

Provided also that "Permission Fee" shall not be payable by a non-collegiate candidate who has been declared eligible for a supplementary examination and appears at the examination as a supplementary examination candidate.

Note : (a) Permission fee shall lapse to University if the candidate fails or does not appear at the examination for which such permission was granted by the University.

- (b) All fees shall be paid through crossed bank draft drawn in favour of the Registrar of the University or in any other manner prescribed by the University.

*Inserted vide Executive Council meeting 19.3.2001 (item no. 9) for implementation from Main Examination-2002.

- (4) A non-collegiate candidate migrating from another University or Board of Secondary Education shall send with his/her application for admission to an examination the migration certificate from the University or Board from which he/she is migrating and pay an immigration fee of Rs.100=00.

Provided that immigration fee shall not be payable by a candidate migrating from a university in Madhya Pradesh or the Board of Secondary Education in Madhya Pradesh.

Part – V : General Conditions Applicable to All Candidates

15. Where there are two or three examinations for any degree such as part I, II and III or previous and final examinations and there are two or more alternative subjects/courses for such a degree, a candidate for the degree must take the same subject/course in part II/III/final examination, as he/she has taken in the Part-I/II/previous examination.
16. No candidate shall appear in more than one degree examination or in more than one subject for the Master's degree (previous or final) in one and the same year.
- *Provided** that a student while undergoing course of instruction in Law, will not be permitted to offer any other diploma (excluding language diploma) or degree course simultaneously.
17. A candidate who has passed the Bachelor's degree Part I, or Part II examination or the previous examination for a Master's degree of another University may, with the permission of the Kulpati be admitted to the next higher examination of the University for the degree concerned provided the course offered by candidate at such other University is equivalent to the course of the University for the corresponding examination.
18. No person who has been expelled or rusticated from any College or University or has been debarred from appearing at a University examination shall be admitted to any examination during the period for which the sentence is in operation.
- *19.** An application for admission to an examination received by the Registrar after the Last Date notified by the University but not later than fifteen days after such last date may be entertained on payment of a Late Fee of Rs. 50/-. After this date the application form for examination may be accepted upto 15 days before the commencement of examination with a Late Fee of Rs. 750=00.

*Amended vide Executive Council meeting dated 30.1.1978 (item no.) and the Co-ordination Committee meeting dated

*19 Last date and Late Fee revised vide Co-ordination Committee meeting dated 20-7-2001.

20. Notwithstanding anything contained in the ordinances relating to admission of candidates to an examination of the University, the Kulpati may, in special cases in which he/she is satisfied that the delay in submitting the application for admission to an examination is not due to lack of diligence be the part of the candidate and that it would be a great hardship to the candidate if his/her application is rejected, allow an application, which is otherwise complete in all respects to be entertained with the Late Fee of Rs. 50/- even though the same is received after the expiry of the period of fifteen days mentioned in the foregoing paragraph.

21. (1) The Registrar shall issue an admission card in favour of a candidate, if :
- (a) the application of the candidate is complete in all particulars in accordance with the provisions applicable to him/her and in order,
 - (b) the candidate is eligible for admission to examination,
 - (c) the fees as prescribed have been paid by the candidate.

* **Provided** that if a candidate is not able to comply with all the above conditions, till the last date prescribed for submission of application form, the Registrar may, at his/her discretion admit a candidate to the examination provisionally and issue a Provisional Admission Card to him/her for enabling him/her to fulfil the required conditions by a prescribed date, subject to the condition that if the candidate does not comply with such conditions by the date prescribed, the provisional admission so given to the examination shall be cancelled.

(2) Where the practical examination is held earlier than the examination in theory paper a candidate shall not be deemed to have been admitted to the examination until he/she is issued an admission card for appearing in the examination.

(3) The admission card issued in favour of a candidate and also the permission given to non-collegiate candidate to appear at an examination may be withdrawn if it is found that :

- (a) the admission card was issued or permission was given through mistake or the candidate was not eligible to appear in the examination.
- (b) any of the particulars given or document submitted by the candidate in or with the application for enrolment, admission to a College, Teaching Department or School of Studies or admission to an examination is false or incorrect.

* Inserted vide Executive Council meeting dated 18.11.1978 (item no.) and Co-ordination Committee meeting dated 23.7.1979.

- (4) The Registrar may, if he/she is satisfied that an admission card has been lost or destroyed, grant a duplicate admission card on payment of a further fee of Rs. 25/-. Such card shall show in a prominent place the word "Duplicate".
22. A candidate shall not be admitted into the examination hall unless he/she produces the admission card before the Superintendent of the Examination Centre or the invigilator or satisfies such officers that it shall be produced. A candidate shall produce his/her admission card whenever required by the Superintendent or the invigilator.
23. (a) In the Examination Hall the candidate shall be under the disciplinary control of the Superintendent of Centre and he/she shall obey his/her instructions. In the event of the candidate disobeying the instructions of the Superintendent or his/her undisciplined conduct or insolent behaviour towards the Superintendent or any invigilator, the candidate may be excluded from the day's examination and if he/she persists in misbehaviour, he/she may be excluded from the rest of the examinations by the Superintendent of the Centre.
- (b) If a candidate acts in a violent manner or uses force or makes a display of force towards the Superintendent or any invigilator at the centre or in its precincts endangering the personal safety of either of them or acts in a manner lively to the authorities in the discharge of their duties, the Superintendent may expel the candidate from the centre and he/she may take police help.
- (c) If a candidate bring any dangerous weapon within the precincts of the examination centre he/she may be expelled from the centre and/or handed over to the police by the Superintendent.
- (d) A candidate expelled on the any of the grounds mentioned in (b) or (c) above will not be allowed to appear in the subsequent papers.
- (e) In every case where action is taken by the Superintendent under (a), (b) or (c) above a full report shall be sent to the University and the Executive Council may according to the gravity of the offence, further punish a candidate by canceling his/her examination and/or debarring him/her from appearing at the examinations of the University for one or more year after giving the candidate an opportunity to show cause and considering any explanation submitted by the candidate.
- (f) *(i) If a candidate is found guilty of using or attempting to use or having used unfair means at an examination such as copying from some book or note or from the answer of some other candidate or

23(f) *(i) Amendment approved by the Executive Council at its meeting dated 30.1.1978 and Co-ordination Committee meeting dated

helping or receiving help from any other candidate or keeping with him/her in the examination hall material connected with the examination or failure of an examinee to hand over his/her answer-book to Superintendent/Invigilator or taking away his/her own answer-book(s) out of the examination hall or in any other manner whatsoever, the Executive Council or the Committee appointed for the purpose by the Executive Council may cancel his/her examination and also debar him/her from appearing at the examination of the University for one or more years according to the nature of the offence.

- (ii) The Executive Council may cancel the examination of a candidate and/or debar him/her from appearing at an examination of the Vishwavidyalaya for one or more years, if it is discovered afterwards that the candidate was in any manner guilty of misconduct in connection with his/her examination and/or was instrumental in or had abetted the tampering of Vishwavidyalaya records including the answer-books, mark-sheets, result-charts, diplomas and the like.
- (iii) The Executive Council may cancel the examination of a candidate and/or debar him/her from appearing at an examination of the Vishwavidyalaya for one or more years, if it is discovered afterwards that the candidate had obtained admission to the examination by misrepresenting the facts or by submitting false or forged certificates/documents.
- (iv) When the University intends to award any of the aforesaid penalties under clause (i), (ii) or (iii) above, it shall give the candidate concerned an opportunity to show cause in writing within fifteen days of the issue of such "show-cause" letter as to why the proposed penalty may not be imposed on him/her and shall consider the explanation, if any, if filed within the specified time, before awarding the penalty.
- *(v) A list of candidates so disqualified shall be circulated to all Universities in India requesting them not to admit these candidates during the period of their disqualification.

- 24.** (1) A candidate, who due to sickness or other cause, is unable to present himself/herself at an examination, shall not receive a refund of his/her fee.

23(f) *(v) Amendment approved by the Co-ordination Committee at its meeting dated 19.7.1976 and adopted by the Executive Council at its meeting dated 5.11.1976 (item no.).

Provided that the Kulpati may, in a case in which he/she is satisfied about the genuineness, or merit of it, order for adjustment of the following portion of the fee towards the immediately next examination, viz. :

- (i) Examination fee after deduction of Rs. 20/-.
- (ii) Fee for statement of marks.

Other fees paid by the candidate shall lapse to the University. Application for such adjustment from a candidate accompanied by a Medical Certificate of illness if applicable, must be sent so as to reach the Registrar not earlier than and not later than 30 days from the date of commencement of the examination at which the candidate was to appear.

Provided, however, that a candidate shall not be entitled to the adjustment of examination fee mentioned in foregoing paragraph if he/she changes the faculty or his/her subject in case of post-graduate examination.

- (2) The fees paid by a regular candidate, who is debarred from appearing at an examination due to shortage in attendance at lectures/practicals, may be refunded through the Principal of the colleges concerned after deduction of a sum of Rs. 20/-.
- (3) Examination and other fees of a candidate whose application for appearing at an examination has been rejected for some reason, or who could not furnish his/her form within the prescribed date, necessary fees having been paid in University account, may be refunded after deduction of a sum of Rs. 20/-.
- (4) The examination and marks fee of a candidate, who dies before appearing at the examination may be refunded in full to his/her guardian or his/her successor.
- (5) The entire fee paid by a candidate whose application for appearing at an examination is cancelled on account of producing fraudulent documents or giving false particulars shall stand forfeited.
- *(6) The entire fee of a candidate whose result of the last qualifying examination has been revised because of retotalling, revaluation, or for any other reason, and as a result of which he/she is not required to appear in the subsequent examination, shall be refunded to him/her, or as a result of which he/she is required to appear in the Compartmental/Supplementary Examination only, then the actual difference of fees, between the whole examination and compartmental examination shall be refunded to him/her.

*24(6) Inserted vide Executive Council meeting dated 8.6.1977 (item no. ...) and Co-ordination Committee meeting dated

*25. (1)-(5) Omitted.

*26. (1)-(2) Omitted.

27. A candidate, who has passed any final degree examination may, after the declaration of his/her result and before the date of the next convocation apply to the Registrar for a Provisional Certificate of passing the examination of the University. Such application shall be accompanied by a fee of Rs. 75/-.

28. No person who is under sentence of expulsion or rustication from a University Teaching Department, School of Studies or College or from the University, is debarred from appearing at examination of the University for any period of time shall be granted a Migration Certificate during the period for which the sentence is in operation.

29. Duplicate copies of the following certificates shall be granted on payment of the fee mentioned against each, viz. :

| | | | |
|-------|-------------------------|------|------------|
| (i) | Mark List | | Rs. 30=00 |
| (ii) | Migration Certificate | | Rs. 100=00 |
| (iii) | Provisional Certificate | | Rs. 75=00 |

Provided further that duplicate copy of Migration Certificate shall not be granted except in cases in which the Registrar is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time being in force that the applicant has not utilized the Original Migration Certificate for appearing at an examination and has lost the same or that the same has been destroyed and that the applicant has real need for a duplicate.

30. Duplicate of University Diplomas shall not be granted except in cases in which the Kulpati is satisfied by the production of an affidavit on a stamped paper of proper value required by Law for the time being in force, that the applicant has real need for a duplicate. In such cases, a duplicate of the diploma may be granted on receipt of a fee of Rs. 200=00.

31. The names of first ten successful candidates in each examination other than second full examination who obtain first division shall be declared in order of Merit for each class/subject as the case may be.

*25,*26 With the coming into force of Ordinance no. 71 (Revaluation and Scrutiny of Answer-Books) w.e.f. 16-10-1984, paragraph 25 & 26 of Ordinance no. 6 shall stand deleted as per Para 15 of Ordinance no. 71 approved by the Kulpati on 1.10.1984 under section 52 of the Madhya Pradesh Vishwavidyalaya Adhiniyam and by Co-ordination Committee dated.....

- *32. Notwithstanding anything contained in the concerned Ordinance an examinee, who fails by a total of not more than three marks in not more than two subjects in any of the B.A./B.Sc./B.Sc. (Home Science)/B.Com./B.Ed./B.P.Ed./L.L.B./ B.A.M.S. examinations except where it is held on a semester basis, but secures more than the minimum aggregate marks required shall be given 'three' grace marks to enable him/her to pass the examination.

Provided that such grace marks will not be given to a candidate who appears only in the part of examination.

Provided that in case of M.B.B.S. Examination where fifty percent marks is required to pass except where it is held on a Semester basis, but secures more than the minimum aggregate marks required shall be given 'Five' grace marks (in one subject only) to an examinee to enable him/her to pass the examination.

33. The Kulpati may award 'One' grace mark in case the candidate is failing by one mark or missing a division by one mark. Where the deficiency is so condoned, one mark shall no where be added.

Provided that the benefit under this paragraph shall not be allowed to enable a candidate to get the benefit under paragraph 32.

34. The scope of studies in different subjects for an examination shall be as prescribed by the University from time to time and printed in the prospectus for the examination concerned.

- *35. (1) There shall be a second full examination as far as possible in August/September every year for candidates, who have failed earlier or have been admitted to the examination and were unable to appear in the B.A./B.Sc./B.Sc.(Home Science)/B.Com./Shastri/L.L.B./B.E. and B. Pharm. examinations, if the examination concerned is not conducted on a semester basis. Candidates who fail in one or more subjects or groups of subjects, are also eligible to appear at the second examination as compartmental candidates, in these examinations. Every candidate desirous of appearing at the second examination shall submit an application as indicated in this Ordinance with the requisite fee. The results of candidates appearing in the second examination shall be declared in accordance with the provisions of the examination Ordinances concerned.

*32 Amended vide Executive Council meeting dated 17.3.1978 (item no.....) and Co-ordination Committee dated

*35 Amended by the Executive Council at its meeting dated 16.1.1980 (item no.) and by Co-ordination Committee at its meeting dated

- (2) Such candidates, who have been once appeared in the main examination, become eligible to appear in the second examination, either as failed candidates or as compartmental candidates, may be admitted to next higher class of the degree course at the beginning of the academic session, till the last date prescribed for admission, and if they pass in the second/supplementary examination their attendance in the higher class shall be counted for enabling them to appear at the examination of the higher class. If the candidate fails at the second examination, the admission to the higher class shall be cancelled and the candidate shall revert to the lower class.

***36. (1)** The following shall be eligible to appear at Supplementary examination :

- (a) candidates who have failed at the B.A., B.Sc., B.Sc. (Home Science) or B.Com./Shastri/L.L.B. examination in not more than one subject or group as the case may be.
- (b) candidates for examinations other than those enumerated in (a) above, who are declared eligible to appear as a Compartmental candidate in accordance with the provisions of the respective examination Ordinance concerned.

Provided that the candidate failing in one or more subjects or groups of subjects as the case may be, shall have the option to appear in all subjects or only in those subjects or groups of subjects wherein they have failed. If a candidate appears in all the subjects, marks obtained by him/her even in the subjects in which he/she passed earlier will stand cancelled automatically.

- (2) In case of a subject for supplementary examination in which there is also a practical test, candidate shall be required to appear in the written papers only if he/she has passed at the main examination in practical and in practical only if he/she has passed in the written papers. A candidate who has failed both in written papers and practicals shall be examined in both the parts of the subjects i.e. in written papers as well as in practicals.
- (3) Except when provided otherwise in the Ordinance concerned, a candidate, who has been declared eligible for a Supplementary examination, may appear as a Supplementary examination candidate in the subjects/groups of subjects in which he/she has failed. He/she will be entitled to appear in the two subsequent examinations immediately following the examination in which he/she was declared to be so eligible and thereafter he/she shall be required to appear in all the papers at the next examination.

*36 Amended by the Executive Council at its meeting dated 16.1.1980 and by Co-ordination Committee meeting dated

- (4) In the case of the compartmental candidate appearing in the second or subsequent examination in only those subjects or groups of subjects in which he/she has failed, the marks obtained by him/her in such examination, shall be added in full, and the marks of the subjects/groups in which he/she has passed earlier, shall be carried forward. Such carried forward marks shall be shown clearly in the mark-sheets to be issued to the candidate.

Provided that there shall be no carry forward of marks from previous examinations, in case of a candidate who appears in full in all subjects or groups of subjects, inclusive of practicals, if any.

- *37. Notwithstanding anything contained in paragraphs 1 to 36 the University may prescribe that the forms of Ex-Students and Non-Collegiate candidates be accepted directly in the University office without being forwarded by any forwarding officer and the documents attached thereto can be attested by such persons who may be authorised by the University.

*37 Inserted vide Executive Council meeting dated (item no.....) with the approval of Co-ordination Committee meeting dated 19-7-1976.

The rates of various fees mentioned in Ordinance No.6 have been revised w.e.f. 7.7.1999 vide Executive Council meeting dated 30.6.1999 (item no.....) and Co-ordination Committee dated.....

ORDINANCE NO. 8

ENROLMENT OF THE STUDENTS AND THEIR ADMISSION TO: COURSE OF STUDY

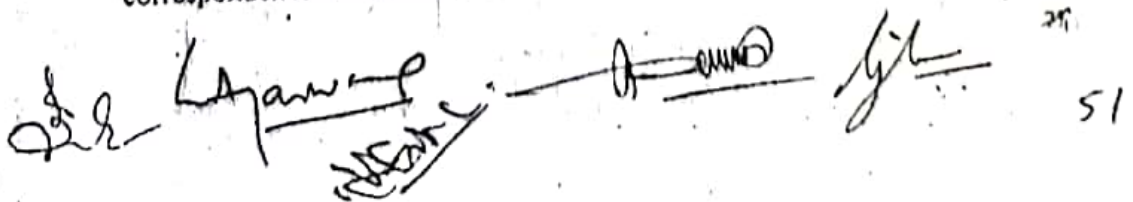
(Refer clause (i) of Section 37)

1. (a) Any person, who shall have passed the Higher Secondary school Certificate Examination of the Board of Secondary Education, Madhya Pradesh or an Examination recognized by the University as equivalent to it, may be enrolled as a Student of the University.
(b) A candidate who after passing Higher Secondary, School Certificate Examination (10+2) of M.P. Board of Secondary Education, Bhopal or any other equivalent Examination recognized by a university shall be eligible for appearing at the B.A./B.Sc./B.H.Sc B.Com Part I Examination.
2. Application for enrollment as a student of the University shall be made to the Registrar in the prescribed form and it shall be accompanied by an enrolment fee as prescribed by the competent authority of the University. Such application shall be submitted through the Principal of the College/ Head of the UTD where the student has been admitted.
Provided also that a regular candidate shall submit examination form after getting enrolled. However attendance in the course shall be sent by the Principal of the College/Head of UTD as the case may be to the Registrar of the University on or before fifteen days of the commencement of the examination.
3. No student shall be deemed to have been admitted to any course of study as a regular student of the university unless his/her name is borne on the register of enrolled students. Except in a case in which a student does not hold the minimum qualifications prescribed for admission to the course of study concerned, the fee for enrolment paid by a student shall not be refunded under any circumstances.
4. The procedure for submission of applications for enrolment of students by colleges shall be as follows:-
 - (i) All application forms from students shall, together with the necessary fees, Migration Certificate, if necessary shall be submitted on the prescribed forms to University Registrar by 30th September of the academic year in which the students are admitted. "Provided that the last date for receipt of the forms along with fee and migration certificate of the student admitted in Medical,

[Handwritten signatures and initials]

Ayurved and Engineering Colleges after PMT, PAT and PET Examinations shall be 31st November."

- (ii) On payment of late fee as prescribed for the session by the Executive Council, the Kulpati may, for special reasons to be recorded, permit the enrolment of a student whose application form, enrolment fee or the migration certificate have been submitted after the due date and if the Kulpati is satisfied that the delay in submission is not due to any lack of diligence on the part of the student, he may sanction remission of the late fee.
- (iii) In the case of all students who apply for enrolment, the Principal of the College/ Head of UTD shall send to the University a general certificate to the effect that he/she has inspected the certificate issued by the appropriate authorities and satisfied himself/ herself that in each case the student concerned has passed the examination which under the rules of the University entitles him/her to join the course to which he has been admitted in the college/ UTD.
5. No person who is under sentence or expulsion or rustication from another University shall be admitted to any course of study during the period for which the sentence is in operation.
6. (i) A student who is enrolled in the University may apply for a change, correction or alteration in own name or surname as per the procedure to the Registrar of the University with a fee as prescribed by the Executive Council from time to time provided a mistake has occurred in writing the name or change is warranted due to marriage etc.
- (ii) The Registrar, if he is satisfied with the reasonableness of the request, may pass order for the change or correction of the name of the student.
- (iii) Any change, addition or modification, shall be recorded in the University register in red ink under the attestation of the Registrar and a certificate to that effect shall be issued to the applicant.
- (iv) Under no circumstances shall any alteration be made in the University certificate, diploma, degree and other document issued in favour of the applicant prior to the order for change or correction in the name.
- (v) In all subsequent documents, certificates, diplomas and degrees of the University, the former as well as the new name shall be entered and all correspondence shall be carried on in like manner.

The bottom of the page features several handwritten signatures and stamps. On the left, there is a large signature that appears to be 'Dr. K. S. ...'. To its right, there is a circular stamp with some illegible text inside. Further right, there is another signature. On the far right, the number '51' is written.

- (vi) The application for change or correction in the name shall be made either through the Head of the Institution where the student is studying or in case of other shall be countersigned by two members of the Court or a First Class Magistrate and shall be supported by an affidavit.
- (vii) The fee deposited with the application, shall not be refunded to the student unless his application is rejected.

Dr. Lakshmi
Head *[Signature]* *[Signature]*

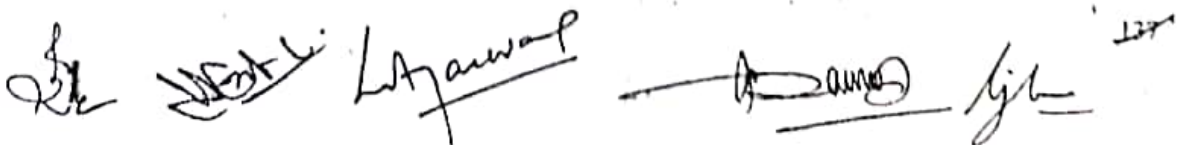
ORDINANCE-14

CHOICE BASED CREDIT SYSTEM

(As per UGC Guidelines on Adoption of Choice Based Credit System and UGC-Credit Framework for Online Learning Courses through SWAYAM, Regulation, 2016)

1. The Ordinance will provide flexibility in designing curriculum and assigning credits based on the course content and hours of teaching in University Teaching Departments (UTDs) and Autonomous colleges affiliated to University. Hence, here after it is referred as an Ordinance for academic programmes in UTDs.
2. The Ordinance will be applicable to all regular full-time and part-time undergraduate and post-graduate programmes conducted in UTDs.
3. The UTD of the University will be responsible for Instituting, Planning, Monitoring, and Assessing their educational programmes. The departmental committee of the concerned UTD will take such decisions.
- 4.1 New academic programmes, in UTDs, will be introduced and governed by the Regulations duly approved by the Executive Council of the University.
- 4.2 The existing academic programmes will be modified by the departmental committee of the UTD and/ or concerned Board of Studies.
5. Head of a concerned UTD will ADMIT students into different programmes as per the criteria evolved by the UTD/ University / Government.
- 6.1 The semester will consist of 16-18 weeks of academic work. One credit is equivalent to one hour (60 minutes) of teaching (lecture or tutorial) or two hours (120 minutes) of practical work/ field work per week in a semester. The credits associated with the courses will be valid credits, while credits associated with comprehensive viva-voce will be virtual credits.
- 6.2 The concerned UTD must workout the required minimum number of Credits for the award of the degree on an average of valid 20 credits per semester for all the programmes, except B.E./B.Pharm. / Honours programmes where required minimum number of credits will be worked out on an average of valid 24-26 credits per semester. The distribution of the credits among theory, practical, field work, project work, etc. in a semester will also be worked out by the concerned UTD.

In case of admissions through lateral entry in some programmes, the required minimum number of credits for the award of the degree will be calculated in the same manner as



described above for remaining duration of the programme

- 6.3 The required minimum number of credits for each programme may be distributed among the courses under Core, Ability Enhancement and Skill development, Electives-Discipline Centric and Generic categories and notified by the concerned UTD.
- 7.1. The UTD will offer the courses of 20-30 credits for full-time programmes and 12-18 credits for part-time programmes in a semester.
- 7.2 The UTDs will offer elective-generic courses in each programme to its own students and the students of other programmes under choice on first come first served basis. The number of seats in the course will depend on available facilities in the UTD.
- 7.3 The students will have the choice to opt a course in each semester under elective-generic category available within the UTD or in other UTDs but from same level of the programmes. An alternate choice will also be available to the students to opt a course in each semester under elective-generic category including skill development course from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Web of Active Learning by Young and Aspiring Minds) platform.
- 7.4 The students can also opt a course under elective-Discipline Centric category from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Web of Active Learning by Young and Aspiring Minds) platform.
- 7.5 The university will take a decision for allowing the online courses of SWAYAM if:
- (i) Suitable teaching staff is not available in the Institute/ School for running the course.
 - (ii) The facilities for offering the elective courses sought for by the students are not available in the institution but available on the SWAYAM platform.
 - (iii) The courses offered on SWAYAM would supplement the teaching-learning process in the institution.
- 7.6 Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the fee to SWAYAM for registering the course, if required.
- 7.7 While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc. essential for pursuing the courses shall be made available free in adequate measure by the institution. The parent institution must designate a course coordinator/ facilitator to guide the students throughout the course and to facilitate/ conduct the lab./practical sessions/ examinations.
- 7.8 The Institution can only allow up to 20% of the total courses being offered in a particular program in a Semester through the online learning courses provided through SWAYAM platform.
- 7.9. The requirement of project / dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any

[Handwritten signatures and initials]

of the National Laboratories / Institutes / Universities / Government approved Companies / Industries. Minor project in any semester should not exceed 4 credits while major project / dissertation should be of maximum of 12 credits in a semester.

7.10 The minimum duration of a programme shall be as per guidelines of the UGC and other statutory bodies like AICTE/ BCI/ NCTE/ PCI etc. The maximum duration of a programme shall be twice of the minimum duration of the programme.

8. Requirement of attendance will be as per University Ordinance governing the examinations or the guidelines of the statutory body. In general attendance of atleast seventy-five percent of lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor.

9. A student will be eligible for award of a degree when he/ she earns minimum required number of valid and virtual credits specified for the programme within maximum duration of the programme, but not before minimum duration of the programme.

10.1 Each course will be assessed for 100 marks, out of which 60 marks will be for end-semester examination and 40 marks will be for continuous evaluation. In case of Laboratory / Field /Project work based courses, appropriate distribution of marks for Practical Record/ Project Report, Practical end-Semester exam, viva, if any be decided by the UFD.

10.2 During the semester, a teacher offering the course will do the continuous evaluation of the student at three points of time by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test / Quiz / Seminar/ Assignment for theoretical courses. Marks obtained in two best tests out of three will be awarded to the student. In each course, there shall be End Semester Exam. of 60 marks. Each student has to appear in at least two tests and End Semester Examination; otherwise, the student will be awarded Ab Grade in that course.

10.3 The Teacher offering the course will be responsible for setting the question paper and evaluating the answer books of tests and end-semester examination of that course. If due to some unavoidable reasons, it is not possible, then the concerned Head / Director will make an alternate arrangement in consultation with Chairman, BOS for the conduct of examination.

10.4 Total of marks obtained in end-semester examination and best two tests under continuous evaluation will decide the grade in the course.

10.5 The grading will be made on 10-point scale as described below:

Dr. Anand K. Agarwal

[Signature]

| Letter Grade | Grade Points | Description | Range of Marks (%) |
|--------------|--------------|---------------|--------------------|
| O | 10 | Outstanding | 90-100 |
| A+ | 9 | Excellent | 80-89 |
| A | 8 | Very good | 70-79 |
| B+ | 7 | Good | 60-69 |
| B | 6 | Above Average | 50-59 |
| C | 5 | Average | 40-49 |
| P | 4 | Pass | 35-39 |
| F | 0 | Fail | 0-34 |
| Ab | 0 | Absent | Absent |

10.6 In case statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks then grading will be done in the following manner:

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

10.7 If a student obtains F or Ab Grade in any course, he /she will be treated to have failed in the course. He / she has to reappear in the examinations of the course as and when conducted or arranged by the UTD. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat end-semester examination to decide the grade in the repeat course.

10.8 The theoretical and practical courses can be repeated whenever offered or arranged by the UTD but within maximum duration of the programme. He / she can avail multiple repeat attempts to pass the course.

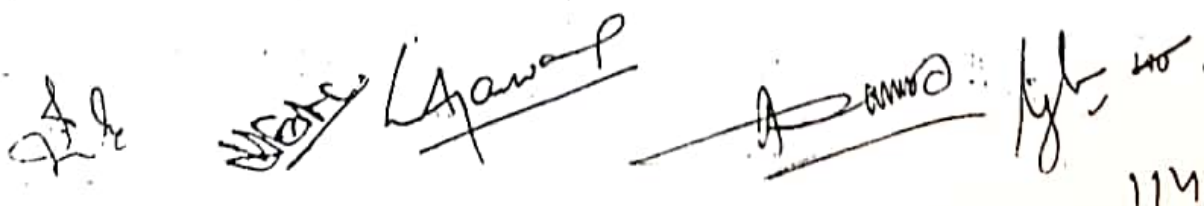
10.9 The UTD, where students from other UTDs are registered for choice based elective - generic category course(s), will send the Grade to the concerned UTD where the student is enrolled. The semester / final result will be declared by the UTD where the student has taken admission.

10.10 Evaluation and Certification of MOOCs:

The host institution and the PI shall be responsible for evaluating the students registered for the MOOCs course launched by him/her.

The evaluation should be based on predefined norms and parameters and shall be based on a comprehensive evaluation throughout the length and breadth of course based on specified instruments like discussions, forums, quizzes, assignments, sessional examinations and final examination.

Whereas an online examination would be the preferred mode, the PI shall be authorised to



 The bottom of the page contains several handwritten signatures and initials in black ink. From left to right, there is a signature that appears to be 'A. S.', a signature that appears to be 'N. S.', a signature that appears to be 'K. S.', a signature that appears to be 'A. S.', and a signature that appears to be 'S. S.'. There are also some initials and numbers scattered around, including '40' and '114' at the bottom right.

decide on the mode of conducting the final examination. This shall be announced in the overview of the Course at the time of offering the course.

In case, a pen and paper final examination is to be conducted, the same shall be offered through any college/school volunteering to conduct the same. The decision in this respect will be of the PI and the host institution.

After conduct of the examination and completion of the evaluation, the PI through the host institution shall award marks/grade as per the evaluation scheme announced.

The final marks/grade shall be communicated to the students as well as the parent institution of the student, within 4 weeks from the date of completion of the final examination.

The parent Institution shall, incorporate the marks/grade obtained by the student, as communicated by the Host Institution through the PI of the SWAYAM course in the marks sheet of the student that counts for final award of the degree/diploma by the University with the proviso that the programs in which Lab/Practical Component is involved, the parent institution will evaluate the students for the practical/Lab component and accordingly incorporate these marks/grade in the overall marks/grade.

A certificate regarding successful completion of the MOOCs course shall be signed by the PI and issued through the Host Institution and sent to the Parent Institution.

The parent Institution shall give the equivalent credit weightage to the students for the credits earned through online learning courses through SWAYAM platform in the credit plan of the program.

11.1 The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of valid and virtual credit points secured by the student, except the credits of additional courses, if any. The SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

11.2 SGPA is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i th course in a semester and G_i is the grade point scored by the student in the i th course.

11.3 CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

[Handwritten signatures]

[Handwritten signature]

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in the i th semester.

12. On completing all requirements for award of the degree, the CGPA will be calculated and this value will be indicated on the degree along with Division. The Final degree should also indicate the Division obtained as per follows:

| Division | Criterion |
|---------------------------------|---|
| First division with distinction | The candidate has earned minimum number of credits required for the award of the degree in first attempt with CGPA of 8.00 or above |
| First division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 or above |
| Second division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50 |
| Pass division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00 |

In case of B.Pharm./ M.Pharm. programmes first division will be awarded if the student obtains CGPA of 6.50 or above in first attempt. No pass division will be awarded.

13. The student will be promoted to the next semester if he/ she secures at least 12 valid credits in a semester. In case the student secures less than 12 valid credits in any-semester, then the student will be declared fail in that semester and he/ she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.
- If a student passes in all the courses offered in any semester then will be declared pass in that semester. If a student secures at least 12 valid credits and fails in one or more courses offered in that semester then he/ she will be promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/ she fails.


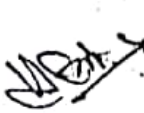
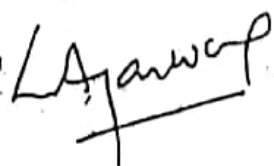
In case of B.E./ B.Pharm. programmes the students will be promoted as per following conditions:

- The student should not carry more than 5 courses (combining theory and practical) in 1st year, 11nd year or 111rd year to be promoted to the next year.
- The student cannot be promoted to 111rd year, if he/ she carries any course of 1st year with F or Ab grade.
- The student cannot be promoted to IV year, if he/she carries any course of 11nd year with F or Ab grade.

[Handwritten signatures and initials]

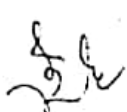
142
116

- 14.1 Repetition of a theory / practical course is allowed only to those candidates who get F or Ab in the course. The student has to pay the prescribed fee for repeating the course.
- 14.2 On account of valid reasons, a student may withdraw from a semester. In such case the semester will be treated as zero semester.
- 14.3 In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The UTD may allow such a student to register in that semester again whenever it is offered by the concerned UTD. The student has to pay semester fee again in such cases. If the student withdraws within one month from starting of the semester then semester fee will not be charged again.
- 14.4 The practical course can be repeated as and when it is offered.
15. Evaluation will be internal with feedback system i.e., marked answer books will be shown to the student for his/her perusal and will be collected back by the teacher for record for six months after declaration of the result.
16. The decision of the teacher regarding the evaluation and the grade shall be final. However, a student can submit in writing for review of his Marks/Grade to the Head/ Director who will place the case before the Board of comprehensive viva-voce. The decision of the board will be final. Result of the review will be declared by the concerned Head/ Director. Review is effective only if the grade improves. Review will be allowed if -
- The prescribed fee is paid.
 - The candidate applies within 7 days of the declaration of the grade in that course.
17. The practicals will be assessed continuously and at the end of each semester evaluation of practicals will be done by two examiners. The grades obtained in the practicals will be shown separately in the grade-sheet.
- 18.1 Dissertation / project report/ internship of 3-6 credits will be assessed by the internal supervisor, in general, however, UTD may get it assessed by an internal supervisor and an external expert.
- 18.2 The dissertation / major project/ internship report of 12-18 credits will be assessed by one external examiner to be appointed by the Vice-Chancellor from the panel of examiners suggested by Head/ Director and the supervising teacher / the examiner appointed by the Head/Director of the UTD.
- 19.1 A comprehensive viva-voce of 4 virtual credits will be conducted at the end of each semester of the programme by a board of four examiners, at least ONE of whom shall be external. The Vice-Chancellor will appoint the external examiner in consultation with Head/Director of the UTD. Three will form a quorum. Head/Director will coordinate the comprehensive viva - voce. The grades awarded in the viva-voce shall be shown separately in the grade-sheet.

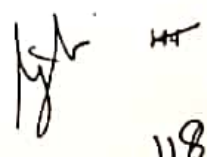
 

- 19.2 If a programme has large number of students then more number of boards may be constituted as per requirement. The board may include at least two experts including one internal and one external.
- 19.3 The external expert of comprehensive viva-voce board shall also conduct an academic audit and make an assessment of overall knowledge gain by the students in the semester, standard of the question papers, syllabus covered, marking in valuation of the answer books, etc. and shall submit its report to the Vice Chancellor through Head/ Director.
- 19.4 An honorarium of Rs. 2000/- per day shall be paid to each examiner of the Board of Comprehensive Viva-Voce. It may be revised by the Executive Council of the University from time to time.
- 20.1 The Grade sheet in each pre-final semester will be prepared in two copies and signed by the Programme Co-ordinator and Head/ Director. Out of the two one will be issued to the student and the other will be kept in the UTD office as record.
- 20.2 The Grade sheet in final semester will be prepared in Triplicate by the UTD. These will be signed by the Programme Co-ordinator, Head/ Director of UTD and the Controller of Examinations of the University. One copy will be kept by the Exam. Section of the University, the second one will be issued to the student and the third one will be kept for record in the UTD.
- 20.3 Suggestive formats of the Grade sheet for pre-final and final semesters are provided in the Annexure-A and Annexure-B. However, minor changes can be made by the concerned School/ Institute as per requirement of the programme.
21. The UTDs will manage their own examination expenditures within the available income of 90% of their respective examination fees.
22. In case any dispute arises regarding interpretation of these rules or in giving effect to the provisions of this Ordinance the matter shall be referred to the Vice Chancellor whose decision thereon will be final.
23. The conversion of CGPA in to percentage will be as follow to facilitate its application in other academic matters:
- $$\text{Equivalent Percentage} = \text{CGPA} \times 10$$
- The percentage will be rounded off upto second decimal point.
24. The provisions herein will supersede the existing Ordinance(s)/ Regulations for regular UG and PG programmes in UTDs, to the extent herein prescribed.
25. The guidelines issued by the statutory bodies e.g. UGC/AICTE/BCI/NCTE/ PCI issued time to time will be adopted for implementation.







 HT
118

- 26. In matters not covered under this Ordinance, general rules of the University shall be applicable.
- 27. If UGC notifies any change in future in its Regulations governing Choice Based Credit System (CBCS)/ MOOCs, then the same will be incorporated in the existing Ordinance with the approval of the Executive Council of the University.

Dr. Lakshmi
Dr. J. S. Rao *A. S. Rao* *S. K. Rao*

115

(sample copy A) Logo in water mark

University
Logo

Name of the University _____
NAAC ACCREDITED "___" GRADE

GRADE SHEET

Name of the Institute/ School of Studies:

Address of the Institute/ School of Studies:

Name of the Programme:

| | |
|---------------------------|----------------------------|
| Batch: | Semester: |
| Enrolment No.: | Roll No.: |
| Name of the Student: | Examination: December-2015 |
| Father's/ Husband's Name: | Mother's Name: |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|---------|-------|-------------|---------------------------------------|
| | Course 1 | | | | |
| | Course 2 | | | | |
| | Course 3 | | | | |
| | Course 4 | | | | |
| | Course 5 | | | | |
| | Course 6 | | | | |
| TOTAL | | | | | |
| SGPA | | | | | |

* Grade in Repeat Examination.

| RESULT SEMESTER-WISE | | | | | | | | | | |
|----------------------|---|----|-----|----|---|----|-----|------|----|---|
| SEMESTER | I | II | III | IV | V | VI | VII | VIII | IX | X |
| CREDITS | | | | | | | | | | |
| SGPA | | | | | | | | | | |
| ATTEMPT | | | | | | | | | | |
| RESULT | | | | | | | | | | |

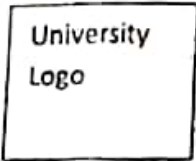
SGPA: Semester Grade Point Average

Date of Result:

Co-ordinator _____ Head/ Director _____

[Handwritten signatures]

Name of the University _____



NAAC ACCREDITED "___" GRADE

GRADE SHEET

Name of the Institute/ School of Studies:

Address of the Institute/ School of Studies:

Name of the Programme:

| | |
|---------------------------|----------------------------|
| Batch: 2015-17 | Semester: |
| Enrolment No.: | Roll No.: |
| Name of the Student: | Examination: December-2015 |
| Father's/ Husband's Name: | Mother's Name: |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|---------|-------|-------------|---------------------------------------|
| | Course 1 | 4 | A | 8 | 32 |
| | Course 2 | 3 | C | 5 | 15 |
| | Course 3 | 4 | B+ | 7 | 28 |
| | Course 4 | 4 | O | 10 | 40 |
| | Course 5 | 3 | B | 6 | 18 |
| | Course 6 | 6 | P* | 4 | 24 |
| TOTAL | | 24 | | | 157 |
| SGPA | | | | | 6.54 |

* Grade Repeat Examination

| RESULT SEMESTER-WISE | | | | | | | | | | |
|----------------------|---|----|-----|----|---|----|-----|------|----|---|
| SEMESTER | I | II | III | IV | V | VI | VII | VIII | IX | X |
| CREDITS | | | | | | | | | | |
| SGPA | | | | | | | | | | |
| ATTEMPT | | | | | | | | | | |
| RESULT | | | | | | | | | | |

SGPA Semester Grade Point Average

| FINAL RESULT: PASS | | | |
|--------------------|------|-----------------------|----------|
| TOTAL CREDITS | CGPA | EQUIVALENT PERCENTAGE | DIVISION |
| | | | |

Equivalent Percentage = CGPA x 10

CGPA: Cumulative Grade Point Average

Date of Result:

| | | |
|--------------|----------------|----------------------------|
| Co-ordinator | Head/ Director | Controller of Examinations |
|--------------|----------------|----------------------------|

[Handwritten signatures and marks]

145
121

821
8/11/2021

Coord. MEP / Ec / AR (11/11/21)

All. HoD

Edw
11/11/21

मध्यप्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय

क्र. 249/138/सीसी/21/38

भोपाल, दिनांक 03/11/2021

प्रति,

- 1 आयुक्त,
उच्च शिक्षा संचालनालय,
सतपुडा भवन, भोपाल
- 2 कुलसचिव,
समस्त शासकीय एवं निजी विश्वविद्यालय,
मध्यप्रदेश।
- 3 प्राचार्य,
समस्त स्वशासी महाविद्यालय,
मध्यप्रदेश।


विषय:-राष्ट्रीय शिक्षा नीति, 2020 के परिप्रेक्ष्य में अध्यादेश 14 ए तथा 14 बी अनुसार कार्यवाही सुनिश्चित किये जाने के संबंध में।

--0-

उपरोक्त विषयान्तर्गत लेख है कि राष्ट्रीय शिक्षा नीति, 2020 के परिप्रेक्ष्य में स्नातक पाठ्यक्रमों हेतु अध्यादेश 14 ए तथा 14 बी पर माननीय कुलाधिपति द्वारा विश्वविद्यालय समन्वय समिति के अनुसमर्थन की प्रत्याशा में अनुमोदन प्रदान किया गया है।

कृपया तदनुसार आवश्यक कार्यवाही सुनिश्चित किये जाने का अनुरोध है।

संलग्न : उपरोक्तानुसार


3.11.21
(प्रो. अनिल कुमार पाठक)
विशेष कर्तव्यस्थ अधिकारी
उच्च शिक्षा विभाग
मंत्रालय

निरन्तर.....

पृ.क्रमांक /138 /सी.सी./21/38

भोपाल,दिनांक

प्रतिलिपि:-

- 1.विशेष सहायक मा.मंत्री जी, उच्च शिक्षा, मध्यप्रदेश ।
- 2.निज सचिव, प्रमुख सचिव, मध्यप्रदेश शासन, उच्च शिक्षा विभाग, मंत्रालय ।
- 3.अपर सचिव, राज्यपाल सचिवालय, राजभवन, भोपाल की ओर सूचनार्थ प्रेषित ।
- 4.अध्यक्ष, स्थायी समिति, कुलपति, जीवाजी विश्वविद्यालय, ग्वालियर (म.प्र.)
- 5.अध्यक्ष, म.प्र. निजी विश्वविद्यालय विनियामक आयोग, भोपाल ।

1-
विशेष कर्तव्यस्थ अधिकारी
उच्च शिक्षा विभाग
मंत्रालय

Ordinance 14 A

Ordinance for three/four years Undergraduate Degree (CBCS Semester Mode)

(As per the "Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

1. The provisions of this Ordinance shall be applicable from the academic session 2021-22
2. The provisions of this Ordinance shall apply to the three-year/six-semester Bachelor's degree or four-year/eight-semester Bachelor's degree (Honours/Research) undergraduate programmes such as Bachelor of Arts (B A), Bachelor of Science (B Sc), Bachelor of Commerce (B Com), Bachelor of Computer Application (B C A), Bachelor of Business Administration (B B A), Bachelor of Home Science (B H Sc) and other similar Undergraduate programmes notified by the University
3. The Ordinance shall apply to all such programmes being run by the University in its Teaching Departments (UTDs)/SOS (School of Studies) and its affiliated autonomous colleges for their regular as well as non-collegiate (private) students
4. Admission rules and guidelines for admission to these programmes will be framed by the University for admission in its UTDs/SOS and by the State Government for admission in colleges Admission to the 4th year (Level 8) shall be available only in the institutions offering a 4-year Undergraduate Programme Autonomous colleges with NAAC grade "A" or above can frame their admission guideline completely based on merit subject to the Government's reservation policy
5. Students who have completed Grade 12 School Leaving Certificate from Board of Secondary Education, Madhya Pradesh, Bhopal, or an equivalent examination from any other board recognised by the State Government/University will be eligible for admission to these undergraduate programmes
6. The admission shall be made on merit calculated on the basis of criteria notified by the University/ State Govt , keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the Government from time to time
7. Student enrolment in a programme/course shall be restricted to the seats allotted by the University
8. The in-take capacity shall be determined in advance by the University/autonomous college following the guidelines/norms issued by the State Government/UGC and other statutory

ASU

bodies concerned. The same could be suitably incorporated in the admission guidelines for the information of all concerned and uploaded on the institutional website or admission portal of Department of Higher Education.

9. Depending upon the academic and physical facilities available, the university/college may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entrants in the *second year/third year/fourth year* of a first-degree programme, if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme after a break in studies.
10. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) qualification (Table 1). The four-year undergraduate programme shall comprise courses under the following subjects/categories:
 - i) Disciplinary/interdisciplinary Major (Core Course + DSE) (64 credits)
 - ii) Disciplinary/interdisciplinary Minor (32 credits)
 - iii) Generic Elective (16 credits)
 - iv) Skill Enhancement Courses/Vocational Courses (12 credits)
 - v) Ability Enhancement Courses (08 credits)
 - vi) Field projects/internship/apprenticeship/community engagement and service/research project (28 credits)

N.B., For B B A /B C A /B H Sc and like programmes, a group/subject shall be chosen as Major/Minor/Generic Elective

Qualification and Credit Requirements are given in Table 1. The *entry and exit* options for students, who enter the undergraduate programme, are as follows.

1st Year (First & Second Semester-Level 5)

Entry 1: The entry requirement for first semester in Level 5 is successful completion of Class 12 from M P Board of Secondary Education, Bhopal, or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements.

Exit 1: If a student passes all the courses of Level 5 and earns the requisite number of credits, the student will become entitled to an *Undergraduate certificate in the faculty of*

her/his Major Subject. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand

2nd Year (Third & Fourth Semesters-Level 6)

Entry 2. The entry requirement for fourth semester in *Level 6* is the successful completion of *Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements

Exit 2: If a student passes all the courses of Level 5 & 6 and earns the requisite number of credits, the student becomes entitled to an *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels

3rd Year (Fifth & Sixth Semester-Level 7)

Entry 3 The entry requirement for semester six in *Level 7* is successful completion of *Level 5 & 6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements

Exit 3: If the student passes all the courses of Level 5 to 7 i.e., first to six semesters and earns the requisite number of credits, the student becomes entitled to the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7

4th Year (Seventh & Eighth Semester-Level 8)

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled to an *Undergraduate Degree (Honours/Research) in the faculty of her/his Major Subject*. A Bachelor's degree (Honours/Research) requires a total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8

Asall

Table-1: Qualification Type and Credit Requirements

| Levels | Qualification title | Credit requirements |
|---------|--|---------------------|
| Level 5 | Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year (two semesters) of the undergraduate programme (Programme duration first year or two semesters of the undergraduate programme) | 40 |
| Level 6 | Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years (four semesters) of the undergraduate programme (Programme duration First two years or four semesters of the undergraduate programme) | 80 |
| Level 7 | Bachelor Degree in the faculty of the Major Subject (Programme duration Three years or six semesters) | 120 |
| Level 8 | Bachelor Degree in the faculty of Major Subject (Honours/Research) (Programme duration Four years or eight semesters) | 160 |

The credits will be awarded by the University. The credit can be calculated as follows

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for 15 weeks resulting in the award of one credit,
- Credits for internship shall be *one credit per week* of training, subject to a *maximum of six credits in a semester*

11. The minimum duration of the *undergraduate degree programme* shall be of three academic years/six semesters, whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years/eight semesters

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far, which will be restored/transferred when she/he enters the programme again

The maximum duration for completing the Undergraduate Degree and Undergraduate Degree (Honours/Research) programme for regular students shall be 6 and 8 years, respectively; there shall be no such bar for non-collegiate (private) students

Handwritten signature

12. TYPES OF COURSES

Each of the subject/categories (i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows:

12.1. **Core Course:** Such courses which shall compulsorily be studied by the student as a core requirement of the programme

12.2. Elective Course:

Generally, a course which the student can choose from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course

12.2.1 Discipline Specific Elective (DSE) Course:

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study)

12.2.2 Dissertation/Project

An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course independently with advisory support by a teacher/faculty member is called dissertation/project. It is considered a special course involving the application of knowledge in solving/analysing/exploring a real-life situation /difficult problem for a bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

12.2.3 Generic Elective (GE) Course

An elective course chosen generally from an unrelated discipline/subject to seek exposure of other fields is called a Generic Elective course.

12.3. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types

- Ability Enhancement Compulsory Courses (AECC)
- Skill Enhancement Courses (SEC) or Vocational Courses

"AECC" courses are the courses based upon the content that leads to Knowledge enhancement, such as,

- Environmental Education

- English/Hindi Communication is mandatory for all disciplines
SEC courses are value-based/skill-based and may also be designed to enhance skills of the Major Subject. They are aimed to provide hands-on training competencies, skills, etc

12.4. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University/Autonomous college based on the curriculum issued by the UGC under LOCF with maximum deviation of 20%

13. STRUCTURE FOR UNDERGRADUATE PROGRAMME: SEMESTER SYSTEM

13.1. First Semester:

A student shall be declared to have successfully completed the first semester if he/she acquires 6 credits in Core Course of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Ability Enhancement Course (AEC)

13.2. Second Semester (Level 5):

A student shall be declared to have successfully completed the second semester if he/she acquires 6 credits in Core Course of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Ability Enhancement Course (AEC).

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade 12 with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty, a student passing Grade 12 with commerce faculty can take major and minor subjects from commerce/arts faculty, whereas a student passing Grade 12 with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subjects can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines.

13.3. Third Semester:

A student shall be declared to have successfully completed the third semester, if he/she acquires 6 credits in Core Courses of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Skill Enhancement Course (SEC)/Vocational Course

13.4. Fourth Semester (Level 6):

Handwritten signature

A student shall be declared to have successfully completed the fourth semester, if he/she acquires 6 credits in Core Courses of the major subject, 6 credits in Core Course of the minor subject, 4 credits in Generic Elective and 4 credits in Skill Enhancement Course (SEC)/Vocational Course

The student shall be given a single chance at the entry of level 6 to interchange the major and minor subjects. However, in such cases, it will be the students' responsibility to earn additional credits to fulfil the minimum requirement of credits prescribed for the major course. Only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree

13.5. Fifth Semester:

A student shall be declared to have successfully completed the fifth semester, if he/she acquires 6 credits in Core Courses of the major subject, 4 credits in Skill Enhancement Course (SEC)/Vocational Course, 4 credits in discipline specific elective (DSE) of the major subject and 6 credits in Field Projects/internship/apprenticeship/community engagement and services, preferably related to major and/or minor subjects

13.6. Sixth Semester (Level 7):

A student shall be declared to have successfully completed the sixth semester, if he/she acquires 6 credits in Core Courses of the major subject, 8 credits in discipline specific elective (DSE) of the major subject and 6 credits in Field Projects/ internship/ apprenticeship/ community engagement and services, preferably related to major and/or minor subjects

13.7. Seventh Semester:

Bachelor with Honours/Research

A student shall be declared to have successfully completed the seventh semester with honours, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in Research Methodology, 4 credits in discipline specific elective (DSE) of the major subject, and 6 credits in field project/ internship/ apprenticeship related to the major subject

A student shall be declared to have successfully completed the seventh semester with research, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in Research Methodology, 4 credits in discipline specific elective (DSE) of the major subject, and 6 credits in research project

13.8. Eighth Semester (Level 8):

Bachelor with Honours/Research

A student shall be declared to have successfully completed the eighth semester with honours, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in

Handwritten signature

dissertation, and 10 credits in field project/ internship/ apprenticeship related to the major subject

A student shall be declared to have successfully completed the eighth semester with research, if he/she acquires 6 credits in core courses of the Major subject, 4 credits in Minor, and 10 credits in research project

The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC

13.9 Additional Courses:

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to 6 credits per year in the entire tenure of the 3-year undergraduate degree programme after paying due fees for registration and examination

13.10 A student may change the generic elective subject in each year of the 3-year undergraduate degree programme

Handwritten signature

13.11 Table-2: Proposed Structure for Undergraduate Programme: UGC CBCS System for Universities /Autonomous Colleges

| Level | Semester | Main Faculty (as per prerequisite) | | Any Faculty | Skill Enhancement Course (SEC) | Ability Enhancement Course (AEC) | Field projects/ internship/ apprenticeship/ community engagement and service | Credits | Qualification title (Credit requirement) | | |
|---------|----------|---------------------------------------|------------|-------------------------------|---|---|---|------------|--|-------------|-------|
| | | Subject I | Subject II | | | | | | | Subject III | |
| Level 5 | 1 | Major | Minor | Generic Elective Course | Vocational Course | # Inter/Intra Faculty | | | | | |
| | | Core | | | | | | | | | |
| | 2 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+4 =20 | (40) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+4 =20 | (80) |
| Level 6 | 3 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+4 =20 | (120) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+4 =20 | (160) |
| Level 7 | 4 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (120) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (160) |
| Level 8 | 5 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (120) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (160) |
| Level 8 | 6 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (120) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (160) |
| Level 8 | 7 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (120) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (160) |
| Level 8 | 8 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (120) |
| | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 5+6+4+6 =20 | (160) |
| Total | | 48 credits | 16 credits | 32 credits | 16 credits | 12 Credits | 08 Credits | 28 Credits | 160 Credits | | |

14. Choice to Select the MOOC Courses:

- a The UTD/SOS/ Autonomous College can allow up to 40% of the total credits being offered in a particular programme in a semester through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central Government or the state government for credit transfer
- b The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the UTD/Autonomous College or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt for courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the UTD/autonomous college
- c The UTDs/ Autonomous College shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the UTD/ Autonomous College
- d The students can also opt for a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform
- e The University/ Autonomous College will decide to allow the online courses of SWAYAM if
 - (i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution
 - (ii) Every student opting for a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required
 - (iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc essential for pursuing the courses shall be made available free in adequate measure by the UTD/ Autonomous College. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and facilitate/conduct the lab/practical sessions/examinations
- f The requirement of project/dissertation, as notified by the respective UTD/ Autonomous College/needs to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and State Laboratories/Institutes/ Companies /Industries with the approval of UTD/ Autonomous College

Handwritten signature

- 15 Requirement of attendance will be as per University Ordinance governing the examinations. In general, attendance of at least seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the semester end examination.

For special reasons such as prolonged illness deficiency in the percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor/Principal of autonomous colleges.

16 Examination & Evaluation:

- 16.1 Generally, each course will correspond to an examination paper comprising of external and internal evaluations. The semester end theory examinations for Major, Minor, Genetic and DSE will be 3 hours while vocational (SEC) and Ability Enhancement Course (AEC) will be 2 hours duration. The credit structure for theory/practical/tutorial, internal, external examinations and total marks for an examination are shown in the Table 3 in clause 16.5.
- 16.2 The question paper of the external examination should preferably contain long answer, short answer and objective type questions. The continuous evaluation of the student will be conducted at three points of time in a semester by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best two tests out of three will be awarded to the student. Each student shall have to appear in at least two tests and End Semester Examination, failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical Semester end exam, viva, if any will be decided by the UTD/Autonomous College. In case of internal assessment, the college/UTD/University shall distribute and design their assessment so that at least two tests are conducted in a semester.
- 16.3 UTD/Autonomous colleges may design their mode of internal assessment with due approval from the respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.
- 16.4 Total marks obtained in Semester-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.5.

Amal

16.5 The grading will be made on 10-point scale as described below

| Letter Grade | Grade Points | Description | Range of Marks (%) |
|--------------|--------------|---------------|--------------------|
| O | 10 | Outstanding | 90-100 |
| A+ | 9 | Excellent | 80-89 |
| A | 8 | Very good | 70-79 |
| B+ | 7 | Good | 60-69 |
| B | 6 | Above Average | 50-59 |
| C | 5 | Average | 40-49 |
| P | 4 | Pass | 35-39 |
| F | 0 | Fail | 0-34 |
| Ab | 0 | Absent | Absent |

16.6 In case statutory bodies of the programme issue the guidelines regarding the minimum passing percentage of marks, then grading will be done in the following manner

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded. Otherwise, the grades will be awarded as per above-mentioned table

16.7 If a student obtains F or Ab grade in any course(s), he/she will be treated as having failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University/UTD/Autonomous college. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat semester-end examination to decide the grade in the repeat course(s)

16.8 The student will be promoted to the next semester if he/she secures at least half of the total credits in a semester. In case the student secures less than half of the total credits in any semester, then the student will be declared fail in that semester and he/she will be asked to repeat the entire semester and that semester will be treated as zero semester. In such cases the student will not be promoted to the next semester.

If a student passes in all the courses offered in any semester, then the student will be declared pass in that semester. If a student secures at least half of the total credits in a semester and fails in some courses offered in that semester then he/she will be provisionally promoted to the next semester with ATKT (Allowed To Keep Term) in those courses in which he/she fails.

If the student fails to pass all the courses in the next ATKT examination the provisional promotion will be terminated but he/she will be given second chance to pass the failed courses. Suppose the student does not successfully complete the concerned

Handwritten signature

semester even after the aforesaid second chance. In that case, she/he shall be treated as fail in that semester and will be asked to repeat the entire semester and that semester will be treated as zero semester.

If the 4th year of undergraduate programme is not offered in the present autonomous college, admissions in another autonomous college/UTD within the same University shall be allowed in cases of provisional promotions to the 4th year of the undergraduate programme.

- 16.9 Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the semester. The student has to pay the prescribed fee for repeating the course.
- 16.10 On account of valid reasons, a student may withdraw from a semester. In such a case, that semester will be treated as zero semester.
- 16.11 In case of zero semester, the student will not be promoted to the next semester till he/she clears that semester. The University may allow such a student to re-register in that semester in the coming semesters. The student has to pay semester fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting the academic semester, the semester fee will not be charged again.
- 16.12 The provision for review of answer book in semester system will be available as per the existing rules of the University/Autonomous college.
- 16.13 The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD/Autonomous college but within the maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.
- 16.14 Applicable to UTDs in the same universities. The UTD, where students from other UTDs are registered for choice based elective course(s), will send the Grade to the concerned UTD where the student is enrolled. The result will be declared by the UTD where the student has taken admission.

16.15. Table 3: Structure of Credit Course (Semester System)

| Course (Credit) | Course Type | Credits Allocated | | | Distribution of Theory Marks | | | Distribution of Practical Marks | | | Tutorial Marks |
|-----------------|--|---|-----------|----------|------------------------------|------------------------------|----------|--|----------------|-----|----------------|
| | | Theory | Practical | Tutorial | Internal (Through C.C.E) | External (End Semester Exam) | Internal | External (End Semester Practical Exam) | Tutorial Marks | | |
| 1 | Core (6) | 6 | NA | NA | 40 | 60 | NA | NA | NA | NA | |
| 2 | Core (6) | 4 | 2 | NA | 40 | 60 | 40 | 60 | NA | NA | |
| 3 | Core (6) | 2 | 4 | NA | 40 | 60 | 50 | (Through C.C.E) | NA | NA | |
| 4 | Core (6) | 5 | NA | 1 | 40 | 60 | NA | NA | 100 | NA | |
| 5 | GE/DSE/SEC (4) | 4 | 0 | NA | 40 | 60 | NA | NA | NA | NA | |
| 6 | GE/DSE/SEC (4) | 3 | 1 | NA | 40 | 60 | NA | NA | 100 | NA | |
| 7 | DSE/SEC (4) | 1 | 3 | NA | 40 | 60 | 50 | (Through C.C.E) | NA | NA | |
| 8 | DSE/SEC (4) | 3 | NA | 1 | 40 | 60 | NA | NA | 100 | NA | |
| 9 | AECC (4) | 4 | NA | NA | 40 | 60 | NA | NA | NA | NA | |
| 10 | Field-Projects / Internship / Apprenticeship / Community engagement & service (6/10) | (i) Field-Projects / Internship / Apprenticeship / Community engagement & service 4/6 Credits (75 Marks) (ii) Evaluation of Report 2/4 Credit (25 Marks) | | | | | | | | | |
| 11 | Research Methodology (4) | 3 | NA | 1 | 40 | 60 | NA | NA | NA | 100 | |
| 12 | Dissertation/Research Project (4/6/10) | Evaluation of Thesis 2/4/6 Credits (50 Marks) + Ptc submission viva-voce 1/1/2 (10/10/25 Marks) | | | | | | | | | |

P-Prevent, T-Training, W-Workshop

17 Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the University/SWAYAM portal/UGC shall be followed for evaluation and certification of MOOCs, Vocational courses, Field-Projects-Internship/Apprenticeship/Community engagement & service/Research Project

18. Calculation of SGPA /CGPA:

18.1 Semester Grade Point Average (SGPA) is a measure of performance of the student in a semester. It is the ratio of total credit points secured by a student in various courses registered in that semester and the total course credits taken during that semester, i.e.

$$SGPA(S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where S_i is the i^{th} year, C_i is the number of credits of the i^{th} course in the semester (S_i) and G_i is the grade point scored by the student in the i^{th} course

18.2 The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses if any. The SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet

Calculation of SGPA

| Course | Credits (C) | Grade | Grade Point (GP) | Credit Points (C x GP) | SGPA (Total Credit Point/Total Credit) |
|-----------------------|-------------|-------|------------------|------------------------|--|
| Course 1 _n | 6 | A | 8 | 48 | 146/20 = 7.30 |
| Course 2 | 6 | C | 5 | 30 | |
| Course 3 | 4 | B+ | 7 | 28 | |
| Course 4 | 4 | O | 10 | 40 | |
| TOTAL | 20 | | - | 146 | |

18.3 CGPA is a measure of the overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the credits of all courses in all the semesters completed. The CGPA will be calculated as per follows

$$CGPA = \frac{\sum[C_i \times SGPA(S_i)]}{\sum C_i}$$

where SGPA (S_i) is the SGPA of the i^{th} year and C_i is the total number of credits in the i^{th} semester

Handwritten signature

Calculation of CGPA:

| Semester | Credits | SGPA | Credits x AGPA | CGPA |
|----------|---------|------|----------------|--|
| 1 | 20 | 7.50 | 150.00 | CGPA = Total (Credits x SGPA) / Total Credits CGPA = 1229.60 / 160 = 7.685 = 7.69 (rounded off to second decimal point) |
| 2 | 20 | 7.58 | 151.60 | |
| 3 | 20 | 7.32 | 146.40 | |
| 4 | 20 | 8.34 | 166.80 | |
| 5 | 20 | 7.58 | 151.60 | |
| 6 | 20 | 7.32 | 146.40 | |
| 7 | 20 | 8.34 | 166.80 | |
| 8 | 20 | 7.50 | 150.00 | |
| Total | 160 | | 1229.60 | |

19. On completing all requirements for the award of the undergraduate certificate/diploma/degree, the CGPA will be calculated, and this value will be indicated on the certificate/diploma/degree. The 3-years (6 semester) and 4-years (8 semester) undergraduate degrees should also indicate the Division obtained as per follows

| Division | Criterion |
|---------------------------------|---|
| First division with distinction | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above |
| First division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0 |
| Second division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50 |
| Pass | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00 |

The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters

$$\text{Equivalent Percentage} = \text{CGPA} \times 10$$

The percentage will be rounded off up to the second decimal point

Ans

20. The student will be examined by the University as per the prevailing syllabus and scheme of examination
21. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum required credits for the certificate/diploma/degree
22. A Grade Card shall be issued to all the students after every semester based on the grades earned. The course details (code, title, number of credits, grade secured) along with SGPA of every semester and CGPA earned till that Academic Year will be displayed in the grade card
23. Grade sheets will be developed by the University/autonomous college based on model Annexures S1 to S4
24. **Credit Transfer:**
 - 24.1 The credit transfer shall be implemented as per the policy of the University framed in accordance with the guidelines issued by the UGC from time to time
 - 24.2 The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time
 - 24.3 Except for the cases of provisional promotions, the universities established by M. P. University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the University in which the student seeks admission
25. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to State Govt. whose decision thereon shall be applicable
26. The guidelines, related to this programme, issued by the statutory bodies e.g., UGC/AICTE/BCI/NCTE/PCI/RCI issued from time to time will be adopted for implementation
27. In matters not covered under this Ordinance, general rules of the University shall be applicable, otherwise, the state government's directions shall be applicable
28. If UGC notifies any change in future in its Regulations in this regard, the same will be incorporated in the existing Ordinance with the approval by the Kuladhipati on the recommendation of the Higher Education Department.



SAMPLE COPY FOR FOR FIRST TO FIFTH SEMESTER

ANNEXURE-S-1

Logo in water mark

University
Logo

Name of the University _____

GRADE SHEET

Name of the Institute

Address of the Institute

Name of the Programme

| | |
|-------------------------|----------------|
| Batch | Year |
| Enrolment No. | Roll No. |
| Name of the Student | Examination |
| Father's/Husband's Name | Mother's Name. |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|---------|-------|-------------|--|
| | Course 1 | 6 | A | 8 | 48 |
| | Course 2 | 6 | C | 5 | 30 |
| | Course 3 | 4 | B+ | 7 | 28 |
| | Course 4 | 4 | O | 10 | 40 |
| TOTAL | | 20 | - | | 146 |
| SGPA | | 146/20 | | | 7.30 |

* Grade in Repeat Examination

| RESULT SEMESTER WISE | | | | | |
|----------------------|---|----|-----|----|---|
| SEMESTER | I | II | III | IV | V |
| TOTAL CREDITS | | | | | |
| OBTAINED CREDITS | | | | | |
| ADDITIONAL CREDITS | | | | | |
| SGPA | | | | | |
| ATTEMPT | | | | | |
| RESULT | | | | | |

SGPA Semester Grade Point Average

CGPA Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result

Assistant Registrar/Controller
Examination/Head UTD

Agall

SAMPLE COPY FOR FOR SIXTH SEMESTER

Logo in water mark

ANNEXURE-S-2

University
Logo

Name of the University _____

GRADE SHEET

Name of the Institute

Address of the Institute

Name of the Programme

| | |
|-------------------------|---------------|
| Batch 2021-25 | Year |
| Enrolment No | Roll No |
| Name of the Student | Examination |
| Father's/Husband's Name | Mother's Name |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|-------------|--------------|---------|-------|-------------|--|
| | Course 1 | 6 | A | 8 | 48 |
| | Course 2 | 6 | C | 5 | 30 |
| | Course 3 | 4 | B+ | 7 | 28 |
| | Course 4 | 4 | O | 10 | 40 |
| TOTAL | | 20 | | | 146 |
| SGPA | | 146/20 | | | 7.30 |

^b Grade in Repeat Examination

| RESULT SEMESTER WISE | | | | | | |
|----------------------|---|----|-----|----|---|----|
| SEMESTER | I | II | III | IV | V | VI |
| TOTAL CREDITS | | | | | | |
| OBTAINED CREDITS | | | | | | |
| ADDITIONAL CREDITS | | | | | | |
| SGPA | | | | | | |
| ATTEMPT | | | | | | |
| RESULT | | | | | | |

SGPA Semester Grade Point Average

| FINAL RESULT PASS | | | |
|-------------------|------|-----------------------|----------|
| TOTAL CREDITS | CGPA | EQUIVALENT PERCENTAGE | DIVISION |
| | | | |

C GPA Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result

Assistant Registrar/Controller
Examinations

AB

SAMPLE COPY FOR SEVENTH SEMESTER

ANNEXURE-S-3

Logo in water mark

University
Logo

Name of the University _____

GRADE SHEET

Name of the Institute

Address of the Institute

Name of the Programme

| | |
|-------------------------|---------------|
| Batch | Year |
| Enrolment No | Roll No |
| Name of the Student | Examination |
| Father's/Husband's Name | Mother's Name |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|---------------|-------|-------------|--|
| | Course 1 | 6 | A | 8 | 48 |
| | Course 2 | 6 | C | 5 | 30 |
| | Course 3 | 4 | B+ | 7 | 28 |
| | Course 4 | 4 | O | 10 | 40 |
| TOTAL | | 20 | | | 146 |
| SGPA | | 146/20 | | | 7.30 |

* Grade in Repeat Examination

| RESULT SEMESTER WISE | | | | | | | |
|----------------------|---|----|-----|----|---|----|-----|
| SEMESTER | I | II | III | IV | V | VI | VII |
| TOTAL CREDITS | | | | | | | |
| OBTAINED CREDITS | | | | | | | |
| ADDITIONAL CREDITS | | | | | | | |
| SGPA | | | | | | | |
| ATTEMPT | | | | | | | |
| RESULT | | | | | | | |

SGPA. Semester Grade Point Average

CGPA. Cumulative Grade Point Average Equivalent Percentage = CGPAx10

Date of Result

Assistant Registrar/Controller
Examination Head, UTD

Handwritten signature

SAMPLE COPY FOR FOR EIGHTH SEMESTER

Logo in water mark

ANNEXURE-S-4

University
Logo

Name of the University _____

GRADE SHEET

Name of the Institute _____

Address of the Institute _____

Name of the Programme _____

| | |
|-------------------------|---------------|
| Batch 2021-25 | Year |
| Enrolment No | Roll No |
| Name of the Student | Examination |
| Father's/Husband's Name | Mother's Name |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|---------------|-------|-------------|---------------------------------------|
| | Course 1 | 6 | A | 8 | 48 |
| | Course 2 | 4 | C | 5 | 20 |
| | Course 3 | 10 | B+ | 7 | 70 |
| TOTAL | | 20 | | | 138 |
| SGPA | | 138/20 | | | 6.90 |

* Grade in Repeat Examination

| RESULT SEMESTER WISE | | | | | | | | | |
|----------------------|---|----|-----|----|---|----|-----|------|--|
| SEMESTER | I | II | III | IV | V | VI | VII | VIII | |
| TOTAL CREDITS | | | | | | | | | |
| OBTAIN'D CREDITS | | | | | | | | | |
| ADDITIONAL CREDITS | | | | | | | | | |
| SGPA | | | | | | | | | |
| ATTEMPT | | | | | | | | | |
| RESULT | | | | | | | | | |

SGPA Semester Grade Point Average

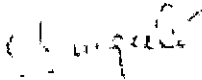
| FINAL RESULT PASS | | | |
|-------------------|------|-----------------------|----------|
| TOTAL CREDITS | CGPA | EQUIVALENT PERCENTAGE | DIVISION |
| | | | |


CGPA Cumulative Grade Point Average Equivalent Percentage = CGPA x 10

Date of Result _____

Assistant Registrar/Controller
Examinations

Vice-chancellors


(Prof. Sangeeta Shukla)


(Prof. R. J. Rao)


(Prof. Kapil Dev Mishra)

(Prof. T. N. Thapak)

Ordinance 14 B

Ordinance for three/four years Undergraduate Degree (CBCS Annual Mode)

(As per the Guidelines for Multiple Entry and Exit in Academic Programmes offered in Higher Education Institutions" issued by UGC, New Delhi under National Education Policy 2020)

1. The provisions of this Ordinance shall be applicable from the academic session 2021-22
2. The provisions of this Ordinance shall apply to the three-year Bachelor's degree or four-year Bachelor's degree (Honours/Research) undergraduate programmes such as Bachelor of Arts (B A), Bachelor of Science (B Sc), Bachelor of Commerce (B Com), Bachelor of Computer Application (B C A), Bachelor of Business Administration (B B A), Bachelor of Home Science (B H Sc) and other similar Undergraduate programmes notified by the University
3. The Ordinance shall be applicable to all such programmes being run by the University in its Teaching Departments (UTDs)/SOS (School of Studies) and its affiliated colleges including autonomous colleges for their regular as well as non-collegiate (private) students. Autonomous Colleges/UTDs may opt for semester system under Ordinance 14A.
4. Admission rules and guidelines for admission to these programmes will be framed by the State Government for admission in colleges and by the University for admission in its UTDs/SOS. Admission to the 4-th year (Level 8) shall be available only in the institutions which are offering 4-year Undergraduate Programme. Autonomous colleges with NAAC grade "A" or above can frame their admission guideline completely based on merit subject to the reservation policy of the government.
5. Students who have successfully completed Grade 12 School Leaving Certificate from Board of Secondary Education, Madhya Pradesh, Bhopal or an equivalent examination from any other board recognised by the State Government/University will be eligible for admission to these undergraduate programmes.
6. The admission shall be made on merit calculated on the basis of criteria notified by the state government/university, as the case may be, keeping in view the guidelines/norms in this regard issued by the UGC and other statutory bodies concerned and taking into account the reservation policy issued by the government from time to time.
7. Student enrolment in a programme/course shall be restricted to the seats allotted by the University/State Government.

Ball

8. The in-take capacity shall be determined in advance by the university/autonomous college in accordance with the guidelines/norms in this regard issued by the State Government/UGC and other statutory bodies concerned so that the same could be suitably incorporated in the admission guidelines for the information of all concerned and uploaded on the institutional website or admission portal of Department of Higher Education
9. Depending upon the academic and physical facilities available the university/college/autonomous college may earmark seats to a maximum of 10% of the seats sanctioned for the previous year of the programme for lateral entries in the *second year/third year/fourth year* of a first-degree programme if the student has successfully completed the first year/second year/third year of the same programme in any institution and wants to re-enter into the programme after a break in studies
10. To enable multiple entry and exit points in the academic programmes, qualifications such as certificate, diploma, and degree are organized in a series of levels in an ascending order from level 5 to level 8. Level 5 represents certificate and level 8 represents Bachelor Degree (Honours/Research) (Table 1). The four-year undergraduate programme shall comprise courses under following subjects Categories:
 - i) Major Subject (56 credits)
 - ii) Minor Subject (26 credits)
 - iii) Generic Elective (18 credits)
 - iv) Skill Enhancement Courses/Vocational Courses (12 credits)
 - v) Ability Enhancement Courses/Foundation Courses (24 credits)
 - vi) Field projects/internship/apprenticeship/community engagement and service (24credits)

NB For BBA / BCA / B H Sc and like programmes, a group/subject shall be chosen as Major/Minor/Generic Elective

Qualification and Credit Requirements are given in Table 1. The *entry and exit* options for students, who enter the undergraduate programme, are as follows

1st Year

Entry 1 The entry requirement for Level 5 is successful completion of Class 12 from M P Board of Secondary Education, Bhopal or an equivalent examination from any other board recognised by the State Government/University. A programme of study leading to entry into the first year of the Bachelor's degree is open to those who have met the admission requirements

Asal

Exit 1: If a student pass all the courses of Level 5 and earns requisite number of credits, the student will become entitled for *Undergraduate certificate in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate certificate* in hand

2nd Year

Entry 2. The entry requirement for *Level 6 is successful completion of Level 5*. A programme of study leading to the second year of the Bachelor's degree is open to those who have met the admission requirements

Exit 2: If a student passes all the courses of Level 5&6 and earns requisite number of credits, the student becomes entitled for *Undergraduate Diploma in the faculty of her/his Major Subject*. If she/he wants to exit, can exit the programme with *Undergraduate Diploma* in hand. A diploma requires 80 credits with 40 credits in each of the two levels

3rd Year

Entry 3 The entry requirement for *Level 7 is successful completion of Level 5&6*. A programme of study leading to the Bachelor's degree is open to those who have met the admission requirements

Exit 3: If the student passes all the courses of Level 5 to 7 i.e. First, Second and Third years and earns requisite number of credits, the student becomes entitled for the *Undergraduate Degree in the faculty of her/his Major Subject*. A Bachelor's degree requires 120 credits from level 5 to 7, with 40 credits at level 5, 40 credits at level 6, and 40 credits at level 7

4th Year

Entry 4. An individual seeking admission to a *Bachelor's degree (Honours/Research) (Level 8)* in a specified field of learning would have completed all requirements of the relevant *three-year bachelor degree (Level 7)*. After completing the requirements of a three-year Bachelor's degree, candidates who meet a minimum CGPA of 7.5 shall be allowed to continue studies in the fourth year of the undergraduate programme to pursue and complete the Bachelor's (Honours/ Research) degree

Exit 4: If the student passes all the courses of level 5 to 8 and earns the requisite credits, the student becomes entitled for *Undergraduate Degree (Honours/Research) in the faculty of her/his the Major Subject*. A Bachelor's degree (Honours/Research) requires a

Asad

total of 160 credits from level 5 to 8, with 40 credits at level 5, 40 credits at level 6, 40 credits at level 7, and 40 credits at level 8

Table-1: Qualification Type and Credit Requirements

| Levels | Qualification title | Credit requirements |
|---------|---|---------------------|
| Level 5 | Undergraduate Certificate in the faculty of the Major Subject for those who exit after the first year of the undergraduate programme (Programme duration first year of the undergraduate programme) | 40 |
| Level 6 | Undergraduate Diploma in the faculty of the Major Subject for those who exit after two years of the undergraduate programme (Programme duration First two years of the undergraduate programme) | 80 |
| Level 7 | Bachelor Degree in the faculty of the Major Subject (Programme duration Three years) | 120 |
| Level 8 | Bachelor Degree in the faculty of Major Subject (Honours/Research) (Programme duration Four years) | 160 |

The credits will be awarded by the university. The credit can be calculated as follows:

- One hour of theory or one hour of tutorial or two hours of laboratory work per week for a duration of 15 weeks resulting in the award of **one credit**.
- Credits for internship shall be *one credit per week* of internship, subject to a *maximum of 12 credits in a year*

11. The minimum duration of the *undergraduate degree programme* shall be of three academic years whereas that of *undergraduate degree leading to Honours/Research* shall be of four academic years

- A student who leaves the course anytime in the middle of the programme will retain the credits earned so far which will be restored/transferred as and when she/he enters the programme again

The maximum duration for completion of *Undergraduate Degree* and *Undergraduate Degree (Honours/Research)* programme for regular students shall be of 6 and 8 years respectively, there shall be no such bar for non-collegiate (private) students

Asad

12. TYPES OF COURSES

Each of the subject/categories(i) to (v) as specified in clause 10 shall comprise of courses. Courses are the basic units of education and/or training. Types of courses shall be as follows.

12.1. Core Course:

Such courses which shall compulsorily be studied by the student as a core requirement of the programme

12.2. Elective Course:

Generally a course, which can be chosen by the student from a pool of courses, which is specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure of some other discipline/subject/domain to nurture the candidate's proficiency or skill is called an Elective Course

12.2.1 Discipline Specific Elective (DSE) Course:

Elective courses offered from the main discipline/subject of study are referred to as Discipline Specific Elective. The University may also offer discipline related Elective courses of interdisciplinary nature (to be offered by main discipline/subject of study)

12.2.2 Dissertation/Project

An elective course designed to acquire special/advanced knowledge, such as supplement study/support study to a project work, and a student studies such a course on his own with an advisory support by a teacher/faculty member is called dissertation/project. It is considered as a special course involving application of knowledge in solving/analysing/exploring a real life situation /difficult problem for bachelor degree with honours/research. A Project/Dissertation work would be of credits, as decided by the competent body. The student will do this work under the guidance of a faculty member.

12.2.3 Generic Elective (GE) Course

An elective course chosen generally from an unrelated discipline/subject with an intention to seek exposure of other field is called a Generic Elective course.

P.S. A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and vice-versa and such electives may also be referred to as Generic Elective Course

Handwritten signature

12.3. Ability Enhancement Courses (AEC):

The Ability Enhancement Courses (AEC) are of two types

- Ability Enhancement Compulsory Courses (AECC) or Foundation Courses
- Skill Enhancement Courses (SEC) or Vocational Courses

"AECC" courses are the courses based upon the content that leads to Knowledge enhancement, such as

- Environmental Education
- English/Hindi Communication are mandatory for all disciplines

SEC courses are value-based/skill-based and may also be designed to focus on enhancement of skills pertaining to the Major Subject. They are aimed to provide hands-on-training, competencies, skills, etc

- 12.4. The syllabus for a specific programme will be decided by the concerned Board of Studies of the University/Autonomous college/Central Board of Studies (CBS) constituted as per Clause 34A of the M.P. University Act, 1973. The allowed deviation from the CBS prescribed syllabi for BOS of University/autonomous colleges will be 20% at the maximum

13. STRUCTURE FOR UNDERGRADUATE PROGRAMME: ANNUAL SYSTEM

13.1. First Year (Level 5):

A student shall be declared to have successfully completed the Level 5 if he/she acquires 12 credits in core courses of the major subject, 6 credits in core course of the minor subject, 6 credits in generic elective, 4 credits in SEC/Vocational Course, 6 credits in AEC/Foundation Course, and 4 credits in Field Projects/internship/apprenticeship/community engagement and services

The student can choose his/her major, minor subjects and the generic elective subject if he/she fulfils the pre-requisites prescribed by the concerned Board of Studies. A student passing Grade 12 with science can take admission in Level 5 with major and minor subjects from science/arts/commerce faculty, a student passing grade 12 with commerce faculty can take major and minor subjects from commerce arts faculty whereas a student passing grade 12th with arts faculty can choose major and minor subjects from arts faculty only. Major and Minor subjects shall belong to the same faculty (which will be called as the Main faculty), whereas generic elective subject can be chosen from any faculty. However, allotment of choices will be subject to the provisions of admission guidelines

Handwritten signature

13.2. **Second Year (Level 6):**

A student shall be declared to have successfully completed the Level 6, if he/she acquires 12 credits in core courses of the major subject, 6 credits in core course of the minor subject, 6 credits in generic elective, 4 credits in SEC/Vocational Course, 8 credits in AEC/Foundation Course, and 4 credits in Field Projects/internship/apprenticeship/community engagement and services

The student shall be given the single chance at the entry of level 6 to interchange the major and minor subjects, however, in such cases, it will be responsibility of the students to earn additional credits to fulfil the minimum requirement of credits prescribed for the major subject, and only after fulfilment of such credits he/she will be entitled to earn an Undergraduate Diploma or an Undergraduate Degree

13.3 **Third Year (Level 7):**

A student shall be declared to have successfully completed the Level 7, if he/she acquires 12 credits in discipline specific elective courses of the major subject, 6 credits in core course of the minor subject, 6 credits in generic elective, 4 credits in SEC/Vocational Course, 8 credits in AEC/Foundation Course, and 4 credits in Field Projects/internship/apprenticeship/community engagement and services preferably related to major and/or minor subjects

13.4. **Fourth Year (Level 8):**

(a) Bachelor with Honours

A student shall be declared to have successfully completed the Level 8 for Bachelor with Honours degree, if he/she acquires 20 credits in discipline specific elective courses of the major subject, 4 credits course in Research Methodology, 4 credits in dissertation, and 12 credits in internship/apprenticeship related to the major subject

(b) Bachelor with Research

A student shall be declared to have successfully completed the Level 8 for Bachelor with Research degree, if he/she acquires 20 credits in discipline specific elective courses of the major subject, 4 credits course in Research Methodology, 4 credits in minor subject, and 12 credits for Research Projects and disciplinary/interdisciplinary Undergraduate thesis related to the major subject

The nomenclature of degrees shall strictly conform to the relevant provisions of the act/regulations/guidelines of the UGC



13.5 **Additional Courses:**

In the categories of minor subject, generic elective and skill enhancement courses/vocational courses, a student may earn up to additional 6 credits per year in the entire tenure of 3-year undergraduate degree programme

13.6. A student may change the subject of the generic elective in each year of the 3-year undergraduate degree programme

A. Ball

Handwritten signature

13.7. Table 2: Proposed Structure for Undergraduate Programme: Annual System

| Level | Year | Main Faculty (as per prerequisite) | | | Any Faculty | Skill Enhancement Course (SEC) | Ability Enhancement Course (AEC) | Field projects/internship/apprenticeship/community engagement and service | Credits in a Year | Qualification title (Credit requirement) |
|---------|------|------------------------------------|--------------------------|--------------------------|--------------------------|--------------------------------|----------------------------------|---|---|--|
| | | Subject I | Subject II | Subject III | | | | | | |
| Level 5 | 1 | No. of courses (Credits) | No. of courses (Credits) | No. of courses (Credits) | No. of courses (Credits) | No. of courses (Credits) | No. of courses (Credits) | No. of courses (Credits) | 6x4+4x4 = 40 | Undergraduate Certificate in Main Faculty (40) |
| | | 1 (6 Credits) | 1 (6 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | | |
| Level 6 | 2 | 1 (6 Credits) | 1 (6 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | 6x4+4x4 = 40 | Undergraduate Diploma in Main Faculty (80) | |
| | | 1 (6 Credits) | 1 (6 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | | | |
| Level 7 | 3 | 1 (6 Credits) | 1 (6 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | 6x4+4x4 = 40 | Bachelor Degree in Main Faculty (120) | |
| | | 1 (6 Credits) | 1 (6 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | | | |
| Level 8 | 4 | 2 (6 Credits) | 1 (4 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | 6x4+4x4 = 40 | Bachelor Degree (Honours) in Main Faculty (160) | |
| | | 2 (4 Credits) | 1 (4 Credits) | 1 (6 Credits) | 1 (4 Credits) | 2 (4 Credits) | 1# (4 Credits) | | | |
| Total | | 56 Credits | 26 Credits | 18 Credits | 12 Credits | 24 Credits | 24 Credits | 160 Credits | | |

14. Choice to Select the MOOC Courses:

- a The College/UTD/autonomous college can allow up to 40% of the total credits being offered in a particular programme in a year through the online learning courses provided under SWAYAM platform or any other MOOC platform recognised by the central government or the state government for credit transfer
- b The students will have the choice to opt elective-generic/Skill Enhancement/Ability Enhancement courses from the courses available within the College/UTD/autonomous college or in other UTDs of the same universities but from same level of the programmes. An alternate choice will also be available to the students to opt courses from Massive Open Online Courses (MOOCs) available at SWAYAM (Study Webs of Active-Learning for Young Aspiring Minds) platform with the permission of the College/UTD
- c The College/UTDs shall offer elective-generic courses in each programme on merit basis across the disciplines. The number of seats in the course will depend on available facilities in the College/UTD
- d The students can also opt a course under DSE of Major subject from Massive Open Online Courses (MOOCs) available at SWAYAM platform
- e The College/University will take a decision for allowing the online courses of SWAYAM if
 - (i) The courses offered on SWAYAM would supplement the teaching-learning process in the institution
 - (ii) Every student opting a course available on SWAYAM platform would be required to register for the course at SWAYAM. The student will pay the stipulated fee to SWAYAM for registering the course, if required
 - (iii) While allowing the online learning courses offered by SWAYAM, it shall be ensured that the physical facilities like laboratories, computer facilities and library etc essential for pursuing the courses shall be made available free in adequate measure by the College/UTD/autonomous college. The parent institution must designate a course coordinator/facilitator to guide the students throughout the course and to facilitate/conduct the lab/practical sessions/examinations
- f The requirement of project/dissertation, as notified by the respective College/UTD/autonomous college need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National and state

Asad

Laboratories/Institutes/Companies/Industries with the approval of College/
UTD/autonomous college

- 15 Requirement of attendance will be as per University Ordinance governing the examinations. In general attendance of atleast seventy-five percent of theory lectures and practicals separately will be required in each course to sit in the year end examination. For special reasons such as prolonged illness deficiency in percentage of attendance not exceeding fifteen percent of the total number of lectures delivered and practical/sessional held in each course may be condoned by the Vice Chancellor/Principal of autonomous colleges.

16. Examination & Evaluation:

- 16.1 Generally each course will correspond to an examination paper comprising of external and internal valuations. The year end theory examinations for Major subject, Minor subject and Generic Elective will be of 3 hours while Vocational (SEC) and Foundaton Course (AECC) will be of 2 hours duration. The credit structure for theory/practical/tutorial, internal, external examinations and total marks for an examination are shown in the Table 3 in clause 16.14.
- 16.2 The question paper of the external examination should preferably contain long answer, short answer and objective type questions. Where the internal assessment is for 30 marks, the continuous evaluation of the student will be conducted at four times (one in each quarter of the academic session) by conducting four tests of 10 marks each. Of these, three must be written tests and the fourth may be written test /Quiz/Seminar/Assignment for theoretical courses. Marks obtained in best three tests out of four will be awarded to the student. Each student shall have to appear in at least three tests and Year End Examination, failing which, the student will be awarded Ab Grade in that course. In case of Laboratory/Field/Project work based courses, appropriate distribution of marks for Practical Record/Project Report, Practical year-end exam, viva, if any be decided by the University/autonomous college. In case of internal assessment of 50 marks, the college/UTD/University shall distribute and design their assessment so that at least one test is conducted in a quarter of an academic year.
- 16.3 UTD/Autonomous colleges may design their own mode of internal assessment with due approval from respective academic council in view of the "Evaluation Reforms in Higher Educational Institutions, 2019" published by the UGC.

ASCB

- 16.4 Total marks obtained in Year-End Examination and continuous evaluation will be considered for awarding the grade in the course as explained in 16.5
- 16.5 The grading will be made on 10-point scale as described below

| Letter Grade | Grade Points | Description | Range of Marks (%) |
|--------------|--------------|---------------|--------------------|
| O | 10 | Outstanding | 90-100 |
| A+ | 9 | Excellent | 80-89 |
| A | 8 | Very good | 70-79 |
| B+ | 7 | Good | 60-69 |
| B | 6 | Above Average | 50-59 |
| C | 5 | Average | 40-49 |
| P | 4 | Pass | 35-39 |
| F | 0 | Fail | 0-34 |
| Ab | 0 | Absent | Absent |

- 16.6 In case, statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks, then grading will be done in the following manner

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table

- 16.7 If a student obtains F or Ab grade in any course(s), he/she will be treated to have supplementary/failed in the course(s). He/she has to reappear in the examinations of that course(s) as and when conducted by the University/Autonomous college. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat year-end examination to decide the grade in the repeat course(s)

- 16.8 The student will be promoted to the next year if he/she secures at least half of the total credits (viz. 20 credits out of 40 credits in annual system) in a year. In case the student secures less than half of the total credits in any year, then the student will be declared fail in that year and he/she will be asked to repeat the entire year and that year will be treated as zero year. In such cases the student will not be promoted to the next year.

If a student passes in all the courses offered in any year then will be declared pass in that year. If a student secures at least half of the total credits in a year and fails in some courses offered in that year then he/she will be provisionally promoted to the next year with supplementary in those courses in which he/she fails.

If the student fails to pass all the courses in the next supplementary examination, the provisional promotion will be terminated, but he/she will be given second chance to pass the failed courses. If the student does not successfully complete the concerned year even after the aforesaid second chance, she/he shall be treated as fail in that year and will be asked to repeat the entire year and that year will be treated as zero year.

If the 4-th year of undergraduate programme is not offered in the present college, admissions in another college within the same university shall be allowed in cases of provisional promotions to the 4-th year of the undergraduate programme.

- 16.9 Repetition of a theory/practical course is allowed only to those candidates who get F or Ab grade in the course or has failed in the year. The student has to pay the prescribed fee for repeating the course.
- 16.10 On account of valid reasons, a student may withdraw from a year. In such case that year will be treated as zero year.
- 16.11 In case of zero year, the student will not be promoted to the next year till he/she clears that year. The university may allow such a student to re-register in that year in the coming years. The student has to pay annual fee again in such case and may not be eligible for scholarships. If the student withdraws within one month from starting of the academic year then annual fee will not be charged again.
- 16.12 The provision for revaluation of answer book in annual system will be available as per the existing rules of the University.
- 16.13 The theoretical and practical courses can be repeated whenever offered or conducted by the University/UTD but within maximum duration of the programme. He/she can avail multiple repeat attempts to pass the course.

Asall

Handwritten mark

16.14. Table 3: Structure of Credit Course (Yearly System)

| SN | Course (Credit) | Course Type | Credits Allocated | | | Distribution of Theory Marks | | Distribution of Practical Marks | | Tutorial Marks |
|----|---|-------------|---|-----------------|----------|------------------------------|--------------------------|---------------------------------|------------------------------------|----------------|
| | | | Theory | Practical | Tutorial | Internals (Through CCE) | External (Year-End Exam) | Internal | External (Year-End Practical Exam) | |
| 1 | Core/GE/DSE (6) | Type-1 | 6 | NA | NA | 30 | 70 | NA | NA | NA |
| 2 | Core/DSE/GE (6) | Type-2 | 4 | 2 | NA | 30 | 70 | NA | 100 | NA |
| 3 | Core/DSE/GE (6) | Type-3 | 2 | 4 | NA | 30 | 70 | 50 (Through CCE) | 50 | NA |
| 4 | Core/DSE/GE (6) | Type-4 | 5 | NA | 1 | 30 | 70 | NA | NA | 100 |
| 5 | DSE/SEC (Vocational Courses) (4) | Type-1 | 4 | 0 | NA | 30 | 70 | NA | NA | NA |
| 6 | DSE/SEC (Vocational Courses) (4) | Type-2 | 3 | 1(P, T, W, etc) | NA | 30 | 70 | NA | 100 | NA |
| 7 | DSE/SEC (Vocational Courses) (4) | Type-3 | 1 | 3(P, T, W, etc) | NA | NA | 100 | 50 (Through CCE) | 50 | NA |
| 8 | DSE/SEC (Vocational Courses) (4) | Type-4 | 3 | NA | 1 | 30 | 70 | NA | NA | 100 |
| 9 | AFCC (Foundation Course) (4) | Type-1 | 4 | NA | NA | NA | 100 | NA | NA | NA |
| 10 | AFCC (Foundation Course) (4) | Type-2 | 2 | 2' | NA | NA | 50 | NA | 50 | NA |
| 11 | Field-Projects / Internship / Apprenticeship / Community engagement & service (4/6) | NA | (i) Field-Projects / Internship / Apprenticeship / Community engagement & service 3/4 Credits (75 Marks) (ii) Evaluation of Report 1/2 Credit (25 Marks) | | | | | | | |
| 12 | Research Methodology (4) | Type-4 | 3 | NA | 1 | 30 | 70 | NA | NA | 100 |
| 13 | Dissertation/Research Project (4/6) | NA | Evaluation of Thesis 2/4 Credits (50 Marks) + Pre submission viva-voce 1/1 Credit (25 Marks) + External viva-voce 1/1 Credit (25 Marks) | | | | | | | |

P-Practical, T-Tutorial, W-Workshop

Note: Papers like (a) Yoga & Meditation, (b) Digital Awareness & (c) Personalities Development and Character Building should have 50% practical component in the evaluation process. Environmental education, which component etc. can have projects.

17. Evaluation and Certification of MOOCs and Vocational courses:

The guidelines of the state government/University/SWAYAM portal/UGC shall be followed for evaluation and certification of MOOCs, Vocational courses, Field-Projects/Internship/Apprenticeship/Community engagement & service/Research Project

18. Calculation of AGPA/CGPA:

18.1 Annual Grade Point Average (AGPA) is a measure of performance of the student in a year. It is ratio of total credit points secured by a student in various courses registered in that year and the total course credits taken during that year. i.e.

$$AGPA(Y_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where Y_i is the i -th year, C_i is the number of credits of the i -th course in the year (Y_i) and G_i is the grade point scored by the student in the i th course

18.2 The Annual Grade Point Average (AGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of credit points secured by the student, except the credits of additional courses, if any. The AGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

The calculation of AGPA and CGPA in annual system will be done as per follows
Calculation of AGPA:

| Course | Credits (C) | Grade | Grade Point (GP) | Credit Points (C x GP) | AGPA (Total Credit Point/Total Credit) |
|----------|-------------|-------|------------------|------------------------|--|
| Course 1 | 6 | A | 8 | 48 | 276/40 = 6.90 |
| Course 2 | 6 | C | 5 | 30 | |
| Course 3 | 6 | B+ | 7 | 42 | |
| Course 4 | 6 | O | 10 | 60 | |
| Course 5 | 4 | B | 6 | 24 | |
| Course 6 | 4 | P | 4 | 16 | |
| Course 7 | 4 | A+ | 9 | 36 | |
| Course 8 | 4 | C | 5 | 20 | |
| TOTAL | 40 | | - | 276 | |

18.3 CGPA is a measure of overall cumulative performance of a student over all the years completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the years completed and the sum of the credits of all courses in all the years completed. In case of annual system CGPA will be calculated as per follows

$$CGPA = \frac{\sum[C_i \times AGPA(Y_i)]}{\sum C_i}$$

where $AGPA(Y_i)$ is the AGPA of the i -th year and C_i is the total number of credits in the i -th year

Small

Calculation of CGPA:

| Year | Credits | AGPA | Credits x AGPA | CGPA |
|-------|---------|------|----------------|---|
| 1 | 40 | 7.50 | 300.00 | CGPA = $\frac{\text{Total (Credits x AGPA)}}{\text{Total Credits}}$ CGPA = $1229.60 / 160$ = 7.685 = 7.69 (rounded off to second decimal point) |
| 2 | 40 | 7.58 | 303.20 | |
| 3 | 40 | 7.32 | 292.80 | |
| 4 | 40 | 8.34 | 333.60 | |
| Total | 160 | | 1229.60 | |

19. On completing all requirements for award of the undergraduate certificate/diploma/degree the CGPA will be calculated and this value will be indicated on the certificate/diploma/degree. The 3-years and 4-years undergraduate degrees should also indicate the Division obtained as per follows:

| Division | Criterion |
|---------------------------------|---|
| First division with distinction | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 8.00 or above |
| First division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 above but less than 8.0 |
| Second division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50 |
| Pass | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00 |

The conversion of CGPA into percentage will be as follow to facilitate its application in other academic matters:

$$\text{Equivalent Percentage} = \text{CGPA} \times 10$$

The percentage will be rounded off upto second decimal point.

20. The student will be examined by the university as per the prevailing syllabus and scheme of examination.
21. The candidate shall be awarded a certificate/diploma/degree when he/she successfully earns the minimum requisite credits for the certificate/diploma/degree.
22. A Grade Card shall be issued to all the students after every academic year based on the grades earned. The course details (code, title, number of credits, grade secured) along with AGPA of every year and CGPA earned till that Academic Year will be displayed in the grade card.
23. Grade sheets for the colleges/UTD autonomous college will be prepared based on model Annexures Y-1 to Y-4 for annual system.
24. Credit Transfer:

- 24.1 The credit transfer shall be implemented as per the policy of the university framed in accordance with the guidelines issued by the UGC from time to time
- 24.2 The member institutions of the Academic Bank of Credit established vide University Grants Commission (Establishment and Operation of Academic Bank Of Credits in Higher Education) Regulations, 2021 shall accept and transfer the credits as per the provisions of this regulation as amended from time to time
- 24.3 Except for the cases of provisional promotions, the universities established by M.P University Act, 1973 shall facilitate credit transfer of students between them. However, the student may be required to fulfil some eligibility criteria, drawing parity for a course, framed by the university in which the admission is sought by the student
25. If any question arises relating to the interpretation of the provisions of this ordinance, it shall be referred to the state government whose decision thereon shall be applicable
26. The guidelines, related to this programme, issued by the statutory bodies e.g UGC/AICTE/BCI/NCTE/PCI/RCI issued from time to time will be adopted for implementation
27. In matters not covered under this Ordinance, general rules of the University shall be applicable, otherwise the directions of the state government shall be applicable
28. If UGC notifies any change in future in its Regulations in this regard, then the same will be incorporated in the existing Ordinance with the approval by the Kuladhipati on the recommendation of the Higher Education Department

Arabi

1182

मध्यप्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय

[Handwritten signature]
क.प्र. शासन

क्रमांक 474/03/सीसी/22-अडतीस

भोपाल, दिनांक 24-6-2022

प्रति,

1. कुलपति
विश्वविद्यालय (सूची अनुसार)
मध्यप्रदेश

2. आयुक्त
उच्च शिक्षा संचालनालय
सतपुडा भवन, भोपाल *(personal copy)*

विषय:- अध्यादेश 14 ए तथा 14 बी के क्रियान्वयन की समीक्षा बैठक दिनांक 20.05.2022 का कार्यवाही विवरण।

-0-

उपरोक्त विषयांतर्गत राष्ट्रीय शिक्षा नीति, 2020 के संबंध में जारी अध्यादेश 14 ए तथा 14 बी के क्रियान्वयन के संबंध में अपर मुख्य सचिव, उच्च शिक्षा विभाग की अध्यक्षता में आयोजित बैठक दिनांक 20.05.2022 में लिए गए निर्णय अनुसार कार्यवाही विवरण आपकी ओर संलग्न प्रेषित है।

कृपया कार्यवाही विवरण अनुसार लिए गए निर्णय के परिप्रेक्ष्य में आवश्यक कार्यवाही समय-सीमा में किए जाने का अनुरोध है।

संलग्न :- उपरोक्तानुसार

[Handwritten signature]
24.6.22

(प्रो. ए.के.पाठक)

विशेष कर्तव्यस्थ अधिकारी
म.प्र. शासन, उच्च शिक्षा विभाग

भोपाल, दिनांक

पृ. क्रमांक /03/सीसी/22-अडतीस

प्रतिलिपि :-

1. निज सहायक, मान. मंत्री जी उच्च शिक्षा, मध्यप्रदेश।
2. निज सहायक, अपर मुख्य सचिव, उच्च शिक्षा विभाग।
3. संबधित कुलसचिव की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु।

[Handwritten signatures and initials]
78
EC/AR(Acad)/DA(Conf)
DSW/Prof. R. Bajpai/Coord. NEP/Dr. K. S. Singhania/IT Cell/2
DK
01/07/22

विशेष कर्तव्यस्थ अधिकारी
म.प्र. शासन, उच्च शिक्षा विभाग

विश्वविद्यालयों की सूची

(1). मध्यप्रदेश विश्वविद्यालय अधिनियम, 1973 से स्थापित विश्वविद्यालयों की सूची :

- 1 कुलपति, जीवाजी विश्वविद्यालय, ग्वालियर
- 2 कुलपति, देवी अहिल्या विश्वविद्यालय, इंदौर
- 3 कुलपति, बरकतउल्ला विश्वविद्यालय, भोपाल
- 4 कुलपति, रानी दुर्गावती विश्वविद्यालय, जबलपुर
- 5 कुलपति, अवधेश प्रताप सिंह विश्वविद्यालय, रीवा
- 6 कुलपति, विक्रम विश्वविद्यालय, उज्जैन
- 7 कुलपति, महाराजा छत्रसाल बुन्देलखण्ड विश्वविद्यालय, छतरपुरा
- 8 कुलपति, छिन्दवाडा विश्वविद्यालय, छिन्दवाडा।

(2). राज्य के अन्य अधिनियमों से स्थापित विश्वविद्यालयों की सूची :

- 1 कुलपति, महात्मा गांधी ग्रामोदय विश्वविद्यालय, चित्रकूट सतना
- 2 कुलपति, म.प्र.भोज (मुक्त) विश्वविद्यालय, कोलार रोड, चूनाभट्टी, भोपाल
- 3 कुलपति, महर्षि पाणिनी संस्कृत एवं वैदिक विश्वविद्यालय, उज्जैन
- 4 कुलपति, अटल बिहारी बाजपेयी हिन्दी विश्वविद्यालय, भोपाल
- 5 कुलपति, डॉ. बी.आर. अम्बेडकर सामाजिक विज्ञान विश्वविद्यालय, महुा
- 6 कुलपति, पंडित एस.एन.शुक्ला विश्वविद्यालय, शहडोल।

मध्यप्रदेश शासन
उच्च शिक्षा विभाग
मंत्रालय
कार्यवाही विवरण

विषय: अध्यादेश 14 ए तथा 14 बी के क्रियान्वयन की समीक्षा बैठक दिनांक
20.05.2022

विषयांकित बैठक में शासकीय विश्वविद्यालयों के कुलपतिगण तथा आयुक्त, उच्च शिक्षा सम्मिलित हुए। बैठक का बिन्दुवार कार्यवाही विवरण तथा लिए गए निर्णय निम्नानुसार हैं:

बिन्दु-1: मल्टीपल इट्री तथा मल्टीपल एविजट प्रणाली के तहत प्रथम वर्ष के उपरान्त "स्नातक सर्टिफिकेट" प्रदान करने की व्यवस्था

अवगत कराया गया कि सभी विश्वविद्यालयों द्वारा इस संबंध में पूर्ण तैयारी की जा चुकी है।

बिन्दु-2: बहु-विषयक शिक्षण प्रणाली के अंतर्गत प्रवेश एवं अध्यापन की व्यवस्था, प्रवेश के समय विद्यार्थियों को विषय चुनने संबंधी दिया जा रहा विकल्प

- (क) विभागीय पत्र क्रमांक 01-02/173/सी.सी./2020/38 दिनांक 03.01.2022 में दिए गए निर्देश के अनुसार संभागीय मुख्यालयों पर विज्ञान महाविद्यालय तथा अन्य महाविद्यालयों का क्लस्टर बनाकर बहुसंकायी अध्ययन की व्यवस्था किए जाने के लिए त्वरित कार्यवाही आयुक्त, उच्च शिक्षा द्वारा सुनिश्चित की जाय, ताकि इस व्यवस्था का लाभ विद्यार्थियों को सत्र 2022-23 हेतु वर्तमान में संचालित प्रवेश प्रक्रिया में प्राप्त हो सके।
- (ख) जेनेरिक विषय के समूह को समाप्त करते हुये बोर्ड ऑफ स्टडीज़ द्वारा बनाए गए कोर्स को संबन्धित विषय से जोड़ दिया जाय। उदाहरणस्वरूप "भारतीय संगीत का सामान्य अध्ययन" नामक कोर्स को जेनेरिक संगीत विषय से जोड़ा जाय। इसके अतिरिक्त संगीत विषय के मेजर का द्वितीय प्रश्नपत्र भी जेनेरिक के रूप में पूर्ववत उपलब्ध रहेगा। यह व्यवस्था सभी विषयों के लिए की जाय।

- (ग) प्रथम वर्ष के ऑनलाईन प्रवेश-प्रक्रिया में विद्यार्थियों द्वारा विषय-समूह (पीसीएम/सीबीजेड आदि) चुनकर इसमें से मेजर/माईनर/जेनेरिक विषय चुनने की व्यवस्था को समाप्त किया जाय क्योंकि इससे विद्यार्थियों को विषय चुनने की पूर्ण स्वतन्त्रता प्राप्त नहीं हो रही है तथा महाविद्यालयों में विषयों के कार्यभार में असंतुलन की स्थिति निर्मित हो रही है। प्रवेश के लिए सीट एवं मेरिट का निर्धारण मेजर विषय के आधार पर किया जाय तथा विद्यार्थियों को माईनर एवं जेनेरिक विषय चुनने की यथासंभव स्वतन्त्रता अध्यादेश के प्रावधान अनुसार दी जाय। इस अनुशंसा को सत्र 2022-23 के लिए संचालित वर्तमान प्रवेश-प्रक्रिया के आगामी चरणों से क्रियान्वित करने हेतु सक्षम अनुमोदन प्राप्त कर आवश्यक कार्यवाही त्वरित रूप से आयुक्त, उच्च शिक्षा द्वारा की जाय।

बिन्दु-3: प्रथम वर्ष के उपरांत मेजर तथा माईनर विषयों के आपसी परिवर्तन की व्यवस्था

अवगत कराया गया कि यह व्यवस्था सभी विश्वविद्यालयों में लागू है। इस संबंध में स्पष्ट किया गया कि यदि कोई विद्यार्थी द्वितीय वर्ष में माईनर विषय को मेजर विषय में परिवर्तित करता है तो उसे उस विषय हेतु प्रथम वर्ष के प्रथम प्रश्नपत्र (जिसे उसने प्रथम वर्ष में उत्तीर्ण नहीं किया है) को अतिरिक्त क्रेडिट के लिए उत्तीर्ण करना होगा। निर्णय लिया गया कि यह परिवर्तन महाविद्यालय में द्वितीय वर्ष में उपलब्ध सीट संख्या तथा प्रथम वर्ष में संबन्धित विषय के मेरिट के आधार पर अनुमति योग्य होगा। इस संबंध में स्पष्टीकरण जारी किया जाय।

बिन्दु-4: एक वर्ष में 6 अतिरिक्त क्रेडिट अर्जित करने संबंधी व्यवस्था

अवगत कराया गया कि माईनर विषय, जेनेरिक एलेक्टिव तथा वोकेशनल कोर्सज के लिये उक्त प्रावधान विश्वविद्यालयों तथा महाविद्यालयों में लागू है।

बिन्दु-5: प्रत्येक वर्ष में जेनेरिक इलेक्टिव अंतर्गत विषय परिवर्तन की सुविधा

अवगत कराया गया कि स्नातक तृतीय वर्ष तक प्रत्येक वर्ष विद्यार्थी के लिए जेनेरिक विषय बदलने की सुविधा प्रदान करने का प्रावधान लागू है।

Dr

बिन्दु-6: एन.सी.सी, एन.एस.एस तथा शारीरिक शिक्षा के पाठ्यक्रमों के अध्यापन की व्यवस्था

इन विषयों की अध्यापन व्यवस्था से अवगत कराया गया।

बिन्दु-7: विद्यार्थियों द्वारा SWAYAM Portal पर ऑनलाइन कोर्स चुनने की व्यवस्था

अवगत कराया गया कि इस पोर्टल से विद्यार्थी मेजर विषय के डिप्लोमा स्पेसिफिक एलेक्टिव, जेनेरिक एलेक्टिव, वोकेशनल कोर्स, फाउंडेशन कोर्स अंतर्गत पाठ्यक्रमों का चयन कर 40% तक क्रेडिट अर्जित कर सकते हैं। इस तथ्य की तरफ ध्यान आकृष्ट किया गया कि SWAYAM Portal से कोर्स चुनने वाले विद्यार्थी अत्यंत कम हैं तथा इस पोर्टल पर उपलब्ध कोर्स अंग्रेजी भाषा में हैं। निर्णय लिया गया कि-

1. इस व्यवस्था का अधिक प्रचार-प्रसार किया जाय।
2. विद्यार्थी द्वारा अनुमति लेने के स्थान पर विश्वविद्यालय/महाविद्यालय द्वारा पाठ्यक्रमवार SWAYAM PORTAL के ऐसे कोर्सेज की सूची प्रकाशित की जाय जिसका विद्यार्थी अध्ययन कर क्रेडिट अर्जित कर सकता है।
3. इस पोर्टल के कोर्सेज के समरूप हिन्दी भाषा में कोर्सेज के निर्माण के लिए मध्यप्रदेश भोज मुक्त विश्वविद्यालय से आग्रह किया गया। विश्वविद्यालय के कुलपति ने सहमति व्यक्त की।
4. SWAYAM पोर्टल पर हिन्दी भाषा में कोर्स शामिल करने के लिए भारत-सरकार तथा यूजीसी को विभाग की तरफ से पत्र लिखा जाय।

बिन्दु-8: प्रोजेक्ट करने की प्रक्रिया एवं उनके मूल्यांकन की व्यवस्था

अवगत कराया गया कि इस संबंध में विस्तृत दिशा-निर्देश जारी किए गए हैं। निर्देशित किया गया कि इन दिशा-निर्देशों का पालन सुनिश्चित किया जाय।

बिन्दु-9: व्यावसायिक पाठ्यक्रम के अध्यापन एवं मूल्यांकन की व्यवस्था

बिन्दु-8 के अनुसार निर्णय लिया गया।

बिन्दु-10: परीक्षा की तैयारी- सॉफ्टवेयर एवं अन्य ससाधन की व्यवस्था, आंतरिक मूल्यांकन संबंधी निर्देश एवं अंक प्राप्त करने की व्यवस्था

अवगत कराया गया कि आयुक्त, उच्च शिक्षा द्वारा सॉफ्टवेयर के संबंध में विश्वविद्यालयों के साथ चर्चा कर इसका निर्माण किया गया है। बरकतउल्लाह विश्वविद्यालय में एम.पी.ऑनलाईन द्वारा विकसित सॉफ्टवेयर का उपयोग किया जा रहा है। अन्य विश्वविद्यालय भी एम.पी.ऑनलाईन से संपर्क कर इसका उपयोग नियमानुसार कर सकते हैं। परीक्षा- फॉर्म भरे जाने संबंधी व्यवस्था पर चर्चा करते हुये निर्णय लिया गया कि पं. एस.एन.शुक्ला विश्वविद्यालय, शहडोल द्वारा उपयोग में लाये जा रहे सॉफ्टवेयर का अवलोकन रानी दुर्गावती विश्वविद्यालय द्वारा किया जाय तथा उसके उपरांत अन्य विश्वविद्यालयों के सॉफ्टवेयर में यथोचित सुधार किया जाय जिससे विद्यार्थियों को परीक्षा-फॉर्म भरने में कम से कम इन्ट्री करना पड़े। विद्यार्थियों की ऑनलाईन प्रवेश-प्रक्रिया उपरांत उपलब्ध डाटा का उपयोग करते हुये परीक्षा- फॉर्म को ऑटो-पोपुलेट किया जाय जिससे विद्यार्थियों को कोई पहचान-नंबर (जैसे कि आधार न./मोबाईल न./नामांकन न. आदि) पोर्टल पर डालते ही भरा हुआ फॉर्म दिखे एवं न्यूनतम औपचारिकता पूर्ण कर परीक्षा-शुल्क का भुगतान किया जा सके।

अवगत कराया गया कि वार्षिक पद्धति में प्रत्येक वर्ष 10-10 अंकों का 4 मूल्यांकन होगा, जिसमें से सर्वश्रेष्ठ 3 के अंक आंतरिक मूल्यांकन में सम्मिलित किए जाएंगे। इसी प्रकार सेमेस्टर पद्धति में प्रति सेमेस्टर 20-20 अंकों के 3 मूल्यांकन होंगे, जिसमें से सर्वश्रेष्ठ 2 के अंकों को आंतरिक मूल्यांकन में सम्मिलित किया जाएगा। अध्यादेश में विहित प्रावधान अनुसार दोनों पद्धतियों में 1 मूल्यांकन क्विज/सेमिनार, आदि अन्य विधि से किया जा सकता है। सॉफ्टवेयर में आंतरिक मूल्यांकन के माक्स महाविद्यालयों द्वारा भरने की सुविधा है।

बिन्दु 11: क्रेडिट ट्रांसफर की व्यवस्था, एकेडमिक बैंक ऑफ क्रेडिट में रजिस्ट्रेशन की व्यवस्था

सभी कुलपतियों से आग्रह किया गया कि वे अपने विश्वविद्यालय का पंजीयन एकेडमिक बैंक ऑफ क्रेडिट के पोर्टल पर NAD पोर्टल के माध्यम से शीघ्र सुनिश्चित करें। प्रदेश के समस्त विश्वविद्यालयों (शासकीय तथा निजी) के मध्य क्रेडिट-ट्रांसफर की

Dr.

पद्धति पर विचार एवं अनुशंसा के लिए एक तीन सदस्यीय समिति का गठन करने का निर्णय लिया गया जिसमें जीवाजी विश्वविद्यालय, ग्वालियर, पं.एस.एन.शुक्ला विश्वविद्यालय, शहडोल तथा मध्यप्रदेश भोज मुक्त विश्वविद्यालय, भोपाल के कुलपति सदस्य होंगे। समिति का समन्वय पं.एस.एन.शुक्ला विश्वविद्यालय, शहडोल के द्वारा किया जाएगा।

अन्य निर्णयः

1. CUET के माध्यम से विश्वविद्यालयों में प्रवेश देने को प्राथमिकता दी जाय। वर्तमान में जीवाजी विश्वविद्यालय, ग्वालियर, बरकतउल्लाह विश्वविद्यालय, भोपाल, विक्रम विश्वविद्यालय, उज्जैन तथा देवी अहिल्या विश्वविद्यालय, इंदौर द्वारा इस माध्यम से प्रवेश दिया जा रहा है।
2. शासकीय विश्वविद्यालयों में प्राइवेट विद्यार्थियों की परीक्षा के पूर्व उनके आंतरिक मूल्यांकन, वोकेशनल कोर्स, प्रोजेक्ट/इंटरनशिप का मूल्यांकन सुनिश्चित किया जाय। मध्यप्रदेश भोज मुक्त विश्वविद्यालय के केंद्र समस्त शासकीय महाविद्यालयों में प्रारंभ करने से दूरस्थ-शिक्षा की पहुँच अब प्रदेश के हर क्षेत्र में उपलब्ध है। अतः प्राइवेट विद्यार्थी के रूप में परीक्षा देने की व्यवस्था निरंतर रखने के औचित्य की समीक्षा की जाय तथा प्राइवेट विद्यार्थियों के लिए आंतरिक मूल्यांकन, वोकेशनल कोर्स, प्रोजेक्ट/इंटरनशिप आदि पूर्ण करने के प्रावधान पर मार्गदर्शन के लिए यूजीसी को पत्र लिखा जाय।

परस्पर धन्यवाद के साथ बैठक समाप्त हुई।



(शैलेंद्र सिंह)

अपर मुख्य सचिव

मध्यप्रदेश शासन, उच्च शिक्षा विभाग



प्रो. रजनीश जैन
सचिव

Prof. Rajnish Jain
Secretary



Registrar

EC

विश्वविद्यालय अनुदान आयोग
University Grants Commission

(शिक्षा मंत्रालय, भारत सरकार)
(Ministry of Education, Govt. of India)

बहादुर शाह जफर मार्ग, नई दिल्ली-110002
Bahadur Shah Zafar Marg, New Delhi-110002

Ph.: 011-23236288/23239337

Fax : 011-2323 8858

E-mail : secy.ugc@nic.in

No.F.1-8/2017(SWAYAM Board)

25th July, 2022

PUBLIC NOTICE

Subject: Opening of the Exam registration form for January 2022 Semester courses offered by National Coordinators viz. (CEC, IGNOU, IIM-B, NITTR, AICTE) on SWAYAM Platform:- reg.

Students/Working Professionals/Life Long Learners who have enrolled for the January 2022 Semester courses offered by National Coordinators viz. (CEC, IGNOU, IIM-B, NITTR, AICTE) on SWAYAM Platform, may kindly note that the exam registration form is live and available on SWAYAM (<https://swayam.nta.ac.in/>) home page. You are advised to go through the examination bulletin https://swayam.nta.ac.in/static/pdf/PublicNotice-06.07.2022_swayam_8.pdf before filling-up the examination form.


Exams are being held for 348 courses on two days (two sessions of 3 hours) per day. Examination dates will be announced later by NTA.

The important dates are as follows:-

1. Online Submission of Application Form (<https://swayam.nta.ac.in/>) from 06.07.2022 to 05.08.2022 (upto 05.00 PM).
2. Last date of Successful transaction of fee through Credit/Debit Card/Net Banking/UPI :- 05.08.2022 (upto 11:50 P.M.).
3. Correction of Particulars of Application Form on the website only :- 07.08.2022 to 10.08.2022.

Kindly keep visiting the NTA website for latest updates.

The proctored examination will be conducted by the National Testing Agency (NTA) - www.nta.ac.in at designated examination centres throughout the country.


(Rajnish Jain)

1023

119

Ram

Digital locker se upload edna hai.

रानी दुर्गावती विश्वविद्यालय, जबलपुर(म.प्र.)

(पूर्व नाम जबलपुर विश्वविद्यालय, जबलपुर)

Ram



क्रमांक/अका./2022/6744

जबलपुर, दिनांक : 31/8 /2022

अधिसूचना

विद्यापरिषद की स्थायी समिति की बैठक दिनांक 26/07/2022 के निर्णयानुसार SWAYAM पोर्टल पर विश्वविद्यालय से सम्बद्ध समस्त महाविद्यालयों द्वारा जो पाठ्यक्रम पंजीकृत है उसके छात्रों के अकादमिक क्रेडिट अंकों को NEP में ट्रांसफर किया जाना है। इस हेतु अधोलिखित समिति का गठन किया गया है, यथा :-

1. प्रो० धीरेन्द्र पाठक, आचार्य, पत्रकारिता विभाग, रा.दु.वि.वि., जबलपुर। - लक्ष्मण
2. डॉ० रश्मि टंडन(मिश्रा), परीक्षा नियंत्रक, रा.दु.वि.वि., जबलपुर। - लक्ष्मण
3. श्री अजय गुप्ता, प्रभारी कम्प्यूटर सेंटर, रा.दु.वि.वि., जबलपुर। - लक्ष्मण
4. क्षेत्रीय अतिरिक्त संचालक, उच्च शिक्षा विभाग या उनके द्वारा नामित प्रतिनिधि सदस्य।

समिति समय समय पर शासन के निर्देशानुसार कार्य करेगी।

659

Ram

कुलसचिव, 29/08/22
रानी दुर्गावती विश्वविद्यालय,
जबलपुर

पृ० क्रमांक/अका./2022/6744अ

जबलपुर, दिनांक 31/8 /2022

प्रतिलिपि सूचनार्थ :-

- 01 उपरोक्त सदस्यगण।
- 02 कुलपति जी/कुलसचिव जी के सचिव, रानी दुर्गावती विश्वविद्यालय, जबलपुर।

856-(C)
02/08/22

सहायक कुलसचिव(अकादमिक)
रानी दुर्गावती विश्वविद्यालय,
जबलपुर

मध्य प्रदेश शासन,
उच्च शिक्षा विभाग,
मंत्रालय

Remo

क्रमांक 874/88/सी.सी./22/38
प्रति,

भोपाळ, दिनांक 04.11.2022

1. कुलसचिव,
समस्त विश्वविद्यालय,
मध्यप्रदेश।
2. प्राचार्य,
समस्त शासकीय/अशासकीय एवं अनुदान प्राप्त महाविद्यालय,
मध्यप्रदेश।

विषय:-राष्ट्रीय शिक्षा नीति, 2020 के क्रियान्वयन के पूर्व में स्नातक प्रथम एवं द्वितीय वर्ष /
सेमेस्टर से उत्तीर्ण विद्यार्थियों के लिए अध्यादेश 14 A तथा 14 B की अकादमिक संरचना
अनुसार नियमित अध्ययन की व्यवस्था विषयक।

--0--

मध्यप्रदेश में राष्ट्रीय शिक्षा नीति, 2020 लागू किये जाने के कारण राज्य शासन द्वारा
अकादमिक सत्र 2021-22 से नवीन अकादमिक संरचना लागू की गयी है। विभाग के समक्ष यह
प्रश्न उद्भूत हुआ है कि सत्र 2021-22 के पूर्व की पद्धति से स्नातक प्रथम/द्वितीय वर्ष उत्तीर्ण करने
वाले वैसे विद्यार्थी जिनके अध्ययन में टूट हुआ है, उन्हें नवीन अकादमिक संरचना में किस प्रकार से
नियमित विद्यार्थी के रूप में सम्मिलित किया जाए। इस प्रकार की समस्या तब भी उत्पन्न होगी
जब कोई विद्यार्थी अन्य संस्था से उत्तीर्ण होकर मध्यप्रदेश के शासकीय महाविद्यालयों में प्रवेश
लेगें। मूल प्रश्न यह है कि यदि कोई विद्यार्थी भिन्न अकादमिक संरचना से उत्तीर्ण है तब उसे
अध्यादेश 14 A तथा 14 B द्वारा निर्धारित नवीन अकादमिक संरचना के अन्तर्गत किस प्रक्रिया से
नियमित विद्यार्थी के रूप में सम्मिलित किया जाए। इस संबंध में निम्नानुसार निर्देश प्रसारित किए
जाते हैं:-

1. राष्ट्रीय शिक्षा नीति, 2020 के क्रियान्वयन (सत्र 2021-22) के पूर्व स्नातक प्रथम एवं
द्वितीय वर्ष वार्षिक पद्धति से उत्तीर्ण/पूरक प्राप्त विद्यार्थियों को क्रमशः स्नातक द्वितीय एवं तृतीय
वर्ष तथा सेमेस्टर पद्धति से द्वितीय एवं चतुर्थ सेमेस्टर उत्तीर्ण/पूरक प्राप्त विद्यार्थियों को क्रमशः
तृतीय एवं पंचम सेमेस्टर में नियमित प्रवेश प्रदान किया जाए। नियमित प्रवेश प्राप्त विद्यार्थियों का

2021

#

AR. (Acad) / EC / D & L / Edu
04.11.22

-7 NOV 2022

1524

169

अध्यादेश 14 A /14 B अनुसार शिक्षण एवं परीक्षा आयोजन किया जाए। स्वाध्यायी विद्यार्थी के रूप में अध्ययन करने वाले विद्यार्थियों की परीक्षा पुरानी पद्धति से आयोजित की जाए।

2. सत्र 2021-22 के पूर्व वार्षिक पद्धति से स्नातक प्रथम एवं द्वितीय वर्ष तथा सेमेस्टर पद्धति से द्वितीय एवं चतुर्थ सेमेस्टर उत्तीर्ण/पूरक प्राप्त विद्यार्थियों को नियमित प्रवेश प्राप्त करने पर राष्ट्रीय शिक्षा नीति के अंतर्गत संचालित पाठ्यक्रम के शेष प्रश्न-पत्र, प्रायोगिक कार्य, व्यावसायिक विषय तथा फील्ड प्रोजेक्ट/इंटरनशिप/एप्रेन्टिसशिप/कम्यूनिटी एंगेजमेंट एण्ड सर्विस आदि विषयों की परीक्षाओं को प्रवेशित कक्षा की परीक्षा के साथ उत्तीर्ण करना अनिवार्य होगा। विद्यार्थी को नवीन पाठ्यक्रम अनुसार निर्धारित क्रेडिट अर्जित करने होंगे।

3. सेमेस्टर/वार्षिक की पुरानी पद्धति से उत्तीर्ण विद्यार्थी को ग्रेड प्रदान करने के लिए क्रमशः परिशिष्ट 1 एवं 2 अनुसार समतुल्यता निर्धारित की जाए जिससे उनका परीक्षा परिणाम समान रूप से तैयार किया जा सके। क्रेडिट गणना के लिए अध्यादेश क्रमांक 14ए के अंतर्गत स्नातक तृतीय एवं पंचम सेमेस्टर में प्रवेशित विद्यार्थियों हेतु गणना पत्रक परिशिष्ट-1 अनुसार तथा अध्यादेश क्रमांक 14 बी के अंतर्गत स्नातक द्वितीय एवं तृतीय वर्ष में प्रवेशित विद्यार्थियों हेतु गणना पत्रक परिशिष्ट-2 अनुसार होगा।

4. केन्द्रीय विश्वविद्यालय के यू.टी.डी., राज्य विश्वविद्यालय के यू.टी.डी. तथा स्वशासी महाविद्यालय के उत्तीर्ण विद्यार्थी प्रदेश के किसी भी विश्वविद्यालय/महाविद्यालय में पात्रता/समतुल्यता प्रमाण-पत्र प्राप्त कर नियमित शिक्षण/ स्वाध्यायी विद्यार्थी के रूप में पात्र होंगे। इन विद्यार्थियों पर उपरोक्त सरल क्रमांक-1,2,3 अनुसार कार्यवाही सुनिश्चित की जाएगी।

संलग्न- उपरोक्तानुसार


(वीर सिंह भिलावी)

अवर सचिव,

मध्यप्रदेश शासन, उच्च शिक्षा विभाग,

मंत्रालय

भोपाल, दिनांक

पृ.क्रमांक /88/सी.सी./22 /38

प्रतिलिपि :-

1. विशेष सहायक, मा.मंत्री जी, उच्च शिक्षा, मध्यप्रदेश ।
2. विशेष सहायक, अपर मुख्य सचिव, मध्यप्रदेश शासन, उच्च शिक्षा विभाग, मंत्रालय ।

3. विशेष सहायक, प्रमुख सचिव, राज्यपाल सचिवालय, राजभवन, भोपाल ।
 4. निज सहायक, कुलपति, समस्त शासकीय विश्वविद्यालय, मध्यप्रदेश ।
 5. निज सहायक, आयुक्त, उच्च शिक्षा संचालनालय, सतपुडा भवन, भोपाल
 6. समस्त क्षेत्रीय अतिरिक्त संचालक, उच्च शिक्षा, मध्यप्रदेश ।
 7. वि.क.अ.आई.टी.सेल, उच्च शिक्षा संचालनालय, सतपुडा भवन, भोपाल ।
-की ओर सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित ।

अवर सचिव,

मध्यप्रदेश शासन, उच्च शिक्षा विभाग,
मंत्रालय

अध्यादेश क्रमांक 14A के अन्तर्गत स्नातक तृतीय एवं पंचम सेमेस्टर में
प्रवेशित विद्यार्थी हेतु गणना पत्रक
(राष्ट्रीय शिक्षा नीति 2020 के क्रियान्वयन से पूर्व में लागू प्रणाली से उत्तीर्ण विद्यार्थियों हेतु)

| क्र. | विषय | क्रेडिट की गणना | | अंकों की गणना |
|------|--------------------|--|-------------|---|
| | | सैद्धांतिक एवं प्रायोगिक प्रश्न पत्रों की कुल संख्या | क्रेडिट मान | |
| 1. | मुख्य | <ul style="list-style-type: none"> • 1 सैद्धांतिक प्रश्न पत्र • 1 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक | 6 (4+2) | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 2. | गौण | <ul style="list-style-type: none"> • 1 सैद्धांतिक प्रश्न पत्र • 1 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक | 6 (4+2) | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 3. | सामान्य वैकल्पिक | <ul style="list-style-type: none"> • 1 सैद्धांतिक प्रश्न पत्र • 1 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक | 4 (3+1) | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 4. | आधार पाठ्यक्रम* | 3 सैद्धांतिक प्रश्न पत्र | 4 | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 5. | व्यावसायिक विषय ** | प्रावधानित नहीं | 4 | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |

नोट :-

- फील्ड प्रोजेक्ट / परियोजना कार्य/ इंटर्नशिप / एप्रेन्टिसशिप एवं कम्प्यूनिटी एंगेजमेंट द्वितीय, तृतीय एवं चतुर्थ सेमेस्टर में प्रावधानित नहीं है।
- * प्रथम एवं द्वितीय सेमेस्टर
- ** तृतीय एवं चतुर्थ सेमेस्टर

अध्यादेश क्रमांक 14B के अन्तर्गत स्नातक द्वितीय / तृतीय वर्ष में
प्रवेशित विद्यार्थी हेतु गणना पत्रक
(राष्ट्रीय शिक्षा नीति 2020 के क्रियान्वयन से पूर्व में लागू प्रणाली से उत्तीर्ण विद्यार्थियों हेतु)

| क्र. | विषय | क्रेडिट की गणना | | अंकों की गणना |
|------|---|--|----------------|---|
| | | प्रश्न पत्रों की कुल संख्या | क्रेडिट मान | |
| 1. | मुख्य | <ul style="list-style-type: none"> • 2 सैद्धांतिक प्रश्न पत्र • 2 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक • 3 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक | 12 12 12 | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 2. | गौण / वैकल्पिक | <ul style="list-style-type: none"> • 2 सैद्धांतिक प्रश्न पत्र • 2 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक • 3 सैद्धांतिक प्रश्न पत्र एवं 1 प्रायोगिक | 6 6 6 | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 3. | आधार पाठ्यक्रम | 3 सैद्धांतिक प्रश्न पत्र | 8 | प्राप्तांकों की आनुपातिक गणना 100 अंकों के समतुल्य मानकर की जाएगी |
| 4. | व्यावसायिक विषय | 4 क्रेडिट (पूर्व प्रणाली में प्रावधानित नहीं) | | विद्यार्थी द्वितीय वर्ष में दो व्यावसायिक विषयों का अध्ययन करेंगे |
| 5. | फील्ड प्रोजेक्ट / परियोजना कार्य/ इंटरशिप/ एप्रेन्टिसशिप/ कम्यूनिटी एंगेजमेंट | 4 क्रेडिट (पूर्व प्रणाली में प्रावधानित नहीं) | | विद्यार्थी द्वितीय वर्ष में इनमें से किन्हीं दो (फील्ड प्रोजेक्ट / परियोजना कार्य / इंटरशिप / एप्रेन्टिसशिप / कम्यूनिटी एंगेजमेंट) का अध्ययन पूर्ण करेंगे |

ORDINANCE - 15

MEMORANDUM OF UNDERSTANDING (MoU) WITH NATIONAL/INTERNATIONAL PUBLIC/PRIVATE ORGANIZATIONS

1. Preamble:

With a view of sharing a common desire to explore, extend and strengthen the functional relationship between the Universities and National laboratories, Industrial houses, well established R & D set up(s) in order to share the facilities and expertise available with each of them, the educational Institutions may enter in to MoU on following broad understanding:

In general, there are three broad levels of cooperation with other Higher Education Institutions which may be supported and formalised through:

2.1. Letters of Cooperation or Agreement

2.2. Memorandum of Understanding

2.3. Strategic Alliances

2.1. Letters of Cooperation or Agreement

2.1.1. Letters of Cooperation or Letters of Agreement may be worked out between Schools/Faculties of the same University/Institution and those in other institutions. It may be defined as:

"An agreement between two or more Departments/Institutions/Industries/ parties on a specific area or narrow set of areas that do not constitute a legally binding document but instead can recognize that cooperating would be mutual benefit and would serve as an indication of continued interest in joint projects"

2.1.2. These Letters of Cooperation should be agreed by the rules set within the Universities/ Departments/Organizations. Letters of Cooperation are often signed in advance of an M.O.U. as a means of agreement on general cooperation.

2.2. Memorandum of Understanding

2.2.1. A Memorandum of Understanding (MOU) is an overall facilitating document linking the University/or any Educational organization or one of its designated units with another institution(s)/Industries.

2.2.2. An MOU is between the University and the other body on behalf of a School, Faculty or Centre. Recognizing that MOUs are intended to facilitate future cooperation, it is important to



122

address potential obstacles at the time the MOU is being developed. A "Memorandum of Understanding" or MOU can be defined as:

"A legal document describing an agreement between parties----- it expresses a convergence of will between the parties, indicating an intended common line of action, but which can have a direct effect on the University including that of a legal commitment. It is more formal alternative to other mechanisms such as "Letter of consent" or "Letter of Cooperation"

2.2.3. An MoU may be signed between the collaborating Universities/institutions/ organisations for a period as may be agreed to, spelling out the modalities of the collaboration/association on the types of activities.

2.2.4. Due Diligence for an MOU:

2.2.4.1. Due Diligence is the process by which the organisation that the University/Organization is proposing to work with is deemed to be a valid, suitable and timely partner. Where an organisation approaches the University/Educational organization with the intention of presenting joint programmes, a faculty member designated by the University will take responsibility for liaising with the institution, and will act as the 'proposer' for the partner, and must supply information with any MOU proposal.

2.2.4.2. The following issues should be covered clearly in the MOU process:

- Highlight the institutional background of the partner(s) e.g. date established, location of main branch (and other branches, if relevant), profit or non-profit, public or private, accreditation body, disciplines, level of qualifications offered, ranking (if appropriate), other partners (if known), recognition by a professional or statutory accrediting agency.
- Identify the type of linkage being proposed, objectives, resource implications, and fit with the University/Educational Organization's strategic objectives.
- Outline the synergy between the proposed agreement and the Faculty/School/Centre/Unit's mandate and direction.

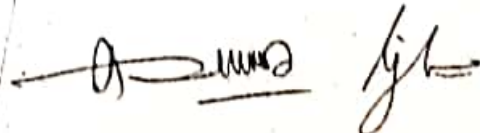
2.3. Strategic Alliances

A University may enter into a strategic alliances with National and international partner Organizations.

2.3.1. The most in-depth agreement with another Higher Education Institution is the 'Strategic Alliance'. Strategic alliances can be defined as:

"A mutually beneficial long-term formal relationship formed between two or more parties to pursue a set of agreed upon goals or to meet a critical organizational need while remaining


Dr. Laganwal



123

independent organizations. It is a synergistic arrangement whereby two or more organizations agree to cooperate in the carrying out of a business activity where each brings different strengths and capabilities to the arrangement."

2.3.2. Strategic alliances are the highest value relationships a University/Educational Organization can have with other institutions. They usually involve agreed developments in a number of areas. Strategic alliance partners must have a 'strategic fit' with the university. Having commitment and buy-in from the senior management of the partner institution is also vital.

2.3.3. International partnerships are solely based around a broad strategic fit with university strategy in potentially the following areas:

- 2.3.3.1. Research collaboration & pursuing funding opportunities
- 2.3.3.2. Academic collaboration in Learning Innovation
- 2.3.3.3. Targeting of students in graduation, post-graduation or postdoctoral recruitment
- 2.3.3.4. Joint ventures such as Public-Private partnerships
- 2.3.3.5. Other elements such as student, staff swaps, guest speakers, networking

3. Any understanding / collaboration with International Organisation should meet the criteria laid down by University Grants Commission, New Delhi from time to time.

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

[Handwritten signature]

RANI DURGAVATI VISHWAVIDYALAYA, JABALPUR

ORDINANCE-222

(As per guidelines of UGC for Choice Based Credit System)

(दिनांक 30/06/2015 को संपन्न हुई विद्यापरिषद की स्थायी समिति की बैठक पद क्रमांक 10 एवं दिनांक 20/08/2015 को संपन्न कार्यपरिषद के पद क्रमांक 04 में अनुमोदित)

1. The Ordinance will provide flexibility in designing curriculum and assigning credits based on the course content and hours of teaching in University Teaching Departments (UTDs). Hence, here after it is referred as an Ordinance for academic programmes in UTDs.
 2. The Ordinance will be applicable to all regular full-time and part-time undergraduate and post-graduate programmes conducted in UTDs.
 3. The UTD of Rani Durgavati Vishwavidyalaya will be responsible for Instituting, Planning, Monitoring, Assessing and modifying their educational programmes. The departmental committee of the concerned UTD will take all decisions.
 4. New academic programmes will be introduced after getting approval of the Executive Council of the University. The existing academic programmes may be modified by the departmental committee of the UTD.
 5. Head of a concerned UTD will ADMIT students into different programmes as per the criteria evolved by the UTD/ University / Government.
 - 6.1 The semester will consist of 16-18 weeks of academic work. One credit is equivalent to one hour (60 minutes) of teaching (lecture or tutorial) or two hours (120 minutes) of practical work/ field work per week in a semester. The credits associated with the courses will be valid credits, while credits associated with comprehensive viva-voce will be virtual credits.
 - 6.2 The concerned UTD must workout the required minimum number of Credits for the award of the degree on an average of valid 20 credits per semester for all the programmes, except B.E./ B.Pharm. / Honours programmes where required minimum number of credits will be worked out on an average of valid 24-26 credits per semester. The distribution of the credits among theory, practical, field work, project work, etc. in a semester will also be worked out by the concerned UTD.
- In case of admissions through lateral entry in some programmes, the required minimum number of credits for the award of the degree will be calculated in the same manner as described above but for remaining duration of the programme.
- 6.3 The required minimum number of credits for each programme may be distributed among the courses under Core, Ability Enhancement and Skill development, Electives-Discipline Centric and Generic categories and notified by the concerned UTD.

- 7.1. The UTD will offer the courses of 20-30 credits for full-time programmes and 12-18 credits for part-time programmes in a semester.
- 7.2 The UTDs will offer elective-generic courses in each programme to its own students and the students of other programmes under choice on first come first served basis. The number of seats in the course will depend on available facilities in the UTD.
- 7.3 The students will have the choice to opt a course in each semester under elective-generic category available within the UTD or in other UTDs but from same level of the programmes.
- 7.4 The requirement of project / dissertation, as notified by the respective UTD need to be undertaken by the candidate for the specified credits. The project may be undertaken in any of the National Laboratories / Institutes / Universities / Government approved Companies / Industries. Minor project in any semester should not exceed 4 credits while major project / dissertation should be of maximum of 12 credits in a semester.
- 7.5 The minimum duration of a programme shall be as per guidelines of the UGC and other statutory bodies like AICTE/ BCI/ NCTE/ PCI etc. The maximum duration of a programme shall be twice of the minimum duration of the programme.
- 7.6 Requirement of attendance will be as per guidelines of the statutory body.
8. A student will be eligible for award of a degree when he/ she earns minimum required number of valid and virtual credits specified for the programme within maximum duration of the programme, but not before minimum duration of the programme.
- 9.1 Each course will be assessed for 100 marks, out of which 60 marks will be for end-semester examination and 40 marks will be for continuous evaluation. In case of Laboratory / Field /Project work based courses, appropriate distribution of marks for Practical Record/ Project Report, Practical end-Semester exam, viva, if any be decided by the UTD.
- 9.2 During the semester, a teacher offering the course will do the continuous evaluation of the student at three points of time by conducting three tests of 20 marks each. Of these, two must be written tests and the third may be written test / Quiz / Seminar/ Assignment for theoretical courses. Marks obtained in two best tests out of three will be awarded to the student. In each course, there shall be End Semester Exam. of 60 marks. Each student has to appear in at least two tests and End Semester Examination; otherwise, the student will be awarded Ab Grade in that course.
- 9.3 The Teacher offering the course will be responsible for setting the question paper and evaluating the answer books of tests and end-semester examination of that course. If due to some unavoidable reasons, it is not possible, then the concerned Head / Director will make an alternate arrangement for the conduct of examination.
- 9.4 Total of marks obtained in end-semester examination and best two tests under continuous evaluation will decide the grade in the course.
- 9.5 The grading will be made on 10-point scale as described below:

| Letter Grade | Grade Points | Description | Range of Marks (%) |
|--------------|--------------|---------------|--------------------|
| O | 10 | Outstanding | 90-100 |
| A+ | 9 | Excellent | 80-89 |
| A | 8 | Very good | 70-79 |
| B+ | 7 | Good | 60-69 |
| B | 6 | Above Average | 50-59 |
| C | 5 | Average | 40-49 |
| P | 4 | Pass | 35-39 |
| F | 0 | Fail | 0-34 |
| Ab | 0 | Absent | Absent |

9.6 In case statutory bodies of the programme issue the guidelines regarding minimum passing percentage of marks then grading will be done in the following manner:

If the marks obtained by the student in a course are less than the minimum cut-off percentage of marks, then F grade will be awarded, otherwise the grades will be awarded as per above mentioned table.

9.7 If a student obtains F or Ab Grade in any course, he /she will be treated to have failed in the course. He / she has to reappear in the examinations of the course as and when conducted or arranged by the UTD. Marks obtained earlier in continuous assessment may be carried forward and added to the marks obtained in repeat end-semester examination to decide the grade in the repeat course.

9.8 The theoretical and practical courses can be repeated whenever offered or arranged by the UTD but within maximum duration of the programme. He / she can avail multiple repeat attempts to pass the course.

9.9 The UTD, where students from other UTDs are registered for choice based elective - generic category course(s), will send the Grade to the concerned UTD where the student is enrolled. The semester / final result will be declared by the UTD where the student has taken admission.

10.1 The Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA) will be calculated as weighted average of valid and virtual credit points secured by the student, except the credits of additional courses, if any. The SGPA and CGPA shall be rounded off up to 2 decimal places and reported in the grade sheet.

10.2 SGPA is a measure of performance of the student in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester, i.e.

$$SGPA (S_i) = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i th course in a semester and G_i is the grade point scored by the student in the i th course.

10.3 CGPA is a measure of overall cumulative performance of a student over all the semesters completed. The CGPA is the ratio of total credit points secured by a student in various courses in all the semesters completed and the sum of the total credits of all courses in all the semesters completed, i.e.

$$CGPA = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in the i th semester.

11. On completing all requirements for award of the degree, the CGPA will be calculated and this value will be indicated on the degree along with Division. The Final degree should also indicate the Division obtained as per follows:

| Division | Criterion |
|---------------------------------|---|
| First division with distinction | The candidate has earned minimum number of credits required for the award of the degree in first attempt with CGPA of 8.00 or above |
| First division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 6.50 or above |
| Second division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 5.00 or above but less than 6.50 |
| Pass division | The candidate has earned minimum number of credits required for the award of the degree with CGPA of 4.00 or above but less than 5.00 |

In case of B.Pharm./ M.Pharm. programmes first division will be awarded if the student obtains CGPA of 6.50 or above in first attempt. No pass division will be awarded.

12. The student will be promoted to the next semester if he/ she secures at least 12 valid credits in a semester. In case the student secures less than 12 valid credits in any semester, then the student will be asked to repeat the entire semester and that semester will be treated as zero semester.

In case of B.E./ B.Pharm. programmes the students will be promoted as per following conditions:

- The student should not carry more than 5 courses (combining theory and practical) in 1st year, 2nd year or 3rd year to be promoted to the next year.
- The student cannot be promoted to 3rd year, if he/ she carries any course of 1st year with F or Ab grade.
- The student cannot be promoted to 4th year, if he/she carries any course of 2nd year with F or Ab grade.

- 13.1 Repetition of a theory / practical course is allowed only to those candidates who get F or Ab in the course. The student has to pay the prescribed fee for repeating the course.

- 13.2 On account of valid reasons, a student may withdraw from a semester. In such case the semester will be treated as zero semester.

- 13.3 In case of zero semester, the student will not be promoted to the next semester till he/ she clears that semester. The UTD may allow such a student to register in the subsequent semester whenever it is offered by the concerned UTD. The student has to pay semester fee again in such cases. If the student withdraws within one month from starting of the semester then semester fee will not be charged again.

- 13.4 The practical course can be repeated as and when it is offered.

14. Evaluation will be internal with feedback system i.e., marked answer books will be shown to the

- student for his/her perusal and will be collected back by the teacher for record for six months after declaration of the result.
15. The decision of the teacher regarding the evaluation and the grade shall be final. However, a student can submit in writing for review of his Marks/Grade to the Head/ Director who will place the case before the Board of comprehensive *viva-voce*. The decision of the board will be final. Result of the review will be declared by the concerned Head/ Director. Review is effective only if the grade improves. Review will be allowed if -
- The prescribed fee is paid.
 - The candidate applies within 7 days of the declaration of the grade in that course.
16. The practicals will be assessed continuously and at the end of each semester evaluation of practicals will be done by two examiners. The grades obtained in the practicals will be shown separately in the grade-sheet.
- 17.1 Dissertation / project report/ internship of 3-6 credits will be assessed by the internal supervisor, in general, however, UTD may get it assessed by an internal supervisor and an external expert.
- 17.2 The dissertation / major project/ internship report of 12-18 credits will be assessed by one external examiner to be appointed by the Vice-Chancellor from the panel of examiners suggested by Head/ Director and the supervising teacher / the examiner appointed by the Head/ Director of the UTD.
- 18.1 *A comprehensive viva-voce of 4 virtual credits will be conducted at the end of each semester of the programme by a board of four examiners, at least ONE of whom shall be external. The Vice-Chancellor will appoint the external examiner in consultation with Head/Director of the UTD. Three will form a quorum. Head/Director will coordinate the comprehensive viva - voce. The grades awarded in the viva-voce shall be shown separately in the grade-sheet.*
- 18.2 *If a programme has large number of students then more number of boards may be constituted as per requirement. The board may include at least two experts including one internal and one external.*
- 18.3 *The external expert of comprehensive viva-voce board shall also conduct an academic audit and make an assessment of overall knowledge gain by the students in the semester, standard of the question papers, syllabus covered, marking in valuation of the answer books, etc. and shall submit its report to the Vice Chancellor through Head/ Director.*
- 18.4 An honorarium of Rs. 2000/- per day shall be paid to each examiner of the Board of Comprehensive *Viva-Voce*.
- 19.1 The Grade/ Marks sheet in each pre-final semester will be prepared in two copies and signed by the Programme Co-ordinator and Head/ Director. Out of the two one will be issued to the student and the other will be kept in the UTD office as record.
- 19.2 The consolidated Grade / Marks sheet in final semester will be prepared in Triplicate by the UTD. These will be signed by the Programme Co-ordinator, Head/ Director of UTD and the Deputy Registrar (Exam.) of the University. One copy will be kept by the Exam. Section of the University, the second one will be issued to the student and the third one will be kept for record in the UTD



20. Different types of the grade-sheets will be prepared for result of pre-final semesters, final semester, and the semesters having repeat courses. The formats of grade-sheets are provided in Annexure.

21. The UTDs will manage their own examination expenditures within the available income of 90% of their respective examination fees.

22. In case any dispute arises regarding interpretation of these rules or in giving effect to the provisions of this Ordinance the matter shall be referred to the Vice Chancellor whose decision thereon will be final.

23. The conversion of CGPA in to percentage will be as follow to facilitate its application in other academic matters:

$$\text{Equivalent Percentage} = \text{CGPA} \times 10$$

The percentage will be rounded off upto second decimal point.

24. The provisions herein will supersede the existing Ordinance(s)/ Regulations for regular UG and PG programmes in UTDs, to the extent herein prescribed.

25. The guidelines issued by the statutory bodies e.g. UGC/AICTE/BCI/NCTE/ PCI issued time to time will be adopted for implementation.

26. In matters not covered under this Ordinance, general rules of the University shall be applicable.

ANNEXURE

Transcript / Grade Sheet (Format) for pre-final semesters:

RANI DURGAVATI VISHWAVIDYALAYA, JABALPUR

GRADE-SHEET/ MARKS-SHEET

Name of the Institute/ School of Studies:

Address of the Institute/ School of Studies:

Name of the Programme:

| | |
|---------------------------|----------------------------|
| Batch: 2014-16 | Semester: FIRST |
| Enrolment No.: | Roll No.: |
| Name of the Student: | Examination: December-2014 |
| Father's/ Husband's Name: | Mother's Name: |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|-----------|-------|-------------|--|
| | Course 1 | 4 | A | 8 | 32 |
| | Course 2 | 3 | C | 5 | 15 |
| | Course 3 | 4 | B+ | 7 | 28 |
| | Course 4 | 4 | O | 10 | 40 |
| | Course 5 | 3 | B | 6 | 18 |
| | Course 6 | 6 | P | 4 | 24 |
| TOTAL | | 24 | | | 157 |
| SGPA | | | | 6.54 | |

| SEMESTER-WISE DETAILS OF RESULT | | | | |
|---------------------------------|---|----|-----|----|
| Semester | I | II | III | IV |
| Credits | | | | |
| SGPA | | | | |
| ATTEMPT | | | | |
| RESULT | | | | |

SGPA: Semester Grade Point Average

| | | |
|-------------|--------------|---------------|
| Prepared by | Co-ordinator | Head/Director |
|-------------|--------------|---------------|

Transcript / Grade Sheet (Format) for Final Semester:

RANI DURGAVATI VISHWAVIDYALAYA, JABALPUR

GRADE-SHEET/ MARKS-SHEET

Name of the Institute/ School of Studies:

Address of the Institute/ School of Studies:

Name of the Programme:

| | |
|---------------------------|----------------------------|
| Batch: 2014-16 | Semester: |
| Enrolment No.: | Roll No.: |
| Name of the Student: | Examination: December-2014 |
| Father's/ Husband's Name: | Mother's Name: |

| Course Code | Course Title | Credits | Grade | Grade Point | Credit Points (Credits x Grade Point) |
|--------------|--------------|-----------|-------|-------------|--|
| | Course 1 | 4 | A | 8 | 32 |
| | Course 2 | 3 | C | 5 | 15 |
| | Course 3 | 4 | B+ | 7 | 28 |
| | Course 4 | 4 | O | 10 | 40 |
| | Course 5 | 3 | B | 6 | 18 |
| | Course 6 | 6 | P | 4 | 24 |
| TOTAL | | 24 | | | 157 |
| SGPA | | | | | 6.54 |

| SEMESTER-WISE DETAILS OF RESULT | | | | |
|---------------------------------|---|----|-----|----|
| Semester | I | II | III | IV |
| Credits | | | | |
| SGPA | | | | |
| ATTEMPT | | | | |
| RESULT | | | | |

SGPA: Semester Grade Point Average

| FINAL RESULT: PASS | | | |
|--------------------|------|-----------------------|------------------------|
| TOTAL CREDITS | CGPA | EQUIVALENT PERCENTAGE | DIVISION |
| 120 | 8.54 | 85.40% | First with Distinction |

Equivalent Percentage=CGPAx10

CGPA: Cumulative Grade Point Average

| | | | |
|-------------|--------------|----------------|--------------------------|
| Prepared by | Co-ordinator | Head/ Director | Deputy Registrar (Exam.) |
|-------------|--------------|----------------|--------------------------|

Transcript / Grade Sheet (Format) FOR REPEAT CASES:

RANI DURGA VATI VISHWA VIDYALAYA, JABALPUR

GRADE-SHEET/ MARKS-SHEET

Name of the Institute/ School of Studies:

Address of the Institute/ School of Studies:

Name of the Programme:

| | |
|---------------------------|----------------------------|
| Batch: 2014-16 | Semester: FIRST (REPEAT) |
| Enrolment No.: | Roll No.: |
| Name of the Student: | Examination: December-2014 |
| Father's/ Husband's Name: | Mother's Name: |

| Course Code | Course Title | Credits | Grade | | Grade Point | Credit Points (Credits x Grade Point) |
|-------------|--------------|---------|-----------------|--------------|-------------|--|
| | | | Carried Forward | Repeat Exam. | | |
| | Course 1 | 4 | A | - | 8 | 32 |
| | Course 2 | 3 | C | - | 5 | 15 |
| | Course 3 | 4 | B+ | - | 7 | 28 |
| | Course 4 | 4 | O | - | 10 | 40 |
| | Course 5 | 3 | - | B | 6 | 18 |
| | Course 6 | 6 | - | P | 4 | 24 |
| TOTAL | | 24 | | | | 157 |
| SGPA | | | | | | 6.54 |

| SEMESTER-WISE DETAILS OF RESULT | | | | |
|---------------------------------|---|----|-----|----|
| Semester | I | II | III | IV |
| Credits | | | | |
| SGPA | | | | |
| ATTEMPT | | | | |
| RESULT | | | | |

SGPA: Semester Grade Point Average

| | | |
|-------------|--------------|---------------|
| Prepared by | Co-ordinator | Head/Director |
|-------------|--------------|---------------|